

MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: VITALE, GUY
OP FILE

INCLUSIVE DATES: _____

CUSTODIAL UNIT/LOCATION: _____

ROOM: _____

DELETIONS, IF ANY: PERSONNEL MATTERS OUTSIDE TIME
FRAME

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL
25 AUG 78 3:30		GAETON FOUZI FONZI	<i>[Signature]</i>
26 AUG 1978 0950		ADADWAY/FONZI	<i>[Signature]</i>

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VITALE, GUY
ASSASSINATION D

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REQUEST FOR PERSONNEL ACTION						DATE PREPARED											
1 SERIAL NUMBER		2 NAME (Last-First-Middle)				17 Feb 69											
003620		VITALE, GUY															
3 NATURE OF PERSONNEL ACTION				4 EFFECTIVE DATE REQUESTED		5 CATEGORY OF EMPLOYMENT											
RETIREMENT (VOLUNTARY) UNDER THE CIA RETIREMENT - CIA & DISABILITY SYS				MONTH DAY YEAR 02 28 69		REGULAR											
6 FUNDS		7 FINANCIAL ANALYSIS NO CHARGEABLE		8 LEGAL AUTHORITY (Completed by Office of Personnel)													
X V TO V CF TO V		V TO CF CF TO CF		9235 0620		P.O. 33-643 Sect. 233											
9 ORGANIZATIONAL DESIGNATIONS				10 LOCATION OF OFFICIAL STATION													
DDP/WH WH/COG OPERATIONS BRANCH WH SECTION				WASH., D.C.													
11 POSITION TITLE			12 POSITION NUMBER		13 CAREER SERVICE DESIGNATION												
INTELLIGENCE ASST (B)			1685		D												
14 CLASSIFICATION SCHEDULE (G.S. I.B. etc.)		15 OCCUPATIONAL SERIES		16 GRADE AND STEP		17 SALARY OR RATE											
GS		0301.26		08 6		\$ 8984											
18 REMARKS																	
Last working day is 28 February 1969. 1152 telecoord. w/Paul Seidel, R.E. - dmw 3/3/69 *INTEL ASST occupying INTEL ANALYST SLOT #																	
1 - Finance <i>Henry L. Berthold</i> C/WH/Personnel																	
19A SIGNATURE OF REQUESTING OFFICIAL			DATE SIGNED		19B SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED										
<i>Henry L. Berthold</i>			17 Feb 69		<i>Robert J. ...</i>												
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL																	
19 ACTION CODE		20 EMPLOY CODE		21 OFFICE CODING		22 STATION CODE		23 INTEGER CODE		24 HOURS CODE		25 DATE OF BIRTH		26 DATE OF GRADE		27 DATE OF LES	
45 10				NUMERIC ALPHABETIC						1 16 17		MO. DA. YR.		MO. DA. YR.		MO. DA. YR.	
28 NTE EXPIRES		29 SPECIAL REFERENCE		30 RETIREMENT DATA		31 SEPARATION DATA CODE		32 CORRECTION CANCELLATION DATA		EOD DATA		33 SECURITY RES. NO.		34 SEX			
MO. DA. YR.				CODE		CODE		TYPE MO. DA. YR.									
35 VET. PREFERENCE		36 SERV. COMP. DATE		37 LONG. COMP. DATE		38 CAREER CATEGORY		39 FEGLI HEALTH INSURANCE		40 SOCIAL SECURITY NO.							
CODE		MO. DA. YR.		MO. DA. YR.		CODE		CODE CODE 2-BAUER 1-HEALTH INS. CODE		CODE							
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE				42. LEAVE CAT.		43. FEDERAL TAX DATA				44. STATE TAX DATA							
CODE				CODE		FORM EXECUTED CODE NO. TAX EXEMPTIONS				FORM EXECUTED CODE NO. TAX STATE CODE							
0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)						1-YES 2-NO				1-YES 2-NO							
45. POSITION CONTROL CERTIFICATION						46. OF APPROVAL						DATE APPROVED					
						<i>3-6-69</i> <i>JE</i>						<i>3</i>					

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED
17 Feb 69

1 SERIAL NUMBER: 003620
2 NAME (Last-First-Middle): VITALE, GUY

3 NATURE OF PERSONNEL ACTION: RETIREMENT (VOLUNTARY) UNDER THE CIA
RETIREMENT - CIA & DISABILITY GUY
4. EFFECTIVE DATE REQUESTED: 02 28 69
5. CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: X V TO V, V TO CF, CF TO V, CF TO CF
7. FINANCIAL ANALYSIS NO CHARGEABLE: 9235 0620
8. LEGAL AUTHORITY (Completed by Office of Personnel): P.L. 88-643 Sect. 233

9 ORGANIZATIONAL DESIGNATIONS: DDP/WH, WH/COG, OPERATIONS BRANCH, WH SECTION
10. LOCATION OF OFFICIAL STATION: WASH., D.C.

11 POSITION TITLE: INTELLIGENCE ASST (S)
12 POSITION NUMBER: 1685
13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FS, etc.): GS
15 OCCUPATIONAL SERIES: 0301.26
16 GRADE AND STEP: 08 6
17 SALARY OR RATE: \$ 8984

18. REMARKS: Last working day is 28 February 1969.
1152 telecoord. w/Basil Seidel, R.B. - dnm 3/3/69
*Intel Asst according Intel Analyst Slot *
1 - Finance
1 - Security
P. J. ... SA/Sec 70 Feb 69

18A SIGNATURE OF REQUESTING OFFICIAL: Henry L. Berthold, C/WH/Personnel
DATE SIGNED: 17 Feb 69
18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [Signature]
DATE SIGNED: [Date]

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE: 45
20. EMPLOY CODE: 10
21. OFFICE CODING: NUMERIC, ALPHABETIC
22. STATION CODE
23. INTEGREE CODE
24. HQ/RTS CODE: 1
25. DATE OF BIRTH: 16 16 17
26. DATE OF GRADE
27. DATE OF LES
28. NTE EXPIRES
29. SPECIAL REFERENCE
30. RETIREMENT DATA
31. SEPARATION DATA CODE
32. CORRECTION, CANCELLATION DATA
33. SECURITY REQ. NO.
34. SEX
35. VET PREFERENCE
36. SERV. COMP DATE
37. LONG COMP DATE
38. CAREER CATEGORY
39. LEGAL/HEALTH INSURANCE
40. SOCIAL SECURITY NO.
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE
42. LEAVE CAT CODE
43. FEDERAL TAX DATA
44. STATE TAX DATA

45. POSITION CONTROL CERTIFICATION: 3-6-69 JE
46. OP APPROVAL: [Signature]
DATE APPROVED: [Date]

JLB: 10 MAR 69

NOTIFICATION OF PERSONNEL ACTION											
DEF											
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE)									
003620		VITALE GUY									
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT					
RETIREMENT VOLUNTARY UNDER CIA RETIREMENT AND DISABILITY SYSTEM				MO DA YR 02 28 69		REGULAR					
6. FUNDS		7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY							
<table border="1"> <tr> <td><input checked="" type="checkbox"/> V TO V</td> <td><input type="checkbox"/> V TO CF</td> </tr> <tr> <td><input type="checkbox"/> CF TO V</td> <td><input type="checkbox"/> CF TO CF</td> </tr> </table>		<input checked="" type="checkbox"/> V TO V	<input type="checkbox"/> V TO CF	<input type="checkbox"/> CF TO V	<input type="checkbox"/> CF TO CF	9235 0620 0000		P.L. 88-643 SECT. 233			
<input checked="" type="checkbox"/> V TO V	<input type="checkbox"/> V TO CF										
<input type="checkbox"/> CF TO V	<input type="checkbox"/> CF TO CF										
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION							
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION					
INTELLIGENCE ASST				1685		D					
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE					
GS		0301, 28		08 8		8984					
18. REMARKS											
SIGNATURE OR OTHER AUTHENTICATION											

SECRET

28 FEB 1969

MEMORANDUM FOR : Mr. Guy Vitale

THROUGH : Head of CS Career Service

SUBJECT : Notification of Approval of Request for Voluntary Retirement

1. I am pleased to inform you that your request for voluntary retirement under the CIA Retirement and Disability System has been approved by the Director of Central Intelligence.

2. Your retirement will become effective 28 February 1969 and your annuity will commence as of 1 March 1969. The annuity is payable on the first day of the month following that for which it accrued. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative processing required to effect your retirement.

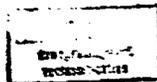
3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last calendar year if that amount is more than 30 days.

Robert S. Wattlea
Director of Personnel

Distribution:
0 - Addressee
1 - D/Pers
1 - OP Files
1 - Soft File
1 - ROB Reader

OP BSD ROB/PJSeidel:jef

(27 February 1969)

SECRET

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CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)

VITALE, GUY

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation).

2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance).

3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employers' Group Life Insurance Act of 1954).

4. Standard Form 2802 (Application for Refund of Retirement Deductions).

5. Form 2595 (Authorization for Disposition of Paychecks).

6. Applicable to returnee (resignee from overseas assignment).

I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being.

Appointment arranged with Office of Medical Services.

Appointment for Office of Medical Services examination declined.

7. I have been informed of "conflict of interests" policy of the Agency and foresee no problem in this regard concerning my new employment.

8. Form 71 (Application for Leave).

9. CSC Pamphlet 51 (Re-employment Rights of Federal Employees Performing Armed Forces Duty).

10. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee

Guy Vitale

Date Signed

28 Feb. '69

Address (Street, City, State, Zip Code)

1730 "H" St. N.E. Wash. D.C.

Correspondence

Overt

Covert

SECRET

SECRET

NOTIFICATION OF ESTABLISHMENT OR CANCELLATION OF OFFICIAL COVER BACKSTOP		DATE 18 February 1960
TO: (Check)	<input checked="" type="checkbox"/> CHIEF, RECORDS AND CONTROL	FILE NUMBER 11326
	<input type="checkbox"/> CHIEF, CONTRACT PERSONNEL DIVISION	EMPLOYEE NUMBER 003620
	<input type="checkbox"/> CHIEF, OPERATING COMPONENT (For action)	ID CARD NUMBER
ATTN: Chief Support Staff	OFFICIAL COVER	<input type="checkbox"/> BACKSTOP ESTABLISHED
REF: Retirement Debriefing		<input checked="" type="checkbox"/> DISCONTINUED
SUBJECT VITALE, Guy	UNIT	

KEEP ON TOP OF FILE WHILE COVER IS IN EFFECT

<input type="checkbox"/> ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)	<input checked="" type="checkbox"/> CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)
A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____	DATE (as of COB) FROM EOD
B. CONTINUING AS OF COB	
<input type="checkbox"/> SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HNB 20-7)	<input type="checkbox"/> SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HNB 20-7)
<input type="checkbox"/> ASCERTAIN THAT _____ W-2 BEING ISSUED. (HNB 20-11)	<input checked="" type="checkbox"/> NA <input type="checkbox"/> RETURN ALL OFFICIAL DOCUMENTATION TO CCS.
<input type="checkbox"/> SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR-240-2e)	DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY
<input type="checkbox"/> SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (HR-240-2e)	
<input checked="" type="checkbox"/> SUBMIT FORM 2688 FOR HOSPITALIZATION CARD	

REMARKS AND/OR COVER HISTORY

COVER HISTORY:
 Oct 49 - Jan 57 Hqs/Overt
 Jan 57 - Mar 60 Greece/DAC
 Mar 60 - Present Hqs/DAC

FORWARDING ADDRESS: UNKNOWN

EMPLOYMENT ADDRESS: UNKNOWN

RF/kas

SUBJECT IS TO INDICATE CIA AS PLACE OF EMPLOYMENT FOR ENTIRE PERIOD, BUT IS NOT TO REVEAL SPECIFIC PLACES OR LOCATIONS OF COVER ASSIGNMENTS.

DISTRIBUTION: COPY 1 - CCO COPY 2 - OPERATING COMPONENT COPY 3 - D/Os COPY 4 - DL/TELSVC COPY 5 - CCS - CHROSD COPY 6 - CCS - FILE	CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF
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SECRET
(When Filled In)

DDF: 20 FEB 69

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 003620	2. NAME (LAST-FIRST-MIDDLE) VITALE, GUY
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3. NATURE OF PERSONNEL ACTION DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM	4. EFFECTIVE DATE MO DA YR 02 23 69	5. CATEGORY OF EMPLOYMENT REGULAR
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6. FUNDS X V TO V CF TO V	V TO CF CF TO CF	7. Financial Analysis No. Chargeable 9235 0600 0000	8. CSC OR OTHER LEGAL AUTHORITY PL 88-643 SECT. 103
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9. ORGANIZATIONAL DESIGNATIONS DDF/WH	10. LOCATION OF OFFICIAL STATION WASH., D.C.
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11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION D
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14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP (18)	17. SALARY OR RATE
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18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Major Code	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR
28. NTE EMPRES MO DA YR	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1. CSC 2. CIA 3. FICA 4. NONE	31. SEPARATION DATA CODE	32. Correction / Cancellation Data TYPE MO DA YR	33. SECURITY REQ NO	34. SEX	EOD DATA	
35. VET PREFERENCE CODE 0 NONE 1 5 PT 2 10 PT	36. SERV. COMP. DATE MO DA YR	37. LONG COMP. DATE MO DA YR	38. CAREER CATEGORY CAR BSWF PROV TEMP	39. FEGLI / HEALTH INSURANCE CODE FOOD 2 WAIVER 1 YES	40. SOCIAL SECURITY NO.			
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 2. NO PREVIOUS SERVICE 1. NO BREAK IN SERVICE 2. BREAK IN SERVICE (LESS THAN 3 YRS.) 3. BREAK IN SERVICE (MORE THAN 3 YRS.)		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXEMPTED 1. YES 2. NO		44. STATE TAX DATA FORM EXEMPTED 1. YES 2. NO			

SIGNATURE OR OTHER AUTHENTICATION

[Signature Area]

FCSTED
 22 FEB 69
 je

SECRET

REQUEST FOR PERSONNEL ACTION										DATE PREPARED		
1. SERIAL NUMBER 003620										2. NAME (Last-First-Middle) VITALE, GUY		
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 23 69		5. CATEGORY OF EMPLOYMENT REGULAR				
6. FUNDS X V TO V CF TO V			7. TO GO TO V TO CF CF TO CF			8. COST CENTER NO. CHARGE ARE 9235 - 0620		9. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203				
10. ORGANIZATIONAL DESIGNATIONS DDP/WII						11. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.						
12. POSITION TITLE						13. POSITION NUMBER		14. CAREER SERVICE DESIGNATION D				
15. CLASSIFICATION SCHEDULE (G.S., F.N., P.A.)			16. OCCUPATIONAL SERIES			17. GRADE AND STEP S		18. SALARY OR RATE \$				
19. REMARKS												
19A. SIGNATURE OF REQUESTING OFFICIAL				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				DATE SIGNED		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INTEREST CODE	24. MONTHS CODE	25. DATE OF BIRTH MO. DA. YR.		26. DATE OF DEATH MO. DA. YR.		27. DATE OF LEI MO. DA. YR.	
28. NTE EXPIRES MO. DA. YR.		29. SPECIAL REFERENCE 1-INC 2-FICR 3-NONE		30. RETIREMENT DATA CODE 2		31. SEPARATION DATA CODE		32. CONNECTION CANCELLATION DATA MO. DA. YR.		33. SECURITY REG NO.		34. SEX
35. VET. PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT		36. SERV COMP DATE MO. DA. YR.		37. LONG COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CODE 1-YES 2-NONE 3-NO		39. FEGLI HEALTH INSURANCE CODE 1-YES 2-NO		40. SOCIAL SECURITY NO.		
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXEMPTION CODE 1-YES 2-NO		44. STATE TAX DATA FORM EXEMPTION CODE 1-YES 2-NO		45. SOCIAL SECURITY NO.		
45. POSITION CONTROL CERTIFICATION										DATE APPROVED 13 FEB 69		

69-1750

Executive Registry
69-2024

17 APR 1969

Mr. Guy Vitale
1730 H Street, N. W.
Washington, D. C. 20006

Dear Mr. Vitale:

As you bring to a close more than twenty-six years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed to our success in carrying out our mission. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend my best wishes for the years ahead.

Sincerely,

~~Richard Holmes~~
Richard Holmes
Director

- Distribution:
- 0 - Addressee
- 1 - ER
- 1 - C/EAB/OS
- 1 - D/Pers
- 1 - OPF
- 1 - ROB
- 1 - ROB Reader

Originator: _____
 Director of Personnel

Concur: SIGNED 2 APR 1969
 C/EAB/OS

QP/RAD/ROB/PJSeidel:jef (1-April 1969)

SECRET

25-1114

25 FEB 1959

MEMORANDUM FOR : Director of Central Intelligence

**SUBJECT : Request for Voluntary Retirement
Guy Vitale**

- 1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.
- 2. Mr. Guy Vitale, GS-08, Intelligence Analyst, Western Hemisphere Division, Clandestine Services, has applied for voluntary retirement under the provisions of Headquarters Regulation 20-50j, to be effective 28 February 1959.
- 3. Mr. Vitale has been designated a participant in the CIA Retirement and Disability System and meets the technical requirements for voluntary retirement under the System. He is 51 years old with over 28 years of Federal service. This service includes over 21 years with the Agency of which 5 years were in qualifying service. The Head of the Clandestine Services Career Service and the CIA Retirement Board have recommended that his application for voluntary retirement be approved. I endorse these recommendations.
- 4. It is recommended that you approve the voluntary retirement of Mr. Guy Vitale under the provisions of Headquarters Regulation 20-50j.

Robert S. Wattles
Director of Personnel

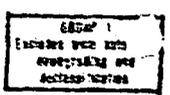
The recommendation contained in paragraph 4 is approved:

12 FEB 1959
Richard Selzer

Director of Central Intelligence

Date

SECRET



SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED		
1 SERIAL NUMBER 003620										2 NAME (Last-First-Middle) VITALE, Jay		
3 NATURE OF PERSONNEL ACTION REASSIGNMENT						4 EFFECTIVE DATE REQUESTED MONTH DAY YEAR 12 28 65		5 CATEGORY OF EMPLOYMENT REGULAR				
6 FUNDS X V TO V CF TO V			7 COST CENTER NO. CHARGEABLE 6235-1162			8 LEGAL AUTHORITY (Completed by Office of Personnel)						
9 ORGANIZATIONAL DESIGNATIONS DSP/HH WH/C Miami Operations Branch PM Section						10 LOCATION OF OFFICIAL STATION Washington, D.C.						
11 POSITION TITLE INTELL. ASST. (D)						12 POSITION NUMBER 1506		13 CAREER SERVICE DESIGNATION D				
14 CLASSIFICATION SCHEDULE (GS, PB, etc.) GS (07)			15 OCCUPATIONAL SERIES 0301.23			16 GRADE AND STEP 08 (4)		17 SALARY OR RATE \$ 7553				
18 REMARKS Prom WH/C/40B, PM Sec., #1142 P.R.A. per HR 20-21c(3) NTE December 1967.												
Recorded By CSPD PR												
18A SIGNATURE OF REQUESTING OFFICIAL ROBERT D. CASHMAN, OAH/Perms				DATE SIGNED 12/23/65		18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER -R. J. [Signature]				DATE SIGNED 21 DEC 1965		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19 ACTION CODE 37	20 EMPLOY CODE 10	21 OFFICE CODING NUMERIC ALPHABETIC 5150 WP		22 STATION CODE 25015	23 INTEGRAL CODE	24 HOURLS CODE	25 DATE OF BIRTH MO. DA. YR. 10/16/17		26 DATE OF GRADE MO. DA. YR.		27 DATE OF LEI MO. DA. YR.	
28 NTE EXPIRES MO. DA. YR. 12/27/67		29 SPECIAL REFERENCE 83	30 RETIREMENT DATA 1-CSC 2-MER 3-NONE CODE		31 SEPARATION DATA CODE	32 CORRECTION, CANCELLATION DATA TYPE MO. DA. YR.		33 SECURITY REG. NO.		34 SEX		
35 VET. PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT	36 SERV. COMP. DATE MO. DA. YR.		37 LONG COMP. DATE MO. DA. YR.		38 CAREER CATEGORY CAP RESP PROV TEAR	39 FEGLI HEALTH INSURANCE CODE CODE 0-BAIWER 1-YES		40 SOCIAL SECURITY NO.				
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42 LEAVE CAT CODE	43 FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO		44 STATE TAX DATA NO. TAX EXEMPTIONS FORM EXECUTED 1-YES 2-NO		45. POSITION CONTROL CERTIFICATION 12 23 65 H		46 O.P. APPROVAL [Signature] 12-23-65	

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

SECRET

MEMORANDUM FOR: Mr. Guy Vitale

20 October 1965

THROUGH : Head of D Career Service

SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the system, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the system may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you have 15 years or more of Agency service, but have not as yet performed 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees".

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 6B-1319 Headquarters (extension 6001). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the Board. However, this request must be made within 30 days of the date of this memorandum.


Emmett D. Echols
Director of Personnel

SECRET

Group I
Excluded from automatic downgrading and declassification

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION										DATE PREPARED 12 December 1962	
1. SERIAL NUMBER 003620		2. NAME (Last-First-Middle) VITALE, Guy									
3. NATURE OF PERSONNEL ACTION PROMOTION					4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 01 20 63			5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE 3232-1000-1000		8. LEGAL AUTHORITY (Completed by Office of Personnel)			
9. ORGANIZATIONAL DESIGNATIONS DDP Task Force W FI/CI Branch					10. LOCATION OF OFFICIAL STATION Washington, D.C.						
11. POSITION TITLE OPS OFFICER					12. POSITION NUMBER 0683		13. CAREER SERVICE DESIGNATION D				
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS			15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 08 (3)		17. SALARY OR RATE \$6500				
18. REMARKS Promotion recommendation attached. Fitness Report submitted previously.											
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Recorded by CSPD <i>[Signature]</i> </div>											
19. SIGNATURE OF REQUESTING OFFICIAL <i>Louis W. Armstrong</i> LOUIS W. ARMSTRONG, C/TFW/Per.				DATE SIGNED 14 Dec 62		19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>[Signature]</i>				DATE SIGNED 11/7/63	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 22	20. EMPLOY CODE 10	21. OFFICE CODING 61300 TFW		22. STATION CODE 75013	23. INTEROFF CODE	24. POSTING CODE 1		25. DATE OF BIRTH 10/16/17		26. DATE OF GRAD ✓	
24. NIE EXPIRES		29. SPEC. A. REFERENCE		30. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REG. NO.	
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY CAR/RESV PROV/TEMP		39. FEGLI / HEALTH INSURANCE 0 - neither 1 - FFS		40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO		44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO			
45. POSITION CONTROL CERTIFICATION <i>[Signature]</i>						46. O.P. APPROVAL <i>[Signature]</i>			DATE APPROVED		

2
A

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 12 December	
1. SERIAL NUMBER 003620		2. NAME (Last-First-Middle) VITALE, Guy					
3. NATURE OF PERSONNEL ACTION PROMOTION				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR		5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS X		V TO V		V TO CF		7. COST CENTER NO. CHARGE-ABLE 3232-1000-1000	
		CF TO V		CF TO CF		8. LEGAL AUTHORITY (Completed by Office of Personnel)	
9. ORGANIZATIONAL DESIGNATIONS DDP Task Force W FI/CI Branch				10. LOCATION OF OFFICIAL STATION Washington, D.C.			
11. POSITION TITLE OPS OFFICER			(D)		12. POSITION NUMBER 0633		13. CAREER SERVICE DESIGNATION D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		(09)		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 03 (3)	
						17. SALARY OR RATE \$6500	
19. REMARKS Promotion recommendation attached. Fitness Report submitted previously.							
18A. SIGNATURE OF REQUESTING OFFICIAL LOUIS W. ARMSTRONG, C/TFW/Pers.			DATE SIGNED		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER		DATE SIGNED
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INTEREST CODE	24. MONTHS CODE	25. DATE OF START MO. DA. YR.
							26. DATE OF BACK MO. DA. YR.
27. DATE OF LEI MO. DA. YR.	28. RATE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE		30. RETIREMENT DATA 1 - CSC 3 - FICA 5 - NONE		31. SEPARATION DATA CODE	
							32. CORRECTION/CANCELLATION DATA MO. DA. YR.
33. SECURITY REQ. NO.	34. SER	35. VET. PREFERENCE 0 - NONE 1 - 5 YR. 2 - 10 YR.	36. SEPV. COMP. DATE MO. DA. YR.		37. LONG. COMP. DATE MO. DA. YR.		38. CAREER CATEGORY CAR/RESV PROV/TEMP
							39. FEEDB / HEALTH INSURANCE 0 - NO/YES 1 - YES
40. SOCIAL SECURITY NO.	41. PREVIOUS GOVERNMENT SERVICE DATA 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM RECALCULATED 1 - YES 2 - NO		44. STATE TAX DATA FORM RECALCULATED 1 - YES 2 - NO		45. STATE CODE
45. POSITION CONTROL CERTIFICATION						46. O.P. APPROVAL	
						DATE APPROVED	

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION					DATE PREPARED	
1. SERIAL NUMBER 003620					2. NAME (Last-First-Middle) VITALE, Guy (IMI)	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND TRANSFER TO VOUCHERED FUNDS				4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 03 18 62		
5. CATEGORY OF EMPLOYMENT REGULAR				6. FUNDS V TO V V TO CF X CF TO V CF TO CF		
7. COST CENTER NO. CHARGEABLE 2235-1400-1000				8. LEGAL AUTHORITY (Completed by Office of Personnel)		
9. ORGANIZATIONAL DESIGNATIONS DDP/WH Branch 4 FI/CI Sec.				10. LOCATION OF OFFICIAL STATION Washington, D. C.		
11. POSITION TITLE INTELL ASST				12. POSITION NUMBER 0685		
13. CAREER SERVICE DESIGNATION D				14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS (A)		
15. OCCUPATIONAL SERIES 0301.28				16. GRADE AND STEP 07 (3)		
17. SALARY OR RATE \$ 5685				18. REMARKS From: DDP/EE/CS/Dev.Compl., D.C. Security Approval 3/16/62 my 3/16/62 CONCURRENCE: Frank Driscoll (per phone) EE/Personnel Officer 1 copy to Security		
19. SIGNATURE OF REQUESTING OFFICIAL JAMES DURHAM, WH/4/Pers. Officer			DATE SIGNED		18. SIGNATURE OF CAREER SERVICE APPROVING OFFICER W. Durham	
DATE SIGNED		19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER				
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL						
20. EMPLOY. CODE 16	21. OFFICE CODING NUMERIC ALPHABETIC 0301-28	22. STATION CODE WH-4	23. INTEREST CODE	24. MONTHS CODE 1	25. DATE OF BIRTH MO. DA. YR. 10 16 17	26. DATE OF GRADE MO. DA. YR.
27. DATE OF LEI MO. DA. YR.	28. NTE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - LSP 3 - FICA - NONE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR.	33. SECUR. REQ. NO.
34. SER. NO.	35. VET. PREFERENCE 0 - NONE 1 - 5 PT. 2 - 10 PT.	36. SERVA. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. MTE SERVA. CREDIT/LCD 1 - YES 2 - NO	39. FEEL / HEALTH INSURANCE CODE CODE 0 - WAIVER 1 - YES	40. SEC. B. SECURITY NO.
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED CODE NO. TAX EXEMPTIONS 1 - YES 2 - NO	45. POSITION CONTROL CERTIFICATION 7. J. Kearney 03/16/62		
46. O.P. APPROVAL W. Durham				DATE APPROVED		

REQUEST FOR PERSONNEL ACTION												6 June 1960				
1. Serial No.		2. Name (Last-First-Middle)				3. Date Of Birth			4. Vol. Pref.		5. Sex	6. CS - EOD				
503620		VITALE GUY				Mo.	Da.	Yr.	None-0	Code	M	1	Mo.	Da.	Yr.	
10		16		17	5 Pt-1		10 Pt-2	1				09	13	49		
7. SCD		8. CSC Pmt.		9. CSC Or Other Legal Authority				10. Apmt. Affidav.		11. FEGLI		12. LCD		13. Mil. Serv. Credit, Lcp		
Mo.	Da.	Yr.	Yes-1	Code					Mo.	Da.	Yr.	Yes-1	Code			
10	24	42	No-2	1	50 USCA 403							09	13	49	No-2	2

PREVIOUS ASSIGNMENT

14. Organizational Designations:				Code	15. Location Of Official Station				Station Code		
DDP EE ATHENS STATION OPERATIONS STAFF RECORDS INTEGRATION SECTION				5231	ATHENS, GREECE				29501		
16. Dept. - Field		17. Position Title			18. Position No.		19. Surv.	20. Occup. Series			
Dept. - USfld - Frgn -	Code	INTELL ASST			1809		GS	0301.28			
21. Grade & Step		22. Salary Or Rate		23. SD	24. Date Of Grade		25. PSI Due		26. Appropriation Number		
07 1		\$ 4980		DS	Mo.	Da.	Yr.	Mo.	Da.	Yr.	0139 9350 3018
09		06	59	09		04	60				

ACTION

27. Nature Of Action		Code	28. Eff. Date		29. Type Of Employee			Code	30. Separation Data	
REASSIGNMENT		17	Mo. Da. Yr.		REGULAR			25		
			06 12 60							

PRESENT ASSIGNMENT

31. Organizational Designations:				Code	32. Location Of Official Station				Station Code		
CS/CS DEVELOPMENT COMPLEMENT EE DIVISION				5258	WASH., D.C.				75013		
33. Dept. - Field		34. Position Title			35. Position No.		36. Surv.	37. Occup. Series			
Dept. - USfld - Frgn -	Code				661200						
38. Grade & Step		39. Salary Or Rate		40. SD	41. Date Of Grade		42. PSI Due		43. Appropriation Number		
		\$		D	Mo.	Da.	Yr.	Mo.	Da.	Yr.	0320 1998

SOURCE OF REQUEST

A. Requested By (Name And Title)		C. Request Approved By (Signature And Title)	
Personnel <i>[Signature]</i>		<i>[Signature]</i>	
B. For Additional Information Call (Name & Telephone Ext.)			
X3884			

CLEARANCES

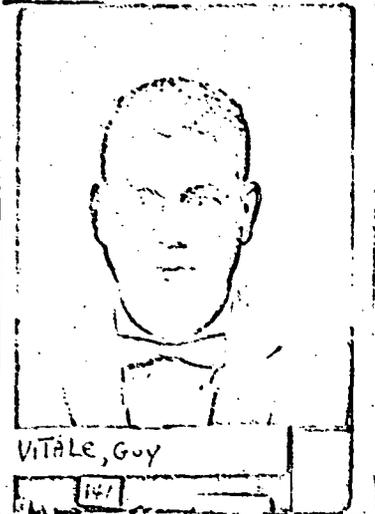
Clearance		Signature	Date	Clearance		Signature	Date
A. Career Board		<i>[Signature]</i>	11/24/60	Placement		<i>[Signature]</i>	
B. Pos. Control		<i>[Signature]</i>	14 1960	E.		<i>[Signature]</i>	
C. Classification				F. Approved By		<i>[Signature]</i>	
Remarks In-casual FCS RETURNEE							

Pre 1960 Requests for
Personnel Action

SECRET
(When Filled In)

1. PERS. SERIAL NO.		BIOGRAPHIC PROFILE (PART 1)			SCD: 24 Oct 1942	
03630		2. NAME (Last-First-Middle)		3. SEX	4. DATE OF BIRTH	5. LONGEVITY COMP. DATE
VITALS, Guy (nmn)				M	Oct 1917	13 Sep 1949
6. MARITAL STATUS	7. DEPENDENT(S) (Exclud. emp- loyees)	8. YEAR(S) OF BIRTH		9. US NATURALIZATION DATE(S)		
Single	<input checked="" type="checkbox"/>	0		NA		
10. CAREER STAFF STATUS	MEMBERSHIP	11. OTHER STATUS		12. LAST MED. RPT. QUAL. FOR	13. EVAL. FOR	
<input checked="" type="checkbox"/>	Jul 1954			Apr 1960	Dept Duties O/S Returnee	
14. CURRENT RESERVE STATUS	NONE SERVICE	GRADE	ACTIVE DUTY WITH CIA CAT.-1	RELEASE TO MIL. SER. CAT.-2	TO BE RETIRED DEFERRED CAT.-3	
<input checked="" type="checkbox"/>	X					
15. ASSESSMENT DATE		16. PROFESSIONAL TEST DATE		17. LANGUAGE APTITUDE TEST DATE		
None		None		None		
18. NON-CIA EMPLOYMENT						
1938-41 Various jobs for short periods of time; also unemployed during part of this time. 1942-46 Military Service, US Army, Sgt 1946-49 Library of Congress, DC - Book Room Attendant						
19. NON-CIA EDUCATION						
1937-38 Nents Hill Jr College, Maine 1948-50 George Washington, DC - Poli Sci						
20. FOREIGN LANGUAGE ABILITIES (Language, Profi- ciency, Date Tested)		None				
21. AGENCY SPONSORED TRAINING						
1962 Rcds Off Crs						
22. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)						
EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE	GRADE	SO	ORGANIZATION & ORGAN. TITLE (If any)	LOCATION	
Sep 1949	Messenger	0302.01	CPC 3	C&D/Admin/Mail&CourierSect	Hq	
Sep 1950	File Clerk	0305.01	CS-3	REC/Map/Proc&RefBr	"	
Jul 1951	" "	0305.01	4	RR/Geo/Map Library Br	"	
Nov 1952	" "	0305.01	4	ORR/Ch, GeoRes/MapLibrary/ProcBr	"	
Sep 1955	" "	0305.01	5 IR	" " " " " " " "	"	
Dec 1956	Clerk	0301.26	5 DS	DDP/SE/OpsDiv/Rpts, Index&Biog	Athens	
Oct 1957	" "	0301.26	6 DS	" " " " " " " "	"	
Aug 1958	Intel Asst	0301.28	6 DS	DDP/SE/OpsStf/RI Section	"	
Sep 1959	" "	0301.26	7 DS	" " " " " " " "	"	
Jun 1960	" "	0301.26	7 D	DDP/EE/CS/CSDevComp	Hq	
Mar 1962	" "	0301.26	7 D	DDP/AM/Br-4/FI/CI Sec	"	
Jan 1963	Ops Off	0136.01	8 D	DDP/TFN/FI/CI Br	"	
23. DATE REVIEWED		24. PROFILE REVIEWED BY		25. ITEMS 1-18 REVIEWED & VERIFIED BY EMPLOYEE		
25 Jan 1965		hc		<input checked="" type="checkbox"/> No		

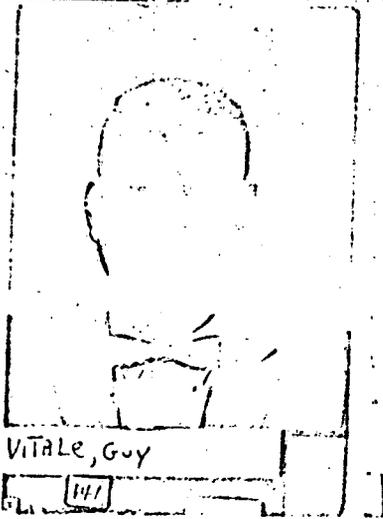
SECRET
(When Filled In)

PERS. SERIAL NO. 03620		BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle) VITALE, Guy (nm)		DATE OF BIRTH Oct 1917	
23. SUMMARIES OF EVALUATIVE REPORTS FOR THE PAST 100 YEARS			
 <p>VITALE, Guy</p>			
24. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE			
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL			
26. ADDITIONAL INFORMATION Commendation 1960 from Ch, EE Logistics for services rendered while on a temporary assignment to EE Division Logistics Office.			
27. DATE REVIEWED 25 Jan 1965		28. PROFILE REVIEWED BY hc	

SECRET
(When Filled In)

1. PERS. SERIAL NO.		BIOGRAPHIC PROFILE (PART I)			SCD: 21 Oct 1942	
003620		2. NAME (Last-First-Middle)		3. SEX	4. DATE OF BIRTH	5. LONGEVITY COMP. DATE
VITALE, Guy (nm)		M		16 Oct 1917	13 Sep 1949	
6. MARITAL STATUS	7. DEPENDENT(S) (Exclud. employes)	8. YEARS(S) OF BIRTH	9. US NATURALIZATION DATE(S)		SPOUSE	
Single	0	0	NA		None	
9. CAREER STAFF STATUS	MEMBERSHIP	10. LAST MED. RPT. QUAL. FOR	11. RELEASE TO MIL. SER. CAT. 1-3		12. TO BE DEFERRED CAT. 1-3	
D	Jul 1954	Apr 1960	Dept Duties		O/S Returnee	
11. CURRENT RESERVE STATUS	11. SERVICE	GRADE	ACTIVE DUTY WITH CIA CAT. 1	RELEASE TO MIL. SER. CAT. 1-3	TO BE DEFERRED CAT. 1-3	
D	X					
12. ASSESSMENT DATE	13. PROFESSIONAL TEST DATE	14. LANGUAGE APTITUDE TEST DATE				
None	None	None				
15. NON-CIA EMPLOYMENT						
1938-41 Various jobs for short periods of time; also unemployed during part of this time.						
1942-46 Military Service, US Army, Sgt						
1946-49 Library of Congress, DC - Clk; Libr Asst						
16. NON-CIA EDUCATION						
1937-38 Kents Hill Jr College, Maine						
1948-50 George Washington, DC - Poli Sci						
1957 American Mission Sch, Athens, Greece - Greek (3 mos)						
17. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested)						
None						
18. AGENCY SPONSORED TRAINING						
1962 Reds Off Crs						
19. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)						
EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE	GRADE	SD	ORGANIZATION & ORGAN. TITLE (if any)	LOCATION	
Sep 1949	Messenger 0302.01	CPC 3		CAD/Admin/Mail&CourierSect	Hq	
Sep 1950	File Clerk 0305.01	GS-3		R&E/Map/Proc&RefBr	"	
Jul 1951	" " 0305.01	4		RR/Geo/Map Library Br	"	
Nov 1952	" " 0305.01	4		ORR/Ch, GeoRes/MapLibrary/Proc&R	"	
Sep 1956	" " 0305.01	5	IR	" " " " " " " "	"	
Dec 1956	Clerk 0301.26	5	DS	DDP/SE/OpsDiv/Rpts, Index&Biog	Athens	
Oct 1957	" " 0301.26	6	DS	" " " " " " " "	"	
Aug 1958	Intel Asst 0301.28	6	DS	DDP/SE/OpsStf/RI Section	"	
Sep 1959	" " 0301.26	7	DS	" " " " " " " "	"	
Jun 1960	" " 0301.26	7	D	DDP/EE/CS/CSDevComp	Hq	
Mar 1962	" " 0301.26	7	D	DDP/WH/Br-4/PI/CI Sec	"	
Jan 1963	Ops Off 0136.01	8	D	DDP/TFM/PI/CI Br	"	
May 1965	" " 0135.01	8	D	DDP/WH/C/Miami Ops Er	"	
Dec 1965	Intel Asst 0301.28	8	D	" " " " " " " "	"	
May 1968	Intel Anal 0132.35	8	D	DDP/WH/C	"	
20. DATE REVIEWED		21. PROFILE REVIEWED BY		22. ITEMS 1-19 REVIEWED & VERIFIED BY EMPLOYEE		
6 Feb 1969		hc		No		

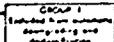
SECRET
(When Filled In)

PERS. SERIAL NO. 03620		BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle) VITALE, Guy (nmn)		DATE OF BIRTH 16 Oct 1917	
23.  <p>VITALE, Guy 147</p>			
24. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE			
25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL			
26. ADDITIONAL INFORMATION Commendation 1960 from Ch, ES Logistics for services rendered while on a temporary assignment to EE Division Logistics Office.			
27. DATE REVIEWED 6 Feb 1969		28. PROFILE REVIEWED BY hc	

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				003620	
SECTION A GENERAL					
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO
Vitale, Guy		10/16/17	M	08	D
6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION	
Intelligence Asst.		DDP/WH/COG		Hqs.	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY			<input type="checkbox"/> INITIAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR		
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT EMPLOYEE		
<input type="checkbox"/> SPECIAL (Specify):			<input type="checkbox"/> SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to)		
July 1968			1 July 67 - 30 June 68		
SECTION B PERFORMANCE EVALUATION					
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - <u>Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1					RATING LETTER
Analysis and Research of clandestine service documents for information pertinent to the criteria of the CUIS/LA Subversive machine program.					P
SPECIFIC DUTY NO. 2					RATING LETTER
Assists personnel with machine name traces and other operational support assistance.					P
SPECIFIC DUTY NO. 3					RATING LETTER
Preparation of biographic input sheets for machine processing into the Cuban IS program.					P
SPECIFIC DUTY NO. 4					RATING LETTER
As Branch Records Officer insures compliance with CS Records directives including authorization for destruction of CS documents.					P
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					P

9 AUG 1968
JK



SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

MS 5
Mr. Vitale since he was assigned to me initially on a part-time basis and later as a full time assistant has performed adequately as an input analyst in addition to his proficient work as a Records Officer and General support assistant. The quality of his input has been good and his production has helped considerably in cutting down the size of the input backlog. Mr. Vitale also continues to perform the Records Officers function for the branch with a sound knowledge of general records procedures. His attitude and attendance record continue to reflect a willingness to assist the branch in whatever way necessary. In addition Mr. Vitale's valuable background knowledge on a former vital portion of the branch's effort continues to be utilized to a considerable extent. He gets along well with his colleagues and contributes to the smooth running of the office.

Mr. Vitale is presently within 2 years of retirement or 4 years, if he does not receive an overseas assignment. He has told the career panel, he would accept an overseas assignment to either Vietnam or Laos. In view of his experience with paramilitary operations, it is felt this would be a more fitting assignment for him than the present one, even though he has been performing quite satisfactorily.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE 7/18/68	SIGNATURE OF EMPLOYEE <i>Greg Vitale</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 9	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 18 July	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE <i>Alva King</i> Alva King
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL I concur in the evaluation of this employee as presented above.		
DATE 13 July 1968	OFFICIAL TITLE OF REVIEWING OFFICIAL C/NH/COG/OS	TYPED OR PRINTED NAME AND SIGNATURE <i>Thos. J. Barrett</i> Thos. J. Barrett

SECTION C/Continued

NARRATIVE COMMENTS

For approximately four months during 1967, Mr. Vitale worked with me in providing Headquarters' support to JMWAVE in its conduct of special operations into PBRUMEN. In such a role, Mr. Vitale's knowledge of the history, mechanics, requirements and PBRUMEN personnel of these operations was invaluable in (1) the preparation of operational proposals for the 303 Committee, (2) the provision of timely operational information periodically requested by the front offices of both WH/COG and WHD, and (3) the briefing of WOFIRM personnel newly assigned to JMWAVE to assist in these operations. While under my supervision, Mr. Vitale was a conscientious, loyal, cooperative employee who readily and willingly performed all tasks assigned to him in an exceptional manner. He always expressed his willingness to work as many hours as necessary to finish the task at hand. He has a very pleasant personality, gets along well with his fellow workers and exhibits a good sense of cost consciousness in the use of government equipment and materials. The rating letter "S" most accurately reflects the level of performance of Mr. Vitale during the period he was under my supervision.


Robert J. Weatherwax

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				003620	
SECTION A			GENERAL		
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
VITALE Guy		16 Oct 17	M	GS-08	D
6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION	
Intell Asst		DDP/WH/COG		Washington	
9. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT		
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR	
<input checked="" type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - to)		
			1 July 1966 - 30 June 1967		
SECTION B			PERFORMANCE EVALUATION		
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1					RATING LETTER
Maintains project and agent 201 files for the Branch's paramilitary program.					S
SPECIFIC DUTY NO. 2					RATING LETTER
Locates and maintains material for use in briefings and in the conduct of liaison with other government agencies.					A
SPECIFIC DUTY NO. 3					RATING LETTER
Aids in conducting name traces and in processing operational clearances.					P
SPECIFIC DUTY NO. 4					RATING LETTER
As Branch Records Officer, insures compliance with CS records directives, including authorization for destruction of CS documents.					P
SPECIFIC DUTY NO. 5					RATING LETTER
Assists in conduct of input to Cuban I.S. Machine Records Program.					P
SPECIFIC DUTY NO. 6					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					RATING LETTER
					P

31 AUG 1967

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manager of performance of non-supervisory or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Aug 21 9 26 AM '67

Mr. Vitale continues to perform his duties as an operational support assistant capably. His background knowledge of Cuban paramilitary operations has provided the Branch with very useful continuity. His ability and experience in locating material and in handling records for headquarters support to WH/COG Special Operations contribute substantially to the Branch's operational support effort. Mr. Vitale carries out his assigned duties in a willing, loyal and highly dependable manner. He recently has been given an additional assignment on the CUIS Machine Input Program which he is handling in a highly efficient manner. He gets along well with his colleagues and contributes to the smooth running of the office. He does not have supervisory responsibilities, but does show concern for efficient and economical use of government property.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 25 Aug '67	SIGNATURE OF EMPLOYEE <i>Ernest Chiocca</i>
--------------------	--

2. BY SUPERVISOR

MONTHS EMPLOYER HAS BEEN UNDER MY SUPERVISION 12	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
---	---

DATE 25 August 1967	OFFICIAL TITLE OF SUPERVISOR Section Chief, PM Operations	TYPED OR PRINTED NAME AND SIGNATURE <i>Ernest Chiocca</i> Ernest Chiocca
------------------------	---	--

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

As noted in the last Fitness Report, I concur generally in the supervisor's ratings of Mr. Vitale's performance as listed; but I must again note that these are duties which could be performed by a more junior clerical type and that Mr. Vitale should not be considered as performing GS-8 level Intelligence Assistant work at a Proficient rating. Indeed, he is, in my opinion, not qualified for such a role and his official position title should be changed to prevent any misunderstanding as to the somewhat unique nature of his value to the Agency.

DATE 28 AUG 1967	OFFICIAL TITLE OF REVIEWING OFFICIAL C/WH/COG/NO	TYPED OR PRINTED NAME AND SIGNATURE <i>Robert A. Ortman</i> Robert A. Ortman
---------------------	---	--

file

SECRET

11 May 1960
File K-1849

MEMORANDUM FOR: Chief, Records and Services Division
Office of Personnel

SUBJECT : VIGALE, Guy, nml

1. Cover arrangements are in process, and ~~///~~ have been completed for the above-named Subject.

2. Effective 1 April 1960, it is requested that your records be properly blocked ~~////////~~ to deny ~~////////~~ Subject's current Agency employment to an external inquirer.

3. ~~//////////////////////~~ _____

Paul P. Stewart
HARRY W. LITTLE, JR.
Chief, Central Cover Division

cc: SSD/OS

**THIS MEMO MUST REMAIN
SECRET
ON TOP OF FILE**

FORM 1-58 1580a

(4-13-60)

*576
02*

SECRET
(When Filled In)

ALB: 10 MAR 69

DEF				NOTIFICATION OF PERSONNEL ACTION	
1. SERIAL NUMBER 003620		2. NAME (LAST FIRST MIDDLE) VITALE GUY			
3. NATURE OF PERSONNEL ACTION RETIREMENT VOLUNTARY UNDER CIA RETIREMENT AND DISABILITY SYSTEM			4. EFFECTIVE DATE 02 28 1969		5. CATEGORY OF EMPLOYMENT REGULAR
6. FUNDS		7. Financial Analysis No. Chargeable		8. CSC OR OTHER LEGAL AUTHORITY	
X V TO V		V TO CF		P.L. 88-643	
CF TO V		CF TO CF		SECT. 233	
9. ORGANIZATIONAL DESIGNATIONS DDP/WH WH/COG OPERATIONS BRANCH WH SECTION			10. LOCATION OF OFFICIAL STATION WASH., D.C.		
11. POSITION TITLE INTELLIGENCE ASST		12. POSITION NUMBER 1685		13. SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS 18 etc.) GS		15. OCCUPATIONAL SERIES 0301,26		17. SALARY OR RATE 8984	
16. GRADE AND STEP 08 5		18. REMARKS			

1. LAST NAME VITALE		FIRST NAME GUY		INITIAL(S)		2. APPOINTMENT DATA Entered on duty 9-13-49 F, T, P T X Subject to Sec. 203(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/> Ceased to be subject to Sec. 203(d) Annual Leave Bal. _____			3. TOTAL SERVICE FOR LEAVE (as of date of separation) Years 26 Months 1 Days 4 <input type="checkbox"/> More than 15 years			
4. DATE AND NATURE OF SEPARATION 2-28-69 RETIREMENT CIARDS						SUMMARY OF ANNUAL AND SICK LEAVE			SUMMARY OF HOME LEAVE			REMARKS
(HOURS)						ANNUAL			SICK			(DAYS)
5. Balance from prior leave year ended 1-11-19 69						274			1655			14. Date arrival abroad for HL purposes _____
6. Current leave year accrual through 3-08-69						24			12			15. Current balance as of 19 _____
7. Total						298			1667			16. 12-month accrual rate _____
8. Reduction in credits, if any (current year)						0			0			17. Dates leave used, prior 24 months _____
9. Total leave taken						1			0			18. Monthly accrual date _____
10. Balance						294			1667			19. Calendar days credit for next accrual date _____
11. Total hours paid in lump sum 274 hrs						1030			20. Date basic service period completed _____			SCD 10-24-42
12. Salary rate(s) \$8984						MILITARY LEAVE			21. Dates during current calendar yr. _____ to _____			
13. Lump sum leave dates from 0830-3-3-69 to 4-18-69						ABSENCE WITHOUT PAY			22. Dates during preceding calendar yr. _____ to _____			
26. Certified copy of _____						LWOP or AWOL or Furlough/Suspension (Hours)			23. During leave year in which separated _____			
FOR CHIEF PAYROLL _____						0 0			24. During step-increase waiting period which began on 1-14-68 _____			
27. _____						0 0			25. During 12-month HL accrual period (dates): _____			

Standard Form 1150
November 1965
1150-106

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 296-31 AND 996-2

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF TITLE 90-206 AND EXECUTIVE ORDER 11419 PURSUANT TO AUTHORITY PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 9 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
VITALE GUY	003620	51	300	V GS 08 0	\$ 8,614	\$ 8,984

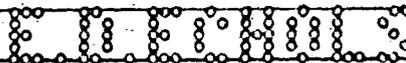
SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION																			
1. SERIAL NUMBER 003620		2. NAME (LAST-FIRST-MIDDLE) VITALE GUY																	
3. NATURE OF PERSONNEL ACTION R. ASSIGNMENT				4. EFFECTIVE DATE 05 04 68		5. CATEGORY OF EMPLOYMENT													
6. FUNDS		7. FINANCIAL ANALYSIS NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY															
<table border="1"> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>X</td> <td>V TO V</td> <td></td> <td>V TO CF</td> </tr> <tr> <td></td> <td>CF TO V</td> <td></td> <td>CF TO CF</td> </tr> </table>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	V TO V		V TO CF		CF TO V		CF TO CF	025 0020 0000					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																
X	V TO V		V TO CF																
	CF TO V		CF TO CF																
9. ORGANIZATIONAL DESIGNATIONS DIP/WH DIVISION WH SECTION				10. LOCATION OF OFFICIAL STATION WASH., D.C.															
11. POSITION TITLE INTEL ANALYST				12. POSITION NUMBER 1485		13. CAREER SERVICE DESIGNATION D													
14. CLASSIFICATION SCHEDULE (GS, 18, etc.) GS		15. OCCUPATIONAL SERIES 0132.35		16. GRADE AND STEP DA		17. SALARY OR RATE													
18. REMARKS																			
SIGNATURE OR OTHER AUTHENTICATION																			

POSTED

after 5/17/68

C/WH/COO

1. SERIAL NO.		2. NAME		3. ORGANIZATION		4. FUNDS		5. DUTY ROUTE		
003620		VITALE GUY		91 500		V				
6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.	
GS 08	5	\$ 7,781 8368	01/16/66	GS 08	6	\$ 8,008 8611	01/14/68			
CERTIFICATION AND AUTHENTICATION										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEES IS OF ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURE: <i>C. J. Williams</i>						DATE: <i>17 Nov 67</i>				
<input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD										
CLERKS INITIALS <i>NM</i>								AUDITED BY: <i>[Signature]</i>		
FORM 560 E		Use previous editions		PAY CHANGE NOTIFICATION				(4-51)		

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962,"

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
VITALE GUY	003620	51	500	V GS 08 5	\$ 7,781	\$ 8,008

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962,"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
------	--------	-------	-------	---------	------------	------------

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301 PURSUANT TO AUTHORITY OF LCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 4 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

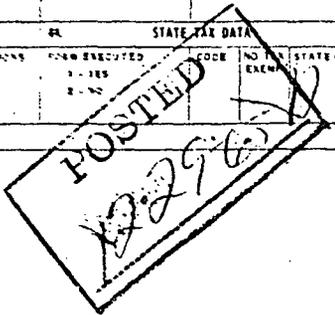
NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
VITALE GUY	003620	51	500	V GS 08 4	\$ 7,295	\$ 7,553

G-33

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours				
003620		VITALE GUY		51 500 V						
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADI
GS	08	4	7,553	01/19/64	GS	08	5	7,781	01/15/66	
8. Remarks and Authorization										
/ / NO EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>ST</i> AUDITED BY										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURE: <i>[Signature]</i>						DATE: 23 Nov 65				
PAY CHANGE NOTIFICATION										

PJH: 29 DEC 65

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)											
003620		VITALE GUY											
3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT					
REASSIGNMENT						12 28 65		REGULAR					
6. FUNDS		X		V TO V		V TO CF		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY			
		CF TO V		CF TO CF		6235 1162 0000		50 USC 403 J					
9. ORGANIZATIONAL DESIGNATIONS						10. LOCATION OF OFFICIAL STATION							
DDP/WH WH/C MIAMI OPERATIONS BR/PM SECTION						WASH., D.C.							
11. POSITION TITLE						12. POSITION NUMBER		13. SERVICE DESIGNATION					
INTELLIGENCE ASST						1506		D					
14. CLASSIFICATION SCHEDULE (GS, LR, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE				
GS			0301.28			08 4			7553				
18. REMARKS													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. Empl. Code	21. OFFICE CODING		22. STATION CODE		23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI	
37	10	51500	WH	75013			1	10 16 17					
28. HIE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REG. NO.		34. SER		
12 27 67		83	1 - CSC 2 - FICA 3 - NONE				EOD DATA						
35. VET. PREFERENCE		36. SERV. COMP. RATE		37. LONG. COMP. DATE		38. CAREER CATEGORY		39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.			
0 - NONE 1 - 5 PT. 2 - 10 PT.						CAN. MISS. PROB. TEMP.		0 - WAIVER 1 - YES		HEALTH INS. CODE			
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT.		43. FEDERAL TAX DATA		44. STATE TAX DATA					
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				CODE		FORM EXECUTED CODE NO. TAX EXEMPTIONS		FORM EXECUTED CODE NO. TAX STATE CODE EXEMPT.					
						1 - YES 2 - NO		1 - YES 2 - NO					
SIGNATURE OR OTHER AUTHENTICATION													
													

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OCS 05/27/65

1 SERIAL NUMBER 003620	2 NAME (LAST FIRST MIDDLE) VITALE GUY
----------------------------------	---

3 NATURE OF PERSONNEL ACTION REASSIGNMENT	4 EFFECTIVE DATE MO DA YR 05 31 65	5 CATEGORY OF EMPLOYMENT
---	---	--------------------------

6 FUNDS	<input checked="" type="checkbox"/> V TO V	<input type="checkbox"/> V TO CF	7 COST CENTER NO CHARGEABLE 5235 1162 0000	8 CSC OR OTHER LEGAL AUTHORITY
	<input type="checkbox"/> CF TO V	<input type="checkbox"/> CF TO CF		

9 ORGANIZATIONAL DESIGNATIONS DDP/WH DIVISION MM C MIAMI OPS BR PM SEC	10 LOCATION OF OFFICIAL STATION ASH., D. C.
--	---

11 POSITION TITLE OPS OFFICER	12 POSITION NUMBER 1142	13 CAREER SERVICE DESIGNATION U
---	-----------------------------------	---

14 CLASSIFICATION SCHEDULE (GS, LB, etc.) GS	15 OCCUPATIONAL SERIES 0136.01	16 GRADE AND STEP 08	17 SALARY OR RATE
--	--	--------------------------------	-------------------

18. REMARKS

POSTED
6-10-65 AH

SIGNATURE OR OTHER AUTHENTICATION

1. Serial No.		2. Name		3. Civil Center Number		4. LWOP NUMBER				
003620		VITALE GUY		49 300 V		37F				
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ACI
GS 08	3	\$ 6810	01/20/63	GS 08	4	\$ 7020	01/19/64			
8. Remarks and Authentication										
/ / NO EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY <i>llz</i> SALARY CONTINGENT ON CONGRESSIONAL APPROVAL I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. SIGNATURE: <i>Charles W. [unclear]</i> DATE: <i>3 Dec 63</i> PAY CHANGE NOTIFICATION										

REC'D
 12 13 4 18 1964

Form 560
9-61

Obsolete Previous Edition

(451)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DGI MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1964.

NAME	SERIAL	OMGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
VITALE GUY	003620	49	300	V GS 08 3	\$ 6,500	\$ 6,810

BAR: 18 JAN 63

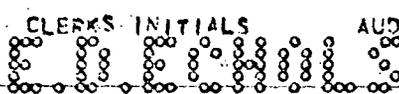
SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)											
003620		VITALE GUY											
3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE			5. CATEGORY OF EMPLOYMENT				
PROMOTION						01 20 63			REGULAR				
6. FUNDS		7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY		9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION					
X		3232 1000 1000		50 USE 403 J		DDP TASK FORCE W FI/CI BRANCH		WASH., D. C.					
11. POSITION TITLE						12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION					
OPS OFFICER						0683		D					
14. CLASSIFICATION SCHEDULE (GS, LR, BR, ...)				15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE					
GS				0135.01		08 3		6500					
18. REMARKS													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING		22. STATION CODE		23. INTEGREE CODE	24. HOURS CODE	25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI	
22	10	61300 135W		75013		1	1	10 16 17		01 20 63		01 20 63	
28. WFE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION/CANCELLATION DATA		33. SECURITY REG NO.		34. SEX	
								EOD DATA					
35. VET. PREFERENCE		36. SERV. COMP. DC'S		37. LONG COMP. DATE		38. CAREER CATEGORY		39. FEGLI - HEALTH INSURANCE		40. SOCIAL SECURITY NO.			
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT.		43. FEDERAL TAX DATA				44. STATE TAX DATA			
SIGNATURE OR OTHER AUTHENTICATION													
<div style="text-align: right; border: 1px solid black; padding: 5px; display: inline-block;"> POSTED 02/21/63 </div>													

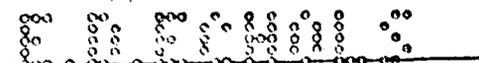
IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87 - 799 AND
OOI MEMORANDUM DATED 1 AUGUST 1958, SALARY IS ADJUSTED AS FOLLOWS.
EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	OLD GR-ST	OLD SALARY	NEW GR-ST	NEW SALARY
VITALE GUY	003620	A1000	V 07 4	\$ 5,850	07 4	\$ 6,095	

232-1000

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours				
003620		VITALE GUY		61 000 V 2A						
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ
GS 07	3	\$ 5,885	09/03/61	GS 07	4	\$ 5,850	09/02/62			
8. Remarks and Authorization										
/ / NO EXCESS LWOP / / EXCESS LWOP / / IN PAY STATUS AT END OF WAITING PERIOD / / IN LWOP STATUS AT END OF WAITING PERIOD CLERK'S INITIALS AUDITED BY <i>[Signature]</i> 										
PAY CHANGE NOTIFICATION										

SECRET
(When Filled In)

1. Serial No.		2. Name		3. Cost Center Number		4. LWOP Hours				
003620		VITALE GUY		DDP/EE		UV				
5. OLD SALARY RATE				6. NEW SALARY RATE				7. TIME ADJUST		
Grade	Step	Salary	Last Pbl. Date	Grade	Step	Salary	Effective Date	FSI	LSI	ADJ
GS	07	2	5,520	09/04/60	07	3	5,685	09/03/61	X	
8. Remarks and Authentication										
<p><i>2-000</i></p> <p>NO NO EXCESS LWOP</p> <p>IN PAY STATUS AT END OF WAITING PERIOD</p> <p>IN LWOP STATUS AT END OF WAITING PERIOD</p> <p><i>602 9/24/61</i></p>										
 PAY CHANGE NOTIFICATION										

Form 7-60 560

Obsolete Previous Edition

SECRET

(4-61)

ABM: 20 MAR 62

SECRET
(When Filled In)

OCF											NOTIFICATION OF PERSONNEL ACTION															
1. SERIAL NUMBER						2. NAME (LAST-FIRST-MIDDLE)						3. NATURE OF PERSONNEL ACTION						4. EFFECTIVE DATE			5. CATEGORY OF EMPLOYMENT					
003620						VITALE GUY						REASSIGNMENT AND TRANSFER TO VOUCHERED FUNDS						03 18 62			REGULAR					
6. FUNDS			V TO V			V TO CF			7. COST CENTER NO. CHARGEABLE			8. CSC OR OTHER LEGAL AUTHORITY														
X			CF TO V			CF TO CF			2235 1400 1000			50 USC 403 J														
9. ORGANIZATIONAL DESIGNATIONS											10. LOCATION OF OFFICIAL STATION															
DDP WH BRANCH 4 FI CI SEC											WASH., D. C.															
11. POSITION TITLE											12. POSITION NUMBER			13. CAREER SERVICE DESIGNATION												
INTELLIGENCE ASST											0685			D												
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)				15. OCCUPATIONAL SERIES				16. GRADE AND STEP				17. SALARY OR RATE														
GS				0301.28				07 3				5685														
18. REMARKS																										
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL																										
19. ACTION CODE		20. EMPLOY CODE		21. OFFICE CODING		22. STATION CODE		23. INTERSEE CODE		24. WAGES CODE		25. DATE OF BIRTH		26. DATE OF GRADE		27. DATE OF LEI										
16		10		64450 WH		75013		1		10 16 17																
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CORRECTION CANCELLATION DATA		33. SECURITY REQ NO		34. SER														
										EOD DATA																
35. VET. PREFERENCE				36. SERV. COMP. DATE				37. LONG. COMP. DATE				38. MIL. SERV. CREDIT LCD				39. FEGLI / HEALTH INSURANCE				40. SOCIAL SECURITY NO						
41. PREVIOUS GOVERNMENT SERVICE DATA											42. LEAVE CAT.				43. FEDERAL TAX DATA				44. STATE TAX DATA							
SIGNATURE OR OTHER AUTHENTICATION																										

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION																	
ARE: 10 JUNE 1960																	
1. Serial No.		2. Name (Last-First-Middle)				3. Date Of Birth			4. Vet. Prof.		5. Sex		6. CS - EOD				
503620		VITALE GUY				Mo. Da. Yr. 10 16 17			Nono-0 5 Pt-1 10 Pt-2 Code 1		M 1		Mo. Da. Yr. 09 13 49				
7. SCD			8. CSC Rptmt.			9. CSC Or Other Legal Authority			10. Apmt. Affidav.			11. FEGLI		12. LCD		13. MIL. SER. RES.	
Mo. Da. Yr. 10 24 42			Yes-1 No-2 Code 1			50 USCA 403 J			Mo. Da. Yr. 			Yes-1 No-2 Code 		Mo. Da. Yr. 09 13 49		Yes-1 No-2 Code 2	

PREVIOUS ASSIGNMENT

14. Organizational Designations				15. Location Of Official Station		Station Code	
DOP EE ATHENS STATION OPERATIONS STAFF RECORDS INTEGRATION SECTION				ATHENS, GREECE		29501	
16. Dept. - Field		17. Position Title		18. Position No.		19. Serv. 20. Occup. Series	
Dept - 1 USIid - 3 Frgn - 5		INTELL ASST		1809		GS 0301.28	
21. Grade & Step		22. Salary Or Rate		23. SD		24. Date Of Grade	
07 1		\$ 4980		DS		Mo. Da. Yr. 09 106 159	
						25. PSI Due	
						Mo. Da. Yr. 09 104 160	
						26. Appropriation Number	
						0139 9350 3018	

ACTION

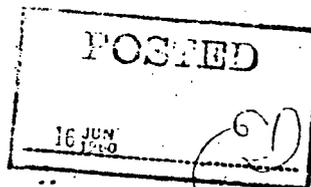
27. Nature Of Action		28. Eff. Date		29. Type Of Employee		30. Separation Data	
REASSIGNMENT		Mo. Da. Yr. 06 12 60		REGULAR		25	

PRESENT ASSIGNMENT

31. Organizational Designations				32. Location Of Official Station		Station Code	
CS/CS DEVELOPMENT COMPLEMENT EE DIVISION				WASH., D. C.		75013	
33. Dept. - Field		34. Position Title		35. Position No.		36. Serv. 37. Occup. Series	
Dept - 1 USIid - 3 Frgn - 5		INTELL ASST		061260		GS 0301.28	
38. Grade & Step		39. Salary Or Rate		40. SD		41. Date Of Grade	
07 1		\$ 4980		D		Mo. Da. Yr. 09 106 159	
						42. PSI Due	
						Mo. Da. Yr. 09 104 160	
						43. Appropriation Number	
						10320 1998	

44. Remarks

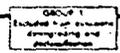
CASUAL (PCS RETURNEE)



Pre 1960 Notifications
of Personnel Action

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER		
					003620		
SECTION A GENERAL							
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD	
Vitalé, Guy			10/16/17	M	08	D	
6. OFFICIAL POSITION TITLE			7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION		
Intelligence Asst.			DDP/WH/COG		Hqs.		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input checked="" type="checkbox"/>	CAREER	<input type="checkbox"/>	RESERVE	<input type="checkbox"/>	TEMPORARY	<input type="checkbox"/>	INITIAL
<input type="checkbox"/>	CAREER-PROVISIONAL (See instructions - Section C)	<input type="checkbox"/>		<input checked="" type="checkbox"/>	ANNUAL	<input type="checkbox"/>	REASSIGNMENT SUPERVISOR
<input type="checkbox"/>	SPECIAL (Specify):	<input type="checkbox"/>		<input type="checkbox"/>	REASSIGNMENT EMPLOYEE	<input type="checkbox"/>	SPECIAL (Specify):
11. DATE REPORT DUE IN G.P.				12. REPORTING PERIOD (From - to)			
July 1968				1 July 67 - 30 June 68			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).							
SPECIFIC DUTY NO. 1						RATING LETTER	
Analysis and Research of clandestine service documents for information pertinent to the criteria of the CUIS/LA Subversive machine program.						P	
SPECIFIC DUTY NO. 2						RATING LETTER	
Assists personnel with machine name traces and other operational support assistance.						P	
SPECIFIC DUTY NO. 3						RATING LETTER	
Preparation of biographic input sheets for machine processing into the Cuban IS program.						P	
SPECIFIC DUTY NO. 4						RATING LETTER	
As Branch Records Officer insures compliance with CS Records directives including authorization for destruction of CS documents.						P	
SPECIFIC DUTY NO. 5						RATING LETTER	
SPECIFIC DUTY NO. 6						RATING LETTER	
<p>9 AUG 1968 [Signature]</p>							
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER	
						P	



SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

^{AUG 6} Mr. Vitale since he was assigned to ^{initially} on a part-time basis and later as a full time assistant has performed adequately as an input analyst in addition to his proficient work as a Records Officer and General support assistant. The quality of his input has been good and his production has helped considerably in cutting down the size of the input backlog. Mr. Vitale also continues to perform the Records Officers function for the branch with a sound knowledge of general records procedures. His attitude and attendance record continue to reflect a willingness to assist the branch in whatever way necessary. In addition Mr. Vitale's valuable background knowledge on a former vital portion of the branch's effort continues to be utilized to a considerable extent. He gets along well with his colleagues and contributes to the smooth running of the office.

Mr. Vitale is presently within 2 years of retirement or 4 years, if he does not receive an overseas assignment. He has told the career panel, he would accept an overseas assignment to either Vietnam or Laos. In view of his experience with paramilitary operations, it is felt this would be a more fitting assignment for him than the present one, even though he has been performing quite satisfactorily.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE 7/18/68	SIGNATURE OF EMPLOYEE <i>Dany Vitale</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 9	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 18 July	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE <i>Alva King</i> Alva King
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL I concur in the evaluation of this employee as presented above.		
DATE 13 July 1968	OFFICIAL TITLE OF REVIEWING OFFICIAL C/NH/COG/OS	TYPED OR PRINTED NAME AND SIGNATURE <i>Thos. J. Barrett</i> Thos. J. Barrett

SECRET

SECTION C/Continued

NARRATIVE COMMENTS

For approximately four months during 1967, Mr. Vitale worked with me in providing Headquarters' support to JMWAVE in its conduct of special operations into PBRUMEN. In such a role, Mr. Vitale's knowledge of the history, mechanics, requirements and PBRUMEN personnel of these operations was invaluable in (1) the preparation of operational proposals for the 303 Committee, (2) the provision of timely operational information periodically requested by the front offices of both WH/COG and WHD, and (3) the briefing of WOFIRM personnel newly assigned to JMWAVE to assist in these operations. While under my supervision, Mr. Vitale was a conscientious, loyal, cooperative employee who readily and willingly performed all tasks assigned to him in an exceptional manner. He always expressed his willingness to work as many hours as necessary to finish the task at hand. He has a very pleasant personality, gets along well with his fellow workers and exhibits a good sense of cost consciousness in the use of government equipment and materials. The rating letter "S" most accurately reflects the level of performance of Mr. Vitale during the period he was under my supervision.

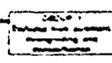
Robert J. Weatherwax
 Robert J. Weatherwax

NOV 1 1967

Fed Control

SECRET
(When Filled In)

FITNESS REPORT		EMPLOYEE SERIAL NUMBER 003620	
SECTION A GENERAL			
1. NAME (Last) (First) (Middle) VITALE Guy		2. DATE OF BIRTH 16 Oct 17	3. SEX M
		4. GRADE GS-08	5. SD D
6. OFFICIAL POSITION TITLE Intell Asst		7. OFF. DIV. OR OF ASSIGNMENT DDP/NH/COG	8. CURRENT STATION Washington
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT	
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	<input type="checkbox"/> INITIAL
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)		<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR
<input type="checkbox"/> SPECIAL (Specify):		<input type="checkbox"/> SPECIAL (Specify):	
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From - to) 1 July 1966 - 30 June 1967	
SECTION B PERFORMANCE EVALUATION			
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>			
SPECIFIC DUTIES			
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).			RATING LETTER
SPECIFIC DUTY NO. 1 Maintains project and agent 201 files for the Branch's paramilitary program.			S
SPECIFIC DUTY NO. 2 Locates and maintains material for use in briefings and in the conduct of liaison with other government agencies.			A
SPECIFIC DUTY NO. 3 Aids in conducting name traces and in processing operational clearances.			P
SPECIFIC DUTY NO. 4 As Branch Records Officer, insures compliance with CS records directives, including authorization for destruction of CS documents.			P
SPECIFIC DUTY NO. 5 Assists in conduct of input to Cuban I.S. Machine Records Program.			P
SPECIFIC DUTY NO. 6			RATING LETTER
31 AUG 1967			
OVERALL PERFORMANCE IN CURRENT POSITION			
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.			RATING LETTER P



SECRET

(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position, keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

AUG 31 9 26 AM '67

Mr. Vitale continues to perform his duties as an operational support assistant capably. His background knowledge of Cuban paramilitary operations has provided the Branch with very useful continuity. His ability and experience in locating material and in handling records for headquarters support to WH/COG Special Operations contribute substantially to the Branch's operational support effort. Mr. Vitale carries out his assigned duties in a willing, loyal and highly dependable manner. He recently has been given an additional assignment on the CUIS Machine Input Program which he is handling in a highly efficient manner. He gets along well with his colleagues and contributes to the smooth running of the office. He does not have supervisory responsibilities, but does show concern for efficient and economical use of government property.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 25 Aug '67

SIGNATURE OF EMPLOYEE Guy Vitale

2. MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 12

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE 25 August 1967

OFFICIAL TITLE OF SUPERVISOR Section Chief, PM Operations

TYPED OR PRINTED NAME AND SIGNATURE Ernest J. Chiocca

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL As noted in the last Fitness Report, I concur generally in the supervisor's ratings of Mr. Vitale's performance as listed; but I must again note that these are duties which could be performed by a more junior clerical type and that Mr. Vitale should not be considered as performing GS-8 level Intelligence Assistant work at a Proficient rating. Indeed, he is, in my opinion, not qualified for such a role and his official position title should be changed to prevent any misunderstanding as to the somewhat unique nature of his value to the Agency.

DATE 28 AUG 1967

OFFICIAL TITLE OF REVIEWING OFFICIAL C/WH/COG/MO

TYPED OR PRINTED NAME AND SIGNATURE Robert A. Ortman

SECRET
(When Filled In)

FITNESS REPORT						EMPLOYEE SERIAL NUMBER	
						003620	
SECTION A				GENERAL			
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD	
VITALE Guy			16 Oct 17	M	GS-08	D	
6. OFFICIAL POSITION TITLE			7. OFF. DIV/BR OF ASSIGNMENT		8. CURRENT STATION		
Intelligence Analyst			DDP/WH/C		Wash., D.C.		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
CAREER		RESERVE		TEMPORARY		INITIAL	
						REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See instructions - Section C)				XXXX		ANNUAL	
SPECIAL (Specify):				SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.				12. REPORTING PERIOD (From - to)			
				1 July 1965 - 30 June 1966			
SECTION B				PERFORMANCE EVALUATION			
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further warning, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1						RATING LETTER	
Maintains project and agent 201 files for an extensive paramilitary program.						S	
SPECIFIC DUTY NO. 2						RATING LETTER	
Locates and maintains material for use in briefings and the conduct of liaison with other government agencies.						P	
SPECIFIC DUTY NO. 3						RATING LETTER	
Aids in conducting name traces and processing clearances.						P	
SPECIFIC DUTY NO. 4						RATING LETTER	
As Branch Records Officer, insures compliance with CS records directives, including authorization for destruction of CS documents.						P	
SPECIFIC DUTY NO. 5						RATING LETTER	
SPECIFIC DUTY NO. 6						RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							RATING LETTER
							P
29 JUL 1966							

SECRET

(When Filled In)

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

JUL 26 4 07 PM '66

Mr. Vitale's principal qualification is his background knowledge of the operational history of Cuban paramilitary operations. This has afforded the branch considerable continuity. He is a very willing worker who gets along well with fellow employees. His knowledge of and experience in handling records and locating material makes him valuable in headquarters support of WH/Cuba paramilitary case officers - a task he performs in a loyal and dependable manner.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 11 July 1966 SIGNATURE OF EMPLOYEE Guy Vitale

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 10 months IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE OFFICIAL TITLE OF SUPERVISOR C/WH/C/MO/PM TYPED OR PRINTED NAME AND SIGNATURE Bryan Mills

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL I have had opportunity to observe subject's performance closely for nine months and while I generally concur in his supervisor's ratings of the duties as listed, it should be noted that these same duties could be performed equally well by a more junior Intel Clerk or Intel Assistant and, therefore, the overall rating as a GS-8 Intel Assistant does not accurately reflect his capability. In my opinion it would be very difficult, if not impossible, for subject to perform competitively with other Intel Assistants at a GS-8 level, and I recommend his position title be changed to Ops Support Assistant, a role in which he performs capably.

DATE 25 July 1966 OFFICIAL TITLE OF REVIEWING OFFICIAL C/WH/C/MO TYPED OR PRINTED NAME AND SIGNATURE Robert A. Ortman

SECRET

SECRET
(When Filled In)

FITNESS REPORT						EMPLOYEE SERIAL NUMBER	
						003620	
SECTION A GENERAL							
1. NAME (Last) (First) (Middle) VITALE, Guy			2. DATE OF BIRTH 16 Oct 17	3. SEX M	4. GRADE GS-08	5. SO D	
6. OFFICIAL POSITION TITLE Ops Officer			7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/C		8. CURRENT STATION Washington D.C.		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input type="checkbox"/> CAREER		<input type="checkbox"/> RESERVE		<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL	
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)		<input checked="" type="checkbox"/> ANNUAL		<input type="checkbox"/> REASSIGNMENT SUPERVISOR		<input type="checkbox"/> REASSIGNMENT EMPLOYEE	
SPECIAL (Specify):				SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P. 31 July 1965				12. REPORTING PERIOD (From- to) 1 July 64 - 30 June 65			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).							
SPECIFIC DUTY NO. 1						RATING LETTER	
Processes name traces and clearances; traces and maintains agent 201 files.						O	
SPECIFIC DUTY NO. 2						RATING LETTER	
Conducts research for preparation of reports and plans.						S	
SPECIFIC DUTY NO. 3						RATING LETTER	
Maintains office files on a complex project.						S	
SPECIFIC DUTY NO. 4						RATING LETTER	
Prepares cable or dispatch replies to name trace requests.						P	
SPECIFIC DUTY NO. 5						RATING LETTER	
Records Officer - Insures compliance with CS records, directives and authorizes destruction of CS documents.						P	
SPECIFIC DUTY NO. 6						RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER	
						S	
22 JUL 1965							

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

JUL 23 12 00 PM '65

Mr. Vitale's longevity on the project makes his services increasingly valuable. This is particular true in briefing and orienting new officers. He continues to do an exceptional job in assisting his office on a most complex project where many of his colleagues have transferred primarily because of the many demands and frustrations caused by this extraordinary project. Mr. Vitale continues to be a most loyal, cooperative and willing worker, getting along well with all hands. His maturity and many years of experience in his field, in addition to his great general knowledge, make him a most valued employee when compared to colleagues of similar rank. It is because of this that I have again rated Mr. Vitale very high. Although Mr. Vitale has no supervisory responsibilities and fully realizing his limited potential as a senior operations officer, I feel he is still undergraded and should be promoted to the next higher grade at the earliest opportunity. Because Mr. Vitale's job and performance have remained almost exactly the same as during the previous year, this fitness report is also very similar.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE 13 July 65	SIGNATURE OF EMPLOYEE <i>Ray Vitale</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 46 months	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 13 Jul 1965	OFFICIAL TITLE OF SUPERVISOR C/WH/C/MO/PM	TYPED OR PRINTED NAME AND SIGNATURE <i>Calvin Hicks</i> Calvin Hicks
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL The reviewing official does not use the same rating scale as the supervisor; therefore, would rate subject one letter lower in the first three duties and <u>P</u> in the overall performance. Subject is conscientious, pleasant and has an excellent "stay-on-the-job" approach.		
DATE 20 July 1965	OFFICIAL TITLE OF REVIEWING OFFICIAL C/WH/C/MO	TYPED OR PRINTED NAME AND SIGNATURE <i>Walter T. Cini</i> Walter T. Cini

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER		
					49300 66362		
SECTION A GENERAL							
1. NAME (Last) VITALE (First) Guy (Middle)			2. DATE OF BIRTH 16 Oct 17	3. SEX M	4. GRADE GS-08	5. SD D	
6. OFFICIAL POSITION TITLE Ops Officer				7. OFF/DIV/BR OF ASSIGNMENT DDP/SAS	8. CURRENT STATION Washington, D.C.		
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR		
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)				<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE		
<input type="checkbox"/> SPECIAL (Specify):				<input type="checkbox"/> SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P. 31 July 1964				12. REPORTING PERIOD (From- to-) 1 July 1963 - 30 June 1964			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).							
SPECIFIC DUTY NO. 1					RATING LETTER		
Processes name traces and clearances; traces and maintains agent 201 files.					O		
SPECIFIC DUTY NO. 2					RATING LETTER		
Conducts research for preparation of reports and plans.					S		
SPECIFIC DUTY NO. 3					RATING LETTER		
Maintains office files on a complex project.					S		
SPECIFIC DUTY NO. 4					RATING LETTER		
Prepares cable or dispatch replies to name trace requests.					P		
SPECIFIC DUTY NO. 5					RATING LETTER		
Records Officer - Insures compliance with CS records, directives and authorizes destruction of CS documents.					P		
SPECIFIC DUTY NO. 6					RATING LETTER		
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							RATING LETTER
14 AUG 1964							S

SECRET

(When Filled In)

OFFICE OF PERSONNEL

SECTION C NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

MAIL ROOM

Mr. Vitale continues to do an exceptional job in assisting his office on a most complex project. His longevity on the project, coupled with his continued objectivity, makes his services increasingly valuable. This is in contrast to many of his colleagues who have transferred because of the many extreme demands and frustrations caused by this extraordinary project. Mr. Vitale continues to be a most loyal, cooperative and willing worker, getting along well with all hands. His maturity and many years of experience in his field, in addition to his great general knowledge, make him a most valued employee when compared to colleagues of similar rank. It is because of this that I have again rated Mr. Vitale very high. In addition, and fully realizing his limited potential as a senior operations officer, I feel he is still undergraded and should be promoted to the next higher grade at the earliest opportunity.

SECTION D CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE July 23, 64 SIGNATURE OF EMPLOYEE [Signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 34 months IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE 15 July 1964 OFFICIAL TITLE OF SUPERVISOR C/WH/SA/MOB/PM TYPED OR PRINTED NAME AND SIGNATURE Calvin W. Hicks

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Undersigned concurs in the ratings of the specific duties and performance in current position of Mr. Vitale. Mr. Vitale has been concerned with the Cuban effort for several years and his personal knowledge of past events is extremely helpful.

DATE 28 July 1964 OFFICIAL TITLE OF REVIEWING OFFICIAL C/WH/SA/MOB TYPED OR PRINTED NAME AND SIGNATURE Colonel Arthur A. Maloney

SECRET

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER		
81					003620		
SECTION A GENERAL							
1. NAME (Last) (First) (Middle) VITALE Guy			2. DATE OF BIRTH 16 Oct. 1917	3. SEX Male	4. GRADE GS-8	5. SD D	
6. OFFICIAL POSITION TITLE Ops. Officer				7. OFF/DIV/BR OF ASSIGNMENT DDP/S.A.S.		8. CURRENT STATION Washington, D.C.	
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
<input type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY		<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT SUPERVISOR		
<input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C)				<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT EMPLOYEE		
SPECIAL (Specify):				SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P. 31 July 1963				12. REPORTING PERIOD (From - to) 1 July 1962 to 30 June 1963			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1 Processes name traces and clearances. Traces and maintains agent 201 files.						RATING LETTER S/O	
SPECIFIC DUTY NO. 2 Conducts research for preparation of reports and plans.						RATING LETTER S	
SPECIFIC DUTY NO. 3 Maintains office files on a complex project.						RATING LETTER S	
SPECIFIC DUTY NO. 4 Prepares cable or dispatch replies to name trace requests.						RATING LETTER P	
SPECIFIC DUTY NO. 5 Records Officer - Insures compliance with CS records, directives and authorizes destruction of CS documents.						RATING LETTER P	
SPECIFIC DUTY NO. 6						RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER S	
9 AUG 1963							

SECRET

Office of Personnel

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. ~~NOTE: For a list of duties given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.~~

MAIL ROOM

Subject continues to do an exceptional job in assisting his office in the formulation of reports and plans by his research and ability to quickly make name traces and ferret out information from the various agency sources.

During the past year subject has continued to be a most cooperative, loyal and willing worker on a project that due to its nature is more frustrating, and demands more with less apparent return than most projects. As on his previous fitness report, I have rated him very high, primarily due to the fact that his ^{his} ~~his~~ ^{experience} ~~experience~~ and many years experience with the Agency have made him of much more immediate value than most of his colleagues in the GS 7-9 level. Consequently, although he has made GS-8 within the past year, I feel he is still undergraded and should be promoted to GS-9 at the earliest opportunity.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE		
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT		
DATE June 13, 63	SIGNATURE OF EMPLOYEE <i>Ruby Vitale</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 22 mths.	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
DATE 12 June 63	OFFICIAL TITLE OF SUPERVISOR DC/SAS/NOB/EM	TYPED OR PRINTED NAME AND SIGNATURE <i>Calvin W. Hicks</i> Calvin W. Hicks
3. BY REVIEWING OFFICIAL		
COMMENTS OF REVIEWING OFFICIAL While not wishing to detract from the value of subject's duties or from the manner in which he performs them, I do have strong doubts as to whether the nature of his duties warrant promotion to GS-9 even if they were performed in an outstanding manner. During the next year additional duties of a more demanding nature will be placed on subject and I will want to weigh his performance under those circumstances before recommending promotion.		
DATE 6/17/63	OFFICIAL TITLE OF REVIEWING OFFICIAL C/SAS/NOB/EM	TYPED OR PRINTED NAME AND SIGNATURE <i>Charles W. Matt</i> Charles W. Matt

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER		
					003620		
SECTION A GENERAL							
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD	
VITALE Guy			16 Oct. 1917	M	GS-7	D	
6. OFFICIAL POSITION TITLE				7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION	
Intell. Asst.				DDP/TFM/PA Pt.		Wash., D.C.	
9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
CAREER		RESERVE		TEMPORARY		INITIAL	
CAREER-PROVISIONAL (See Instructions - Section C)				ANNUAL		REASSIGNMENT SUPERVISOR	
SPECIAL (Specify):				SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.				12. REPORTING PERIOD (From - to)			
31 Aug. 1962				1 Sept. 1961 to 30 June 1962			
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1						RATING LETTER	
Processes name traces and clearances - Traces and maintains agent 201 files.						S/O	
SPECIFIC DUTY NO. 2						RATING LETTER	
Conducts research for preparation of reports and plans.						S	
SPECIFIC DUTY NO. 3						RATING LETTER	
Maintains office files on a complex project.						S	
SPECIFIC DUTY NO. 4						RATING LETTER	
Prepares cable or dispatch replies to name trace requests.						A	
SPECIFIC DUTY NO. 5						RATING LETTER	
Records Officer - Insures compliance with CS Records, Directives and authorizes destruction of CS documents.						A	
SPECIFIC DUTY NO. 6						RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER	
						S	

SECRET

(When Filled In)

SECTION C		NARRATIVE COMMENTS	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p>			
<p>Subject has done an exceptional job in assisting his office in the formulation of reports and plans by his research and ability to quickly make name traces and ferret out information from the various agency sources concerned.</p>			
<p>He at all times has been a most cooperative, loyal and willing worker with good security habits. Although, he does not have the ambition or drive to get to the top of the ladder that many younger officers may have (not everybody can or wants to be Chief, but can still be one of the best indians in the business), his great store of general knowledge and many years of agency experience have made him of much more immediate value than most of his colleagues in the GS-7-9 level, and it is because of this that he has received such a high rating. Consequently, it is recommended that Mr. Vitale be promoted to the next higher grade at the earliest opportunity.</p>			
SECTION D		CERTIFICATION AND COMMENTS	
1. BY EMPLOYEE			
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT			
DATE	SIGNATURE OF EMPLOYEE		
Aug 21, 1962	<i>Aug Vitale</i>		
2. BY SUPERVISOR			
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION		
10 MONTHS			
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	
21 August 1962	TFW/FM/OPS	<i>C. W. Hicke</i> C.W. HICKE	
3. BY REVIEWING OFFICIAL			
COMMENTS OF REVIEWING OFFICIAL			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
21 August 1962	DC/TFW/FM	<i>C. W. Matt</i> C.W. MATT	

SECRET
(When Filled In)

Accounted by
LSPD

FITNESS REPORT		EMPLOYEE SERIAL NUMBER
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SECTION A GENERAL						
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH		3. SEX	4. GRADE	
5. SERVICE DESIGNATION			6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT	
8. CAREER STAFF STATUS				9. TYPE OF REPORT		
<input type="checkbox"/> NOT ELIGIBLE	<input type="checkbox"/> MEMBER	<input type="checkbox"/> DEFERRED		<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT/SUPERVISOR	
<input type="checkbox"/> PENDING	<input type="checkbox"/> DECLINED	<input type="checkbox"/> DENIED		<input type="checkbox"/> ANNUAL	<input type="checkbox"/> REASSIGNMENT/EMPLOYEE	
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD FROM TO		12. SPECIAL (Specify)		

SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).						
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding
SPECIFIC DUTY NO. 1		RATING NO.	SPECIFIC DUTY NO. 3 Research Work Required in the Preparation of Reports.		RATING NO.	5
SPECIFIC DUTY NO. 2 Assistant to C/O (leg man)		RATING NO.	SPECIFIC DUTY NO. 4 Maintenance of Office Files		RATING NO.	6
SPECIFIC DUTY NO. 5 Safehouse Keeper		RATING NO.	SPECIFIC DUTY NO. 6 Intel Ass't.		RATING NO.	5

SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.						
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.						RATING NO. 5

SECTION D DESCRIPTION OF THE EMPLOYEE												
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee												
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree								
CHARACTERISTICS				NOT APPLI- CABLE	NOT OB- SERVED	RATING						
						1	2	3	4	5		
GETS THINGS DONE												X
RESOURCEFUL												X
ACCEPTS RESPONSIBILITIES								X				
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES												X
DOES HIS JOB WITHOUT STRONG SUPPORT								X				
FACILITATES SMOOTH OPERATION OF HIS OFFICE										X		
WRITES EFFECTIVELY								X				
SECURITY CONSCIOUS												X
THINKS CLEARLY												X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS										X		
OTHER (Specify):												

SEE SECTION "E" ON REVERSE SIDE

SECRET
(When Filled In)

SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Subject is very versatile and can be utilized effectively on an assignment involving heterogeneous duties. His ability to function as an agent handler is extremely commendable. Subject is able to communicate equally well with high or low level agents. He further demonstrated his usefulness in the preparation of research papers and the maintenance of files. Supervisor feels that Subject's productivity and effectiveness is dependent on whether he is in a position that he personally likes (It should be noted that Subject is 44 yrs old).

Subject has demonstrated that he can assume greater responsibilities. (During the period covered he travelled to Puerto Rico and New Orleans on assignments not under control of the Supervisor)..

SECTION F CERTIFICATION AND COMMENTS		
1. BY EMPLOYEE		
I certify that I have seen Sections A, B, C, D and E of this Report.		
DATE 28 Feb. 62	SIGNATURE OF EMPLOYEE <i>Henry Vitale</i>	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 9 months	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION <i>Employee at top</i>	
IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.		
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS	
OTHER (Specify):		
DATE 12 FEB 62	OFFICIAL TITLE OF SUPERVISOR C/O	TYPED OR PRINTED NAME AND SIGNATURE <i>Thomas G. Clines</i> THOMAS G. CLINES
3. BY REVIEWING OFFICIAL		
I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.		
I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.		
I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.		
I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.		
COMMENTS OF REVIEWING OFFICIAL <i>Subject was assigned activities for which reviewing official was responsible for a period of two months.</i>		
DATE 13 Feb. 62	OFFICIAL TITLE OF REVIEWING OFFICIAL PH Relations Off. 10-4-4	TYPED OR PRINTED NAME AND SIGNATURE <i>Glen J. Farnsworth</i> GLEN J. FARNSWORTH

SECRET

SECRET
(When Filled In)

FITNESS REPORT			RECEIVED BY CSED		EMPLOYEE SERIAL NUMBER	
SECTION A GENERAL						
1. NAME (Last) VITALE (First) Guy (Middle)		2. DATE OF BIRTH 10/16/17		3. SEX M	4. GRADE GS-7	
5. SERVICE DESIGNATION DS		6. OFFICIAL POSITION TITLE Intelligence Assistant		7. OFF/DIV/RR OF ASSIGNMENT EE/Germany (casual)		
8. CAREER STAFF STATUS			9. TYPE OF REPORT			
<input type="checkbox"/> NOT ELIGIBLE	<input checked="" type="checkbox"/> MEMBER	<input type="checkbox"/> DEFERRED	<input type="checkbox"/> INITIAL	<input type="checkbox"/> REASSIGNMENT/SUPERVISOR		
<input type="checkbox"/> PENDING	<input type="checkbox"/> DECLINED	<input type="checkbox"/> DENIED	<input type="checkbox"/> ANNUAL	<input checked="" type="checkbox"/> REASSIGNMENT/EMPLOYEE		
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD From 1 May 60 To 15 Nov 60		SPECIAL (Specify)		
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).						
1 - Unsatisfactory		2 - Barely adequate		3 - Acceptable		
4 - Competent		5 - Excellent		6 - Superior		
7 - Outstanding						
SPECIFIC DUTY NO. 1 Process name traces		RATING NO. 3	SPECIFIC DUTY NO. 4		RATING NO.	
SPECIFIC DUTY NO. 2 Process POA's.		RATING NO. 4	SPECIFIC DUTY NO. 5		RATING NO.	
SPECIFIC DUTY NO. 3		RATING NO.	SPECIFIC DUTY NO. 6		RATING NO.	
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.						
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.					RATING NO. 3	
SECTION D DESCRIPTION OF THE EMPLOYEE						
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee						
1 - Least possible degree		2 - Limited degree		3 - Normal degree		
4 - Above average degree		5 - Outstanding degree				
CHARACTERISTICS			NOT APPLI-CABLE	NOT OB-SERVED	RATING	
					1	2
GETS THINGS DONE						X
RESOURCEFUL					X	
ACCEPTS RESPONSIBILITIES					X	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES					X	
DOES HIS JOB WITHOUT STRONG SUPPORT						X
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X
WRITES EFFECTIVELY					X	
SECURITY CONSCIOUS						X
THINKS CLEARLY					X	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS					X	
OTHER (Specify):						

SEE SECTION "E" ON REVERSE SIDE

SECRET

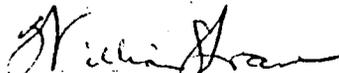
(When Filled In)

SECTION E NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE		
<p>Stress strengths and weaknesses demonstrated in current position. Indicate suggestions ^{made to} employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.</p>		
<p>Mr. Vitale was assigned to the S&T Section of the ^{6 11 37 AM '60} German Branch on a casual basis from 1 May to 15 November 1960. His duties consisted entirely of processing name traces and POA's. Although had little experience in this type of work, he performed his duties in a thoroughly satisfactory manner. He was always polite to his fellow employees and did his best to contribute to the smooth operation of the section.</p>		
SECTION F CERTIFICATION AND COMMENTS		
1. BY EMPLOYEE		
I certify that I have seen Sections A, B, C, D and E of this Report.		
DATE	SIGNATURE OF EMPLOYEE	
2. BY SUPERVISOR		
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
6 1/2	Already reassigned prior to preparation of this fitness report.	
IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.		
EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS	
OTHER (Specify):		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
21 Nov 60	C/EE/G/S&T	<i>Herbert W. Natzke</i> Herbert W. Natzke
3. BY REVIEWING OFFICIAL		
I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.		
I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.		
I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.		
I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.		
COMMENTS OF REVIEWING OFFICIAL		
See attached sheet.		
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
23 Nov 60	C/EE/Germany	<i>William J. Graver</i> William J. Graver

SECRET

Section 3. Comments of Reviewing Official:

This employee had no qualifications for assignment in the German desk or German operational field. He was carried in the German Branch in a casual status while an assignment suitable to his talents was being located. The fitness report for the period of his duty with the German Branch is accordingly only a record of the fact that he loyally and diligently carried out assigned tasks to the best of his ability.


William J. Graver
Chief, EE/Germany

SECRET

Pre 1968 Fitness Reports

SECRET

2 June 1960

MEMORANDUM FOR: Chief, EE Personnel

SUBJECT : Commendation - Mr. Guy Vitale

1. The Eastern European Division Logistics Office wishes to commend Mr. Guy Vitale for the manner in which he conducted himself while on temporary assignment in this office. Rather than sit idle awaiting a new assignment, Mr. Vitale volunteered his services and was given various logistical general services jobs and duties which he carried out with enthusiasm and effort rarely seen in a person in his status. We found him to be an enthusiastic-willing worker who gave selflessly of his time and showed a strong devotion to duty.

2. A copy of this commendation should be made a part of the employee's permanent 201 file.

[Handwritten Signature]
S. D. HILUCK
Chief, EE Logistics

SECRET

Pre 1960 FRQ &
Certifications for insurance
and retirement

SECRET

When Filled In

WALK/MD
OFFICE USE ONLY (When Filled In)

QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING TYPE OR PRINT AVOID USING LIGHT COLORED INKS

SECTION I					BIOGRAPHIC AND POSITION DATA	
1. EMP. SER. NO.	2. NAME (Last First Middle)	3. SEX	4. DATE OF BIRTH	5. SCHEDULE GRADE STEP		
083620	VITALE GUY	M	10/16/37	GS-08-05		
6. SO	7. POSITION TITLE	8. OFFICE OR ASSIGNMENT	9. LOCATION (Country, City)			
D	INTELLIGENCE ASST	A.W.	HASH, D.C.			

SECTION II				AGENCY OVERSEAS SERVICE	
AREA	TYPE TOUR	FROM	TO		
GREECE	PCS-52 TDY-10 days	97/01/01 61/4/01	60/01/24 61/04/10		
<div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>OVERSEAS DATA</p> <p>CODED</p> <p>DATE: 10 Jul 67 INITIALS: APT</p> </div>					

SECTION III				EDUCATION	
DEGREE	MAJOR FIELD	COLLEGE	YEAR		
NO COLLEGE DEGREE ON RECORD					

SECRET

GROUP 1 Excluded from automatic downgrading and declassification

67 JUL ENTD (4-51)

SECRET

When Filled In

SECTION III		EDUCATION (Cont'd)					
HIGH SCHOOL							
LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)			YEARS ATTENDED (From-To)	GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO		
COLLEGE OR UNIVERSITY STUDY							
NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		YEARS ATTENDED		DEGREE RECEIVED	YEAR RECEIVED	NO. SEM / QTR MRS (Specify)
	MAJOR	MINOR	FROM	TO			
1.							
2.							
3.							
4.							
5. IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT							
6.							
TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS							
NAME AND ADDRESS OF SCHOOL		STUDY OR SPECIALIZATION		FROM	TO	NO. OF MONTHS	
1.							
2.							
3.							
OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE							
NAME AND ADDRESS OF SCHOOL		STUDY OR SPECIALIZATION		FROM	TO	NO. OF MONTHS	
1. American Mission School, Athens, Greece		Greek Language		57/2	57/4	3 mo.	
2.							
3.							
4.							
5.							
AGENCY-SPONSORED EDUCATION							
Specify which, if any, of the education shown in Section III was Agency sponsored							
NAME AND ADDRESS OF SCHOOL		STUDY OR SPECIALIZATION		FROM	TO	NO. OF MONTHS	
1.							
2.							
3.							
4.							
5.							

SECRET

Pre 1960 - PHS, CLEARANCE
request &
appl. forms

RECORD OF
PREVIOUS GOVERNMENT
SERVICE RETURNED TO
FEDERAL RECORDS CENTER IN
ST. LOUIS, MO.

DATE May 1970