

## FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT NEW YORK CITY

FILE NO. 65-1493

REPORT MADE AT ST. LOUIS, MISSOURI	DATE WHEN MADE 2-18-49	PERIOD FOR WHICH MADE 2-15, 17-49	REPORT MADE BY HUBERT F. SMALL MH
TITLE JAY DAVID WHITTAKER CHAMBERS, was.; ALGER HISS et al			CHARACTER OF CASE PERJURY ESPIONAGE - R INTERNAL SECURITY - R

## SYNOPSIS OF FACTS:

JAMES P. CRAUDER, Engineer, McDonnell Aircraft, St. Louis, Mo., advises that he did not know any individual named BUZZ but that he did know FELIX INSIERMAN between 1939 and 1942 when both employed for Glen L. Martin, Baltimore; states although knew INSIERMAN well, INSIERMAN never expressed any political viewpoint to him. States INSIERMAN associated with other engineer employees of Glen L. Martin and that on one occasion he observed expensive photographic equipment in the INSIERMAN's home, which consisted of camera and a larger, of which INSIERMAN had taken photos of his wife. Advises last time heard from INSIERMAN was December 23, 1948, at which time INSIERMAN residing on a farm in the vicinity of Cambridge, N.Y. Records AGO, GPRB, Dept. of the Army, St. Louis, Mo., reflect MARK ODELL, JR., born 12-8-12 at Seattle, Wash.; employed Headquarters AAF, Washington, D.C. as analyst, grade CAF-14 10-19-42 to 8-9-46. Resignation to accept private employment. Formerly employed USDA, WFB, NYA, Department of Labor, and Washington State Dept. of Social Security. Indicated in employment application 10-19-42, advocacy of or membership in organization advocating overthrow U. S. Govt. by force or violence. Denied membership in any such organization in oath of office and personnel affidavit executed 10-24-42 and in declaration of appointee dated 10-19-42. Received letters of commendation. PMG investigation report 2-16-43 no derogatory information. Background and descriptive information set out. No personnel file for JACK W. FIELDS located GPRB, SIMO.

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REFERENCE: Teletype from Baltimore dated 2-14-49, to St. Louis.  
Washington Field teletype dated 2-15-49 to St. Louis.  
Washington Field teletype dated February 18, 1949

APPROVED AND FORWARDED:	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
COPIES OF THIS REPORT 5 Bureau (ENCL) 1 Thomas J. Donegan, Spec. Asst. to Atty. Gen., New York City (ENCL) 3 New York (ENCL) 2 Baltimore 2 Washington Field (ENCL) 2 St. Louis		25 Kisseloff-24902

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A check of the St. Louis indices failed to reflect any information pertaining to JAMES P. CRAUDER, 10418 Maddox Avenue, Overland, Missouri.

It was determined from VIRGIL J. WILTSE, Industrial Relations Director, McDonnell Aircraft Corporation, St. Louis, Missouri, that JAMES P. CRAUDER had been in the employ of McDonnell Aircraft Corporation as a design engineer since October, 1943, and was highly regarded. JAMES P. CRAUDER advised that while in the employ of Glen L. Martin Aircraft Corporation, Baltimore, Maryland, from November, 1939, to May, 1942, as a design engineer he had never met nor heard of an individual by the name BUZZ. CRAUDER advised that approximately six months after being employed by Martin he met FELIX INSIERMAN, who was employed as an electrical designer working on B-26 planes. He stated that he knew INSIERMAN as a fellow employee in the Engineer Building and that he visited him on several occasions at INSIERMAN's home and thus knew him socially. He stated that when he first met INSIERMAN, INSIERMAN lived about six miles from the Martin Aircraft Plant at Baltimore, Maryland, near U. S. Highway #1, and that later the INSIERMAN's resided in a pre-fabricated home which had been erected by the Martin Corporation for employees and which was near the plant.

He stated that in his conversations and associations with INSIERMAN and his wife, DOLLIE, that they at no time either directly or by inference ever indicated that they were anything but loyal citizens. He stated that INSIERMAN and his wife, whose first name is ELIZABETH but better known by DOLLIE, never engaged in political discussions although he, CRAUDER, engaged the INSIERMAN's on occasions in arguments and discussions pertaining to unions, wages, working arrangements, plant operations, etc. He stated that neither INSIERMAN nor his wife DOLLIE ever advocated any revolutionary principles and both appeared to be strong willed and opinionated persons.

He continued that it was his belief that the INSIERMANS originally came from New York City or the area and that they were close friends of THOMAS KING, who was mentioned in reference teletype as being group engineer and radio section at the Glen L. Martin Aircraft Corporation. CRAUDER advised that he has no recollection where INSIERMAN stated he was employed previously to coming to Glen L. Martin and that since he, CRAUDER, left Baltimore in May, 1942, he had never been in contact with the INSIERMANS except exchanging Christmas cards. He stated that it was his understanding that INSIERMAN on leaving Glen L. Martin went to work on the Republic Aviation Company, Beth Page, Long Island, New York, and that he later obtained employment with the General Electric Corporation in the vicinity of Cambridge, New York.

In this respect CRAUDER advised that as late as December 23, 1948, they had received a Christmas card from the INSIERMANS in which they stated that they were residing on a farm near Cambridge, New York. CRAUDER advised that he has maintained correspondence with the aforementioned THOMAS KING and that recently he had received a letter and news clipping from KING, in

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which was enclosed newspaper clipping and a newspaper photo in one of the Baltimore papers which reflected that the INSIERMANS were involved in some type of trouble with the government.

CRAUDER advised that approximately a year after meeting INSIERMAN he visited INSIERMAN at his home and that as he recalled INSIERMANS lived in the bottom portion of this home and that INSIERMAN maintained in one of the upper bedrooms a work room; that he appeared to be interested in photography and possessed what appeared to be an expensive camera and enlarger, make unknown. He advised that he did not observe any movie cameras nor did he observe photos or pictures of a technical nature and that the only pictures exhibited to him were enlargements made by INSIERMAN of INSIERMAN'S wife.

He continued that he used to eat lunch with INSIERMAN frequently at the plant and that when he and his wife visited the INSIERMANS, the evenings were generally spent socially in playing cards. He recalled during the period that INSIERMAN had built a house trailer. He stated that he did not know with whom INSIERMAN associated except that he was friendly with the aforementioned THOMAS KING and that he believed he associated additionally with other employees of the Glen L. Martin Corporation, who were employed in the same unit, whose names he did not recall.

The following file review was made by Special Agent EDWARD E. KACH-ELHOFFER and is predicated on referenced teletype from the Washington Field Office:

A review of the personnel file, Civilian Personnel Records Branch, Adjutant General's Office, Department of the Army, St. Louis, Missouri, for MARK ODELL, JR., Born December 8, 1912, at Seattle, Washington, reflects that he was employed on October 19, 1942, as a senior administrative analyst with the Director of Management Control, Director of Organizational Planning, Headquarters, Army Air Forces, Washington, D.C., grade CAF-12, at \$4600.00 per annum.

On October 16, 1943, he was promoted to Management Analyst, CAF-13 at \$5600.00 per annum. On July 29, 1945, he was transferred to the Office of the Assistant Chief of Air Staff, Materiel and Services, Control Office, Organization Branch, Headquarters, Army Air Forces, Washington, D.C. On September 23, 1945, he was transferred to the Office of Plans and Policies in the same service. On December 16, 1945, he was promoted as a Management Analyst to grade CAF-14 at \$7175.00 per annum. On March 24, 1946, he was transferred to the Office of the Assistant Chief of Air Staff - 4, Deputy for Plans and Administration, with no change in designation, rate or salary.

This employment was terminated on August 9, 1946, by reason of resignation to a cept position with private firm of management consultants. At this time ODELL was in grade CAF-14 at \$8179.50 per annum.

In an application for Federal employment dated October 19, 1942, a typewritten "X" mark appears in the "Yes" column in answer to the question,

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"Do you advocate or have you ever advocated, or are you now or have you ever been a member of any organization that advocates the overthrow of the government of the United States by force or violence".

Complete details relative to this matter is not reflected under Item #45, as required by instruction in the application. Membership in any such organization was denied in an oath of office and personnel affidavit executed October 24, 1942, and a Declaration of Appointee dated October 19, 1942. (Exhibits #1, 2 and 4).

ODELL received "excellent" efficiency rating on April 8, 1946, April 24, 1945, April 8, 1944; and March 29, 1943. Various supervisors and rating officials are as follows: C. HERBERT REES, Captain, A.C. (1943); WILLIAM H. HADLEY, Section Chief, Major, A.C. (1944-1945); SHERMAN R. HILL, Captain, A.C. (1944); LEWIS G. WELLS, Major A.C. (1944); A.M. HANSON, Major, A.C. (1943); H. R. LEONARD, Captain A.C. (1946).

Personal background and descriptive information, name of parents and relatives, education, employment, publication, organization, travel outside United States, references, etc. are reflected in the photostatic exhibits forward as enclosures with this report and designated as exhibits 1, 2 and 3.

ODELL received commendations for his services in letters dated July 26, 1944, from JOHN H. IVES, Colonel Deputy Chief, Military Personnel Division, Office of Assistant Chief of Air Staff, Personnel, and July 9, 1945, from R. E. S. DEICHER, Colonel, Chief, Organizational Planning Division, Management Control.

A provost marshal general loyalty and character investigative report dated February 16, 1943, indicated no derogatory information.

Personnel of the Civilian Personnel Records Branch, Adjutant General's Office, St. Louis, Missouri, advise that no personnel record could be located for a JACK W. FIELDS on the basis of information furnished in referenced teletype.

By teletype dated February 18, 1949, from St. Louis to the Bureau and Washington Field Office, carbon copy to New York, this office advised that no record could be located for FIELDS and requested further identifying information if additional search desired in the records of the Civilian Personnel Records Branch.

Enclosures to the Bureau - two sets of exhibits.

Exhibit 1 - Application for Federal Employment, dated October 19, 1942.

Exhibit 2 - Employee's Declaration, dated November 27, 1942.

Exhibit 3 - U. S. Civil Service Commission Form #124, dated October 19, 1942.

Exhibit 4 - Oath of Office and Personnel Affidavit, executed October 24, 1942.

Enclosures to New York, three sets of exhibits, supra.

Enclosures to Washington Field, two sets of exhibits, supra.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN

# APPLICATION FOR FEDERAL EMPLOYMENT

ANNO. NO.

APP. NO.

**INSTRUCTIONS.**—Answer every question clearly and completely. Type write or write legibly in BLACK ink to assure clear photographic copies for appointing agencies. If you are applying for a specific United States Civil Service Examination, read the Examination Announcement carefully, follow all directions, and mail this application to the office named therein; if not, mail with an explanatory letter to the U. S. CIVIL SERVICE COMMISSION, WASHINGTON, D. C., unless otherwise directed. Notify same office of any change of address.

This space for agency use:

1. Name of examination, if any; or name of position applied for: <b>Senior Administrative Analyst</b>		AV.	This space for U. S. Civil Service Commission		To U. S. Civil Service Commission	
2. Place of examination (if a written test), or place of employment applied for:  (City and State)						
3. Optional subject (if mentioned in examination announcement):						
4. Mr. <b>Mark (Jr.) Odell</b> Mrs. <b>Mark (Jr.) Odell</b> Miss <b>Mark (Jr.) Odell</b> (First name) (Middle) (Maiden, if any) (Last)		6. Date of birth (month, day, year): <b>Dec. 8, 1912</b>		7. Age last birthday: <b>30</b>	8. Date of this application: <b>10-19-42</b>	
5. <b>201 George Mason Building, Beverly Plaza</b> <b>Alexandria, Virginia</b> (R. D. or street and number) (City or post office, and State)		9. Legal or voting residence: State <b>Washington</b>		10. Telephone numbers: <b>HE 8700</b> <b>Temple 4459 Ext. 2175</b> (Residence phone) (Business phone)		11. (a) Check one: <input checked="" type="checkbox"/> Male. <input type="checkbox"/> Female. (b) Check one: <input type="checkbox"/> Widowed. <input type="checkbox"/> Single. <input type="checkbox"/> Separated. <input checked="" type="checkbox"/> Married. <input type="checkbox"/> Divorced.
11. (a) Check one: <input checked="" type="checkbox"/> Male. <input type="checkbox"/> Female. (b) Check one: <input type="checkbox"/> Widowed. <input type="checkbox"/> Single. <input type="checkbox"/> Separated. <input checked="" type="checkbox"/> Married. <input type="checkbox"/> Divorced.		12. Height, with out shoes: <b>5 ft. 9 in.</b> Weight: <b>155 lb.</b>		13. Where were you born? <b>Seattle, Washington</b> (Town) (State or country)		14. Preference: Allowed— <input type="checkbox"/> Veteran. <input type="checkbox"/> Disability. <input type="checkbox"/> Wife. <input type="checkbox"/> Widow. <input type="checkbox"/> Disallowed. <input type="checkbox"/> Closed.
15. (a) Have you any physical defect or disability whatsoever? <input checked="" type="checkbox"/> (b) Have you ever had a nervous breakdown? <input checked="" type="checkbox"/> If your answer to either (a) or (b) is yes, give full particulars under Item 45, page 4.		16. (a) Are you now a member of any branch of military or naval reserve? <input checked="" type="checkbox"/> If so, give name of organization. (b) Are you now on active duty? <input checked="" type="checkbox"/>		17. Give number of persons completely dependent on you, other than husband or wife. <b>One</b>		18. Would you accept short-term appointment? 6 months. 3 months. 1 month. <input checked="" type="checkbox"/>
19. Within the past 12 months, have you used intoxicating beverages? <input checked="" type="checkbox"/> If so, specify: <input checked="" type="checkbox"/> Occasionally. <input type="checkbox"/> Habitually. <input type="checkbox"/> To excess.		20. Are you NOW employed by the Federal Government? <input checked="" type="checkbox"/> (a) If so, U. S. D. A. AG Mark Admin. <b>Washington, D. C.</b> (Department or agency) (Bureau) (Location)		21. (a) Would you accept appointment anywhere offered in the United States? <input checked="" type="checkbox"/> Give location preferences: <b>Seattle, Washington would be acceptable</b>		22. (a) Would you accept appointment outside the United States? <input checked="" type="checkbox"/> Give locations acceptable: <b>Seattle, Washington would be acceptable</b>
20. Are any members of your family or relatives (either by blood or by marriage), employed by the United States Government, excluding persons in the armed forces? If so, give name, address, relationship, and branch of service of each such relative under Item 45.		21. Are you NOW employed by the Federal Government? <input checked="" type="checkbox"/> (a) If so, U. S. D. A. AG Mark Admin. <b>Washington, D. C.</b> (Department or agency) (Bureau) (Location)		22. (a) Would you accept appointment anywhere offered in the United States? <input checked="" type="checkbox"/> Give location preferences: <b>Seattle, Washington would be acceptable</b>		23. (a) Would you accept appointment outside the United States? <input checked="" type="checkbox"/> Give locations acceptable: <b>Seattle, Washington would be acceptable</b>
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22. (a) Would you accept appointment anywhere offered in the United States? <input checked="" type="checkbox"/> Give location preferences: <b>Seattle, Washington would be acceptable</b>		23. (a) Would you accept appointment outside the United States? <input checked="" type="checkbox"/> Give locations acceptable: <b>Seattle, Washington would be acceptable</b>		24. (a) Would you accept appointment in Washington, D. C.? <input checked="" type="checkbox"/> If so, and if you are applying for a specific examination, refer to the examination announcement to see if the Certificate of Residence (C. S. C. Form 12) is to be submitted. Proof of residence is required for many kinds of positions.		25. What is the lowest entrance salary you will accept? \$ _____ per ____ You will not be considered for positions paying less.
23. (a) Would you accept appointment outside the United States? <input checked="" type="checkbox"/> Give locations acceptable: <b>Seattle, Washington would be acceptable</b>		24. (a) Would you accept appointment in Washington, D. C.? <input checked="" type="checkbox"/> If so, and if you are applying for a specific examination, refer to the examination announcement to see if the Certificate of Residence (C. S. C. Form 12) is to be submitted. Proof of residence is required for many kinds of positions.		25. What is the lowest entrance salary you will accept? \$ _____ per ____ You will not be considered for positions paying less.		26. If you are willing to travel specify: <input checked="" type="checkbox"/> Occasionally. <input type="checkbox"/> Frequently. <input type="checkbox"/> Constantly.
24. (a) Would you accept appointment in Washington, D. C.? <input checked="" type="checkbox"/> If so, and if you are applying for a specific examination, refer to the examination announcement to see if the Certificate of Residence (C. S. C. Form 12) is to be submitted. Proof of residence is required for many kinds of positions.		25. What is the lowest entrance salary you will accept? \$ _____ per ____ You will not be considered for positions paying less.		26. If you are willing to travel specify: <input checked="" type="checkbox"/> Occasionally. <input type="checkbox"/> Frequently. <input type="checkbox"/> Constantly.		27. How much notice do you require to report for work? <b>none</b>

Indicate "Yes" or "No" answer by placing X in proper column

Yes No

Indicate "Yes" or "No" answer by placing X in proper column

Yes No

14. Are you a citizen of the United States?  
Unless otherwise instructed, naturalized citizens must submit, along with this application, Naturalization Certificate; other foreign-born, documentary proof of citizenship. Documents will be returned.

Yes  No

22. (a) Were you ever in the military or naval service?  
If so, give branch of service and date of last discharge:  
Army. Navy. Marine. Coast Guard. Date

Yes  No

15. Have you ever been arrested, or summoned into court as a defendant, or indicted, or convicted, or fined, or imprisoned, or placed on probation, or has any case against you been filed, or have you ever been ordered to deposit collateral for alleged breach or violation of any law or police regulation or ordinance whatsoever?  
If so, list all cases, without any exception whatsoever, under Item 45, page 4, giving in each case (1) the date, (2) your age at the time, (3) the place where the alleged offense or violation occurred, (4) the name and location of the court, (5) the nature of the offense or violation, (6) the penalty, if any, imposed, or other disposition. The above question includes arrests by military or naval authorities and disciplinary action imposed by courts martial, as well as in civil cases. If appointed, your fingerprints will be taken.

Yes  No

(b) Were all discharges granted under honorable conditions?  
(c) Have you already established military preference with the Civil Service Commission?  
If so, check kind of preference below:  
Veteran. Disabled. Wife of disabled veteran. Widow of veteran.  
If you are applying for a specific examination, and wish to claim veteran preference in connection with it, attach C. S. C. (Preference) Form 14, together with the evidence specified therein.

Yes  No

16. (a) Have you any physical defect or disability whatsoever?  
(b) Have you ever had a nervous breakdown?  
If your answer to either (a) or (b) is yes, give full particulars under Item 45, page 4.

Yes  No

23. Have you registered under the Selective Service Act?  
If so, give address and number of local board: **Local Board #10, 13th St. between F & G, NW, Wash D.C.**  
If classified, give your classification: **3A** Your order number: **370**

Yes  No

17. Do you advocate or have you ever advocated, or are you now or have you ever been a member of any organization that advocates the overthrow of the Government of the United States by force or violence?  
If so, give complete details under Item 45.

Yes  No

24. (a) Are you now a member of any branch of military or naval reserve?  
If so, give name of organization.  
(b) Are you now on active duty?

Yes  No

18. Have you ever been discharged for misconduct or unsatisfactory service, or forced to resign from any position?  
If so, state (under Item 45) when and where employed and give the name and address of your employer and the reason for your discharge or forced resignation in each case.

Yes  No

25. Give number of persons completely dependent on you, other than husband or wife. **One**

Yes  No

19. Within the past 12 months, have you used intoxicating beverages?  
If so, specify:

Yes  No

26. Would you accept short-term appointment?  
6 months. 3 months. 1 month.

Yes  No

20. Are any members of your family or relatives (either by blood or by marriage), employed by the United States Government, excluding persons in the armed forces?  
If so, give name, address, relationship, and branch of service of each such relative under Item 45.

Yes  No

27. (a) Would you accept appointment anywhere offered in the United States?  
Give location preferences: **Seattle, Washington would be acceptable**

Yes  No

21. Are you NOW employed by the Federal Government?

Yes  No

(b) Would you accept appointment outside the United States?  
Give locations acceptable: **Seattle, Washington would be acceptable**

Yes  No

(a) If so, U. S. D. A. AG Mark Admin. **Washington, D. C.**  
(Department or agency) (Bureau) (Location)

(c) Would you accept appointment in Washington, D. C.?   
If so, and if you are applying for a specific examination, refer to the examination announcement to see if the Certificate of Residence (C. S. C. Form 12) is to be submitted. Proof of residence is required for many kinds of positions.

Yes  No

(b) If you now are or have ever been so employed, give dates:  
from **September, 1938** to **present**, 19\_\_\_\_  
(Month) (Year) (Month) (Year)

28. What is the lowest entrance salary you will accept? \$ \_\_\_\_\_ per \_\_\_\_  
You will not be considered for positions paying less.

Yes  No

29. If you are willing to travel specify:  Occasionally.  Frequently.  Constantly.

Yes  No

30. How much notice do you require to report for work? **none**

Yes  No

O-50004-1

Print or type your name here as in Item 4

Mark Odell Jr.

31. (a) Have you ever filed applications for any Federal civil service examinations? (If so, list them below.) Yes  No

Titles of examinations	Examined in what cities	Month and year	Ratings
Asst. Administrative Analyst	Amarillo, Texas	Aug. 1940	83.5
Jr. Administrative Technician	Washington, D. C.	April 1939	75.6
Jr. Social Analyst	Olympia, Washington	Sept. 1937	89
Fr. Statistical Clerk	Seattle, Washington	July 1935	59 *

(b) Have you passed any State or other civil service examination (other than the above) within the last 5 years? (If so, give details under Item 45) Yes  No

32. EDUCATION: (a) Circle highest grade completed, elementary or high school: 1 2 3 4 5 6 7 8 9 10 11 12 Did you graduate? Yes  No

Name and location of school	Dates attended		Years completed		Degrees conferred		Semester hours credit
	From	To	Day	Night	Title	Date	
(b) College or university University of Washington	1930	1934	X		A.B.	June 1934	190 (qtr.)
American University (School of Public Affairs)	1938	1940					15
Univ. of Washington (Grad.)	1935	1936					39 (qtr.)
George Washington	Oct. 1939	Jan 1940			Studies		3

(d) List your four chief undergraduate subjects	XXXX hrs.	List your four chief graduate subjects	Semester hrs.
Sociology	39	Sociology	27 (qtr)*
English and Literature	34	Political Science	12 (qtr)*
Psychology	15	Public Administration	18 (qtr)*
Political Science	10 (qtr)		

33. Indicate your knowledge of foreign languages.

Language	READ			SPEAK			UNDERSTAND		
	Exc.	Good	Fair	Exc.	Good	Fair	Exc.	Good	Fair
French			X						

34. Are you now a licensed member of any trade or profession (such as electrician, radio operator, pilot, lawyer, CPA, etc.)? Yes  No

If not, have you ever been licensed?

Give kind of license and State

Earliest license (year)

Most recent license (year)

35. REFERENCES: List five persons, who are not related to you by blood or marriage, who live in the United States, and who are or have been mainly responsible for close direction of your work, or who are in a position to judge your work critically in those occupations in which you regard yourself as best qualified.

Full name	Address (Give complete address, including street and number)	Business or occupation
James Hoofnagle	6209 - 29th Ave Green Meadows, Md.	Budget Officer
Ernst Olson	4365 N. Franklin Dr., Ark. Va.	Administrative Analyst
H. S. Phillips	4823 Patton Pl. N.W. Washington, D.C.	Personnelist
James L. Buckley	4714 Sheridan, Riverdale, Md.	Asst. Director of Personnel
Robert B. Ellis	816 Chalfonte Dr., Alexandria, Va.	Administrative Analyst

36. May inquiry be made of your present employer regarding your character, qualifications, etc.? Yes  No

37. EXPERIENCE: In the space furnished below give a record of every employment, both public and private, which you have had since you first began to work. Start with your present position and work back to the first position you held, accounting for all periods of unemployment. Describe your field of work and position and, except for employments held less than three months, give your duties and responsibilities in such detail as to make your qualifications clear. Give name you used on pay roll if different from that given on this application.

Place Washington, D. C.	Exact title of your position Organization and Management Analyst	Salary: Starting, \$ 3800
From June 19 42 to Oct. 19 42		Per Yr. Final, \$ 3800
Name of employer: Ag. Mkt. Admin. US Dept. Agric.	Duties and responsibilities: On field trip to assist new regional administrators in planning the organization of region. To conduct surveys of organization and management problems, and to discuss possible solutions with people concerned to recommend solution (survey problem of communications between Washington and field offices.)	
Address: Washington, D. C.		
Kind of business or organization: Management Analysis Office		
Number and class of employees you supervised: 2 Management analysts.		
Name and title of your immediate supervisor: James E. Hoofnagle Chief, Organizational Analysis Unit	Machines and equipment you used:	

Kisseloff-24907

\* Without records accessible, grade and credit figures are approximate.

Place: Olympia, Washington.  
From: April, 1938. To: Sept., 1938.  
Name of Employee:  
Unemployment Compensation Division,  
Capital Building, Olympia, Wash.  
Employer:  
R. E. Oberg, Chief clerk.  
Left to take position in personnel field.

Position: Junior Clerk.  
Starting salary \$1200.00  
per yr. Final \$1200.00  
Duties: Analyzed returns from employers  
and composed correspondence  
to them concerning liability  
returns under the provisions  
of the Wash. Unemployment  
Compensation Act.

Place: Olympia, Washington  
From: Nov., 1937 To: April, 1938.  
Wash. State Dept. of Social Security,  
State Capitol, Olympia, Washington.  
Personnel Office.  
Supervisor:  
Arthur B. Meyer, Chief of  
Classification Survey.

Personnel Assistant.  
Starting Salary \$1380.00  
per yr. Final \$1380.00  
Duties: As one of 3 conducting a  
classification survey of the  
Wash. State Dept. of Social  
Security (appr. 1500 positions),  
conducted desk audits,  
developed organization charts,  
recommended classes of positions,  
tentatively allocated positions  
to classes and composed class  
specifications.

Place: Olympia, Washington.  
From: Oct., 1936. To: Nov., 1937.  
Research and Statistician's Office  
Washington State Department of Social  
Security,  
State Capitol.  
Supervised: 4 clerks.  
Supervisor: Allan Potter.  
Left to get experience in field of  
Personnel.

Position: Junior Statistician  
Starting salary \$1140.00  
per yr. Final \$1380.00  
Duties: a. Conducted statistical—  
administrative studies, all  
projects generally outlined  
in advance, involving the  
collection of data, its  
analysis, and written inter-  
pretation.  
b. Responsible for reporting  
of all programs administered  
by the agency involving  
children.  
c. Supervised the tabulation  
of returns on a state wide  
control survey and developed  
method of interpreting  
findings.  
Used adding and calculating machines.

Place: Seattle, Washington.  
From: Jan., 1935. To: Oct., 1936.

Dept. of Sociology, Univ. of Washington,  
Educational Institution.  
Seattle, Washington.  
Supervisor: H. B. Woolston,  
Professor of psychology.  
Left to take position with the State  
Government.

Position: Reader.  
Starting salary \$19.00  
per month. Final 19.00

Duties: a. Read and graded  
student examinations.  
b. Conferred with students  
on their work.

Place: Seattle, Washington.  
From: Oct., 1935. To: July, 1936.

Name of Employer:  
Elliot Bay Mill Lumber Company  
Spokane, State and Marginal Way.  
Plywood manufacturing company.

Supervisor:  
William Miller.  
Left to have more time for graduate  
study.

Position: Laborer.  
Starting salary \$.50  
per hour. Final \$.62

Duties: Separated different grades  
of veneer.

Place: Seattle, Washington.  
From: Sept., 1934. To: June, 1934.

Employer:  
National Bank of Commerce,  
2nd and Spring Street.

Supervisor:  
Walter B. Mitchell, Head of Clearing House.  
Left to be able to spend more time in graduate  
study.

Position: Messenger and Clearing  
House Clerk.  
Starting salary \$60.00  
per month. Final \$0.00

Duties: a. Collected money from busi-  
ness houses on return i-  
tems (NSF checks) and col-  
lection items (drafts).  
c. Proved deposits. Used  
adding machines.

Place: Seattle, Washington.  
From: Jan. 1934. To: June, 1934.

Employer:  
CWA—Dept. of *Sociology*, (Sponsor)  
Univ. of Wash., Seattle, Washington.

Supervisor:  
Norman S. Hayer, Associate Professor of  
Psychology.  
Left because of termination of project.

Position: Student Assistant.  
Starting salary: \$10.00  
per month. Final \$10.00

Duties: Assembled and analyzed data  
in connection with control  
survey.



Place: Seattle, Washington.  
From: June, 1933. To: Oct. 1933.  
Employer:  
Elliot Bay Mill Lumber Company,  
Spokane, Washington.  
Supervisor:  
William Miller, Superintendent.  
Left to re-enter University.

Position: Laborer.  
Starting salary: \$ .25  
per hour. Final: \$ .42.

Duties: Tended machine, and stacked  
plywood.

Place: Seattle, Washington.  
From: Oct., 1930. To: Sept. 1934.  
With the exception of above employments and unemployment in the summers of 1931  
and 1932, attended University of Washington as student. Summer of 1934, traveled  
in Orient.

Place: Seattle, Washington.  
From: Jan., 1930. To: Oct., 1930.  
Employer:  
National Bank of Commerce  
2nd and Spring Street.  
Supervisor:  
Walter Mitchell, Head of  
Clearing House.  
Left to enter University.

Position: Messenger.  
Starting salary: \$60.00  
per month. Final: \$60.00

Duties: a. Delivered and picked up  
mail, collected from busi-  
ness houses on return and  
collection items.

Place: Seattle, Washington.  
From: Jan., 1929.  
Employer:  
Erst Hardware,  
West Lake and Thomas Street.  
Supervisor:  
John Rian.  
Left to take position in bank.

Position: Order Clerk.  
Starting salary \$ .25  
per hour. Final \$ .25

Duties: Placed stock on shelves and  
filled orders.

Place <u>Washington, D. C.</u> From <u>Aug.</u> 19 <u>41</u> To <u>May</u> 19 <u>41</u> Name of employer: <u>War Production Board</u> Address <u>4th and Independence Avenue</u> Kind of business or organization: <u>Personnel Office</u> Number and class of employees you supervised <u>35 classification analysts,</u> <u>35 clerks.</u> Name and title of your immediate supervisor <u>Edward Olson,</u> <u>Employment Manager.</u> Reason for leaving <u>To take position in field of Management Analysis.</u>	Exact title of your position <u>Chief of Classification Section</u> Salary: Starting, \$ <u>3800</u> Per Yr. Final, \$ <u>3800</u> Duties and responsibilities <u>Responsible for position classification in W.P.B.; recruited and trained staff, developed procedures for processing large volume of actions; Analyzed organization problems and referred them through proper channels for solution.</u> Machines and equipment you used
Place <u>Washington, D. C.</u> From <u>Jan.</u> 19 <u>41</u> To <u>Aug.</u> 19 <u>41</u> Name of employer: <u>National Youth Administration</u> Address <u>22nd and O Street, N.W.</u> Kind of business or organization: <u>Personnel Office</u> Number and class of employees you supervised <u>4 analysts</u> Name and title of your immediate supervisor <u>H. S. Phillips,</u> <u>Chief of Classification and Section Organization</u> Reason for leaving <u>To take position at W.P.B. (then OPM)</u>	Exact title of your position <u>Senior Personnel Assistant.</u> Salary: Starting, \$ <u>3200</u> Per Yr. Final, \$ <u>3200</u> Duties and responsibilities <u>a. Supervised survey of all phases of personnel system program and practices in the National Youth Adm. (appr. 900 members) b. Supervised completion of classification of Washington office. c. Developed procedures for processing classification actions.</u> Machines and equipment you used
Place <u>Washington, D. C.</u> From <u>March</u> 19 <u>39</u> To <u>Jan.</u> 19 <u>41</u> Name of employer: <u>U.S. Dept. of Agriculture</u> Address <u>14th and Independence Ave. SW</u> Kind of business or organization: <u>Personnel office</u> Number and class of employees you supervised <u>2 analysts.</u> Name and title of your immediate supervisor <u>James L. Buckley,</u> <u>Chief, Classification Division.</u> Reason for leaving <u>To broaden experience in personnel.</u>	Exact title of your position <u>Personnel Assistant Investigator.</u> Salary: Starting, \$ <u>2300</u> Per Yr. Final, \$ <u>2600</u> Duties and responsibilities <u>a. As assistant to Div. Chief, served in liaison and trouble-shooting capacity on classification matters with bureaus of department and Civil Service Commission, and surveyed and recommended procedures. b. Conducted, independently, classification surveys of various organizations in field. c. Responsible (for 4 months) for position classification for group of USDA bureaus.</u> Machines and equipment you used
Place <u>Washington, D. C.</u> From <u>Sept.</u> 19 <u>38</u> To <u>March</u> 19 <u>39</u> Name of employer: <u>U.S. Dept. of Labor</u> Address <u>14th and Constitution Ave.</u> Kind of business or organization: <u>Personnel Office</u> Number and class of employees you supervised Name and title of your immediate supervisor <u>John Fisher,</u> <u>Chief of Classification Section</u> Reason for leaving <u>To take position in USD</u>	Exact title of your position <u>Asst. Personnel Clerk (Training)</u> Salary: Starting, \$ <u>1620</u> Per Yr. Final, \$ <u>1620</u> Duties and responsibilities <u>Classification survey of field service of immigration and naturalization service, suggested classes of positions, tentatively allocated positions to classes and studied work on field trip. Desk audited positions and recommended their classification.</u> Machines and equipment you used Kisseloff-24911

38. Do you hold any position or office under any State, Territory, county, or municipality?  Yes  No  
If so, give details under Item 45.

39. Do you receive any pension or other benefit (exclusive of Adjusted Service Certificate) for military or naval service, or an annuity from the U. S. Government under any Retirement Act?  Yes  No  
If so, give details under Item 45.

40. Show name and address of wife's (or husband's) employer (if none, write "None"): *None*

41. (a) Were any of the following members of your family born outside Continental U. S. A.?  Yes  No

Wife \_\_\_\_\_ Husband \_\_\_\_\_ Father \_\_\_\_\_ Mother \_\_\_\_\_  
If so, indicate which by marking the appropriate space, and show under Item 45 for each, (1) full name, including maiden name of wife or mother; (2) birthplace; (3) native citizenship; and (4) if U. S. naturalized, date of naturalization.

(b) Have you any relatives, by blood or by marriage (excluding persons in the U. S. armed forces), now living in a foreign country?  Yes  No

If so, for each relative show under Item 45 the (1) name, (2) relationship (3) place of residence, (4) birthplace, (5) present citizenship, and (6) whether transient or resident.

42. List any special skills not shown in Question 37, such as operation of short-wave radio, multilith, key-punch, turret-lathe, or scientific or professional devices:

SKILL \_\_\_\_\_ SKILL \_\_\_\_\_

SKILL \_\_\_\_\_ SKILL \_\_\_\_\_

Words per minute in typing \_\_\_\_\_ stenography \_\_\_\_\_

Do you have a license to operate an automobile?  Yes  No

43. State what kind of work you prefer *Admin. Analysis*  
*Personnel - administration*

44. Give any special qualifications not covered elsewhere in your application, such as (a) your more important publications (do NOT submit copies unless requested); (b) your patents or inventions; (c) hobbies, construction of instruments, etc.

45. Space for detailed answers to other questions:

Item No. Write in left column numbers of items to which detailed answers apply

15. *Dec. 1940 - parking*  
*Washington, D.C. - 27 - forfeited*  
*license (\$100); May 1941 (approx.)*  
*same offense + 28 - Wash,*  
*D.C.*

16. *myopia corrected by glasses*

If more space is required, use a sheet of THIN paper, size 8 x 10 1/4 inches. Write on each sheet your name, full address, date of birth, and examination title (if any). Use one side only. Enclose, unattached, with application.

If you claim preference for the Indian Service as an Indian, you must file with this application a certificate from the superintendent of the Indian agency where you are registered, or from the Commissioner, Bureau of Indian Affairs, showing that you have at least one-fourth Indian blood.

**JURAT (OR OATH).**—This jurat (or oath) must be executed.

The following oath must be taken before a notary public, the secretary of a United States civil service board of examiners, or other officer authorized to administer oaths, before whom the applicant must appear in person. The following are among those not authorized to administer this oath: Postmasters (except in Alaska), Army officers, post-office inspectors, and chief clerks and assistant chief clerks in the Railway Mail Service.

The composition and work in connection with any material required to be submitted for this examination are entirely my own, except where I have given full credit for quoted matter or the collaboration of others by quotation marks and references, and in the composition of the same I have received no assistance except as indicated fully in my explanatory statement.

I, the undersigned, DO SOLEMNLY SWEAR (OR AFFIRM) that the statements made by me in answer to the foregoing questions are full and true to the best of my knowledge and belief, SO HELP ME GOD.

If female, prefix "Miss" or "Mrs.," and if married use your own given name, as "Mrs. Mary L. Doe."

(Signature of applicant) *Mark Odell Jr.*  
(Sign WITH PEN AND INK your name—one given name, initial or initials, and surname)

Subscribed and duly sworn to before me according to law by the above-named applicant this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_, at city [or town] of \_\_\_\_\_ and State [or Territory or District] of \_\_\_\_\_

Kisseloff-24912

(Signature of officer)

(Official title)

74-1333-2573

#1

## EMPLOYEE'S DECLARATION

EMPLOYEE VOLUNTARILY MAKES THE FOLLOWING STATEMENT

Name ODELL (LAST) (16a) (none) (MIDDLE) (16b) MARK (FIRST) (16c)

Nickname or alias (17) (None)

Present address 201 Geo. Mason Bldg. Beverly Plaza Gardens, Alexandria, Va.  
(STREET) (18a) (CITY) (18b) (STATE) (18c)

Normal Home address (same)  
(STREET) (19a) (CITY) (19b) (STATE) (19c)

Church attended (21a) Prospect Congregational Name of pastor (21b) Rev. Wm. Dunstan  
Seattle, Wn.

Sex (22a) Male Color (22b) White Weight (22c) 155

Height (22d) 5'9-1/2" Color of hair (22e) Brown eyes (22f) Brown

Place of birth (22a) Seattle, Wash. date (22b) Dec. 8, 1912

Citizenship (22c) \_\_\_\_\_  
(IF NATURALIZED GIVE PLACE, DATE AND NUMBER OF CERTIFICATE)

If you are an alien and have been a resident of the U. S. for five years or more and have not become a citizen, state why you have not. (22d)

NOTE: IF YOU ARE AN ALIEN AND ENGAGED ON CLASSIFIED OR AERONAUTICAL CONTRACTS, SUBMIT FORM NNI-132.

PARENTS	NAME	PLACE OF BIRTH	CITIZENSHIP
MOTHER	(24a) <u>India Bell Poulson Odell</u>	(24b) <u>Des Moines, Ia.</u>	(24c) <u>USA</u>
FATHER	(25a) <u>Mark Odell</u>	(25b) <u>Baldwinsville, N.Y.</u>	(25c) <u>USA</u>

STATEMENT OF U. S. AND FOREIGN MILITARY AND NAVAL RECORD: If any, check to indicate branch and other information.

(26a) if none, check here: None

COUNTRY (26b)	ARMY (26c)	NAVY (26d)	MARINE CORPS (26e)	COAST GUARD (26f)	WAR VETERAN (26g)	PENSIONER (26h)	VETERAN'S BUREAU (26i) BENEFICIARY

Enlisted (26j) \_\_\_\_\_ Discharged (26k) \_\_\_\_\_ Rank (26l) \_\_\_\_\_ Organization (26m) \_\_\_\_\_

Type of discharge (26n) \_\_\_\_\_ Total length of service (26o) \_\_\_\_\_

STATEMENT OF EDUCATION—Give complete records beginning with grammar school: (27)

SCHOOL OR INSTITUTION (27a)	LOCATION (27b)	YEARS (27c) ATTENDED	GRADUATED (27d)	DEGREES (27e) OR REMARKS
<u>I.I. Stevens Sch.</u>	<u>Seattle Wn.</u>	<u>18-25</u>	<u>Yes</u>	
<u>James A Garfield High</u>	<u>Seattle Wn.</u>	<u>25-29</u>	<u>Yes</u>	
<u>Univ. of Wash.</u>	<u>Seattle, Wn.</u>	<u>30-36</u>	<u>Yes</u>	<u>AB 1934</u>
<u>(Post Grad. work)</u>		<u>'35-'36</u>	<u>(sociology)</u>	
<u>American Univ.</u>	<u>Washington, D..C</u>	<u>38-40</u>	<u>No (Grad. work)</u>	<u>See attached sheet</u>
<u>Geo. Wash. Univ.</u>	<u>" " "</u>	<u>39-40</u>	<u>No. ( " " "</u>	<u>Pub. Admin.)</u>

TRADES AND PROFESSIONS (27a)	YEARS PRACTICE (27b)	PROFICIENCY (27c)
<u>None</u>		

STATEMENT OF PRINCIPAL EMPLOYMENT IN THE UNITED STATES AND ABROAD SINCE 1930: (28)

NAME AND ADDRESS OF EMPLOYER (28a)	POSITION AND CHARACTER OF WORK (28b)	SALARY (28c)	LENGTH OF SERVICE (28d)	REASON (28e) FOR LEAVING
<u>Dept. Agric. (Marketing Adm.)</u> <u>Washington, D.C.</u>	<u>Admin. Analyst</u>	<u>\$3800</u>	<u>June '42</u>	<u>To go with</u>
<u>War Prod. Bd.</u> <u>Washington, D.C.</u>	<u>Ch. of Class. Sect. (Pers.)</u> <u>Kisseloff-24914</u>	<u>\$3800</u>	<u>Oct. '42</u>	<u>AAF</u>
<u>Nat. Youth Adm.</u> <u>Washington, D.C.</u>	<u>Sr. Pers. Asst.</u>	<u>\$3200</u>	<u>Aug. '41</u>	<u>To Dept. Agric.</u>
<u>U.S. Dept. Agric., Wash DC</u>	<u>Asst. Investigator (Class. Pers.)</u>	<u>2600</u>	<u>Jan. '41</u>	<u>To go to WPB</u>
<u>See Att. Sheet.</u>			<u>Aug. '41</u>	<u>WPB</u>
			<u>Mar '39</u>	<u>To go to</u>
			<u>Jan. '41</u>	<u>NYA</u>

2544  
108  
300  
H08  
B01  
118  
288  
A8L  
B07  
300  
87b  
880  
200  
300

200  
278  
B10  
H08  
884  
M77

(10a)  
(16b)  
(16c)  
(17)  
(18a)  
(18b)  
(18c)  
(19a)  
(19b)  
(19c)  
(20)  
(21a)  
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(22i)  
(22j)  
(22k)  
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(22m)  
(22n)  
(22o)  
(22p)  
(22q)  
(22r)  
(22s)  
(22t)  
(22u)  
(22v)  
(22w)  
(22x)  
(22y)  
(22z)

## STATEMENT OF PUBLICATIONS AND ARTICLES OF WHICH EMPLOYEE IS AUTHOR: (30)

TITLES (30a)	PUBLISHER (30b)	DATE (30c)
Social Recognition as a Working Incentive in the Federal Service	American Society for Personnel Administration	May 1940

## STATEMENT OF RELATIVES: (List wife, husband, mother, father, brothers, sisters, sons, daughters, including all blood relatives or by marriage living outside the U. S.) (31)

RELATION (31a)	NAME IN FULL (31b)	ADDRESS (31c)	OCCUPATION (31d)	COUNTRY WHERE BORN (31e)
Wife	Eunice Marie Peltner	201 Geo. Mason Bldg. Alex. Va.	Housewife	U.S.A.
Father	Mark Odell, Sr.	915 22d Ave. N.	Insurance	U.S.A.
Mother	India B. Odell	915 22d Ave. N.	Insurance	U.S.A.
Brother	Burr Odell, Lt., USNR	Moffatt Fld, Calif.	Armed Service	Canada
Sister	Margaret Odell Lundeen	Seattle, Washington	Housewife	U. S. A.
Son	Richard Burr Odell	Alexandria, Virginia	Child	U.S.A.

## STATEMENT OF MEMBERSHIP IN ORGANIZATIONS: (List all organizations of which you are or have been a member since 1930—Organizations include military, athletic, vocational, musical, trade, professional, social, fraternal, political.) (32)

NAME (32a)	CHARACTER (32b)	ADDRESS OF PRINCIPAL OFFICE (32c)	YEAR OR YEARS A MEMBER (32d)
Society for Pers. Admin.	Prof.	Washington, D.C.	1939-1942
Society for Pub. Admin.	Prof.	Washington, D.C.	1940-1942
Pacific Sociological Soc.	Prof.	Palo Alto, Calif(?)	1935-1937
Alpha Kappa Delta	Honorary	Seattle, Wn.	1933-1942
Sociology Club	Prof.	Seattle, Wn.	1933-1937
Phi Beta Kappa	Honorary	Seattle, Wn.	1934-1942
Varsity Boat Club	Social	Seattle, Wn.	1932-1934
Seattle College Club	Social	Seattle, Wn.	1937-1940
Y's Men Club	Service	N. Y. C. (?)	1938
Purple Shield	Honorary	Seattle, Wn.	1931-1932
Husky Paw	Social	Seattle, Wn.	1933-1934
Sphinx Club	Social	Seattle, Wn.	1935
Toastmasters Intern.	Social	N.Y.C. (?)	1936-1938
Sawmill & Lumber Workers Union	Trade	Seattle (?)	1936

## STATEMENT OF ACTIVITIES FROM 1914 to 1918: (33) Child

## STATEMENT OF VIOLATIONS OF THE LAW: (Do not include traffic violations; include all arrests) (34) None

OFFENSE FOR WHICH ARRESTED (34a)	DATE (34b)	CITY OR TOWN IN WHICH ACTION TOOK PLACE (34c)	STATE AND COUNTY IN WHICH ACTION TOOK PLACE (34d)	DISPOSITION OF CASE (34e)

## STATEMENT OF FINGERPRINTING: (35)

I have been fingerprinted. If so, when? 1939 - 1942 and where? Civil Service Com. U. S. Dept. of Agriculture.

If you have not been fingerprinted, are you willing to be, with full knowledge that such fingerprints will be forwarded to the Federal

Bureau of Investigation? (35a)

(YES OR NO)

STATEMENT OF PRINCIPAL EMPLOYMENT IN THE UNITED STATES AND ABROAD SINCE 1930; (29)

Name and Address of Employer (29a)	Position and Character of Work	Salary	Length of Serv.	Reason for Leaving
U.S. Dept. of Labor Washington, D. C.	Ass't Personnel Clerk	\$1620	Sept '38 Mar. '39	To accept previous position
Washington Unemployment Compensation, Olympia, Washington	Jr. Clerk. (correspondence preparation)	\$1200	Apr. '38 Sept. '38	To accept previous position
Washington State Department of Social Security, Olympia, Washington	Personnel Assistant, Junior Statistician from October 1936 - November 1937	\$1380 \$1380	Nov. '37 Apr. '38	End of survey
University of Washington Seattle, Washington	Reader	\$19.00	Jan. '35 a mo. Oct. '36	To accept previous job.
Elliott Bay Mill Company Seattle, Washington	Laborer	25¢ hr to 62¢ hr	Oct. '35 July '36 to June '33 school Oct '33	Returned
Nat'l Bank of Commerce Seattle, Washington	Messenger	\$60 mo.	Sept '34 June '35 June '30 Oct. '30	

STATEMENT OF MEMBERSHIP IN ORGANIZATIONS (continued); (32)

(32 a) Name	(32 b) Character	(32 c) Address	(32 d) Years of Member.
Seattle Mountaineers	Athletic	Seattle, Wash.	1938-1939
YMCA	Athletic	New York City	1936-1942
U. of Wash. Crew	Athletic	Seattle, Wash.	1930-1934
Schubert Singers	Musical	Washington, D. C.	1938-1942

STATEMENT OF BONDING AND INSURANCE: (36) Give a statement as to whether or not you have ever been bonded or insured. If so, when and by whom? State whether or not a bond or insurance has ever been refused. If so, what company refused it?

Northern Life Tower, Seattle, Washington, Iowa, 1933, 1940, 1942. Maryland Casualty Insurance Company.

Baltimore, Md, 1941. Bonded while working in bank. None ever refused.

STATEMENT OF SERVICES IN FOREIGN GOVERNMENTS OR POLITICAL SUBDIVISIONS THEREOF: (37)

NAME OF COUNTRY (37a)	TIME OF SERVICE (37b) FROM - TO	COMPENSATION (37c)	ADDRESS (37d)	NAMES OF PRINCIPAL ASSOCIATES (37e)	REASON FOR TERMINATION (37f)
			NO SERVICE		

STATEMENT OF TIME SPENT OUTSIDE OF THE U. S. SINCE 1930: (38)

COUNTRY VISITED (38a)	DEPARTURE (38b)	RETURN (38c)	REASONS FOR VISIT (38d)
Japan	June, 1934	Sept. 1934	To attend First Japan-American Student Conference in Tokyo
Manchuria			Traveled for pleasure.
China			Traveled for pleasure.

Give three references, not relatives or former employers or fellow employees, who are more than thirty years of age and United States citizens, business or professional men or women, including your family physician or your family lawyer, and who have known you well during the past ten years. (39)

NAME (39a)	RESIDENCE ADDRESS (39b)	OCCUPATION BUSINESS ADDRESS (39c)	YEARS KNOWN (39d)
James P. Weter	Northern Life Tower, Seattle Washington	Attorney	20
Capt. Felix E. Moore	215 "B" Street, N.E. Washington, D. C.	Captain, AUS. Pentagon Bldg.	12
Lt. Richard M. Alt	Buckingham Village, Arlington Virginia	Lieut. U.S.N.R. Navy Dept. Washington, D. C.	17

I solemnly swear or affirm that the foregoing statements are true and complete, and the Government of the United States is authorized to investigate any information contained herein. If a material misstatement of fact should be found, it is cause for dismissal and such other action as may be deemed appropriate. (40)

*Mark O'Neil Jr.*  
(USUAL SIGNATURE OF MARK OF EMPLOYEE)

WITNESS:

*Major H.C. Kisseloff*  
(USUAL SIGNATURE OF COMPANY OR INSTITUTION OFFICIAL)  
Kisseloff-24917

Subscribed to and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 19\_\_\_\_

NOTARY PUBLIC OR OTHER PERSON AUTHORIZED TO ADMINISTER OATH



# UNITED STATES OF AMERICA

FORM NNI-140

## PERSONNEL SECURITY QUESTIONNAIRE

(DO NOT USE THIS SPACE)	(A) (DO NOT USE THIS SPACE)	(B)
MAN	JAN 19 1943	

TO: THE SECRETARY OF WAR

Date (1) November 27, 1942

(NAME OF ESTABLISHMENT) (3) WAR (STREET ADDRESS OF PLACE AT WHICH WORK IS TO BE PERFORMED) (4) (COMMUNITY IN WHICH WORK IS TO BE PERFORMED) (5)

To enable the undersigned to discharge its obligations under the Espionage and National Defense statutes and regulations thereunder, the following facts are submitted for the information of the Government of the United States. This questionnaire is not intended to cast doubt upon the loyalty of any citizen of the United States, but, on the contrary, is intended to establish mutual confidence among loyal defense workers by obviating any suspicion which might be cast upon them, and by making as difficult as possible the employment of agents of foreign governments who by subversive and sabotage tactics might endanger such loyal workers and the work under performance.

Mark (FIRST NAME) (6a) (none) (MIDDLE NAME) (6b) ODELL, Jr. (LAST NAME) (6c)

whose Social Security Number is (7) \_\_\_\_\_, and has been employed by this establishment for (8) 1/6 years, and whose photograph is attached hereto, and is technically qualified to perform the following work:

(9) Senior Administrative Analyst - Organizational and procedural work  
(SHOW TITLE OR TITLES AND A BRIEF DESCRIPTION OF THE JOB AND THE CHARACTER OF THE WORK ON WHICH THE INDIVIDUAL IS TO BE EMPLOYED, AND STATE

Not subject to bond

(IF POSITION IS SUBJECT TO A PERSONAL OR POSITION BOND)

The work to be conducted is of prime interest to (10) Headquarters Army Air Forces  
(UNITED STATES GOVERNMENT DEPARTMENT AND BUREAU)

In connection with (11) Organizational and procedural matters

From the information available to us at this time, the above-named person appears to be a loyal citizen of the United States and we do not question his loyalty and integrity. However, according to our contract, if information comes to our attention which renders his employment undesirable, we will promptly notify the interested Department and Bureau of the United States Government accordingly, and in the event this individual leaves our employ during the progress of this work, we will give notification at the time of the severance of his employment. Employee's declaration in his own behalf, consisting of physical description, photograph, and statements of military or naval record, education, principal employment, citizenship, relatives, membership in organizations, activities from 1914 to 1918, violations of the law, bonding, service, in foreign governments, time spent outside of the United States, and references are subjoined to this statement and made a part of it.

(DO NOT USE THIS SPACE)	(C)
-------------------------	-----

(USUAL SIGNATURE OF COMPANY OR INSTITUTION OFFICIAL) (12)  
James W. Aston  
JAMES W. ASTON, LIEUT. COLONEL, A. C.

Chief, Organizational Planning Division  
(TITLE) (13)

Notify: Personnel Clearance Unit,  
Counter Intelligence Division,  
Room 2723,  
Kingsford Building,  
Point, D. C.

Reference Number A 657792

© PATENTED

1 (NAME) (14a) (FIRST) (14b) (MIDDLE) (14c) (COMPANY) (15)  
MARK (1)

74-1333-2575

#2

This form must be executed by the appointee before he enters on duty. The Department Officer before whom the certificate is made must sign the statement on the reverse of this sheet.

Appointing officer:  
Please check below respecting this appointment.  
..... Permanent  
..... Reinstatement

UNITED STATES CIVIL SERVICE COMMISSION

*Law Department*  
(Branch of service or department)

*Washington*  
(Name of city)

*D.C.*  
(State)

DECLARATION OF APPOINTEE

ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly. Appointee will retain attached form. (Every question must be answered)

1. Name *Mark Odell, Jr.*  
(Full name given name, initial or initials, if any, and surname)
2. (a) Place of birth *Seattle, Wash.* (b) Date of birth *12/8/12*  
(Month, day, and year)
- (c) Are you a citizen of the United States? *Yes*  
(Yes or no)
3. If foreign-born, give the information requested below:
- (a) Date of arrival in the United States ..... (b) Port of entry ..... (c) Name of ship .....
- (d) If naturalized: (1) Under what name naturalized? ..... (2) When? .....
- (3) Where naturalized (name and location of court)? .....
- (4) Certificate of citizenship number .....
- (e) If naturalized through parent: (1) Under what name was parent naturalized? .....
- (2) When was parent naturalized? .....
- (3) Where was parent naturalized (name and location of court)? .....
- (4) Parent's certificate of citizenship number .....
- (f) If naturalized through marriage: (1) Under what name was husband naturalized? .....
- (2) When was husband naturalized? .....
- (3) Where was husband naturalized (name and location of court)? .....
- (4) Husband's certificate of citizenship number .....
4. (a) Name of father *Mark Odell*
- (b) Address (if living) *915-22nd Ave. No. Seattle, Wash.*
- (c) Place and date of birth *Jan. 13, 1869 Baldwinsville, N.Y.*
5. (a) Maiden name of mother *India Belle Poulson*
- (b) Address (if living) *915-22nd Ave. No.*
- (c) Place and date of birth *Des Moines, Ia., July 15, 1879*
6. From what examination are you being appointed? *(transfer)* (Title)
7. To what position are you being appointed? *Asst. Admin. Analyst*
8. Are any members of your family or relatives (either blood or by marriage) in any part of the service of the United States (executive, judicial, legislative, military, or naval)? Answer "Yes" or "No" *Yes* If so, fill in the following blanks stating, under "Relationship," whether the connection is by blood or marriage. (See sec. I of attached form.) If additional space is necessary, attach a sheet.

Name	Post-office address (Give street number, if any)	Position and department or office in which employed	Relationship	Married or single
<i>Burr Odell</i>	<i>915-22nd Ave. No. Seattle, Wash.</i>	Position <i>Lieutenant (Sr. En.)</i> Department or office <i>Navy</i>	<i>Brother</i>	<i>Single</i>
<i>A. Pauline Hadley</i>	<i>#9 Fowler Hill Washington, D.C.</i>	Position <i>Secretary to Commissioner</i> Department or office <i>Fed. Housing Ad.</i>	<i>Sister-in-law</i>	<i>Married</i>
<i>Ray Poulson</i>	<i>1529-28 St. N. Washington, D.C.</i>	Position <i>Prosecutor</i> Department or office <i>U. S. Dist. Ct.</i>	<i>Uncle</i>	<i>Married</i>
<i>J. M. Lundin</i>	<i>915-22nd Ave. No. Seattle, Wash.</i>	Position <i>Asst. Admin. Analyst</i> Department or office <i>U. S. Civil Service</i>	<i>brother-in-law</i>	<i>Married</i>

9. Were any of the above-named persons appointed to the Government service after you made your application for this position? *No* If so, give the name of each such person and state whether he is living in the same house with you *Risseloff-24920*

10. What is your present address (give street and number, city, and State)? *201 George Mason Bldg. Alexandria, Va.*  
How long have you resided at this address? *1 year*

11. (a) Are you holding any position or office under the United States or under \_\_\_\_\_ State, Territory, county, or municipality? Yes  
(Yes or no)
- (b) If so, state the place, position, and salary Organization & Managerial Analyst \$2800 mo
- (c) Are you willing to resign such position or office, upon appointment in the Federal Government, if it becomes necessary to do so in order to hold the Federal position? Yes - willing to transfer  
(Yes or no)
12. (a) Have you served in any branch of the military or naval service of the United States at any time? No  
(Yes or no)  
If so, state service \_\_\_\_\_
- (b) If discharged, state under what conditions \_\_\_\_\_  
(Honorable, dishonorable, inaptitude, etc.)
13. Have you been retired from (a) U. S. Government service? No (b) District of Columbia government? No  
(c) U. S. military or naval service? No If so, state whether for age, length of service, or disability \_\_\_\_\_  
Amount of retirement pay \_\_\_\_\_ Rank when retired from military or naval service \_\_\_\_\_
14. Have you been discharged for cause or have you resigned any position under compulsion since filing your application for this position? No If so, attach a sheet giving the date, place, employer's name and address, and the reason for the discharge or forced resignation in each case.  
(Yes or no)
15. Have you ever been arrested or fined, or convicted of any offense? No If so, attach a sheet and give full details showing dates, places, and nature of offenses, and the manner in which all charges have been disposed of that are not still pending. (Your answer should include all felonies and all misdemeanors.)  
(Yes or no)
16. Have you ever been barred from a U. S. civil-service examination? No If so, when and for what reason? \_\_\_\_\_  
(Yes or no)
17. Have you paid or offered or promised to pay any money or any other thing of value to any person, firm, or corporation for the use of influence to procure your appointment? No  
(Yes or no)
18. Are you a member of any Communist or German Bund organization or any political party or organization which advocates the overthrow of our constitutional form of government in the United States or do you have membership in or any affiliation with any group, association or organization which advocates, or lends support to any organization or movement advocating, the overthrow of our constitutional form of government in the United States? No If so, name the organization and give complete details on sheet to be attached hereto.  
(Yes or no)
19. Will you inform yourself of and observe the provisions of the civil-service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

Date Oct. 19, 1942

Mark Odell Jr.  
(Signature of appointee. Must correspond exactly with name given in answer to question 1)

**APPOINTING OFFICER BEFORE WHOM THE FOREGOING CERTIFICATE IS MADE:**

Before appointment is further considered this form must be submitted to the appropriate civil-service office for approval if—

- (1) **Citizenship.**—Answer to question 2 (a) hereon shows foreign birth, while answer to similar question in the application shows birth in the United States.
- (2) **Age.**—Discrepancy exists between the answer given to question 2 (b) hereon and that given to the corresponding question in the application, and if questioning of the applicant (in the manner described in Departmental Circular No. 195) either substantiates doubt as to eligibility or indicates willful misrepresentation. (This instruction applies only in probationary appointments.)
- (3) **Members of family.**—Answer to question 8 hereon includes the names of two or more persons at the same address as the appointee.
- (4) The appointee holds any State, Territorial, county, or municipal office or position, whether by election or appointment, in possible contravention of the Executive orders of January 17 and 28, 1873, and does not agree to resign such position or office if necessary. (See Civil Service Commission Form 1236 quoting these orders and listing exceptions thereto.) (See applicant's answer to questions 11 (a), (b), and (c).)

If the appointee's answer to question 18 is "Yes," he cannot be given appointment.

Please fill in and sign the following in connection with probationary appointment:

Have you, for purposes of identification and to prevent impersonation—

- (1) Questioned the appointee on his personal history for agreement with his application statements? \_\_\_\_\_
- (2) Checked the appointee's personal and physical appearance for agreement with his medical certificate and descriptions given in preliminary and declaration sheet? \_\_\_\_\_
- (3) Checked the appointee's signature and handwriting in this form with that in the examination papers and application? \_\_\_\_\_

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty. The appointee has been identified satisfactorily by the method described in Departmental Circular No. 195.

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

Kisseloff-24921

Bill B. Tipton  
(Officer's signature)

Supv. Al.  
(Official title)

This form, when completed, should be forwarded promptly to the Commission at the department concerned. In connection with appointment outside Washington, however, the field officer should forward it to his department for transmittal to the Commission.

Washington - U. S. Dept. of Agriculture

-74-133-21573

#3

Kisseloff-24922

## OATH OF OFFICE AND PERSONNEL AFFIDAVIT

...**War Department**..... **Headquarters of the Army Air Forces**  
 (Department or Establishment) (Bureau or Office)

"I, **Mark Odell, Jr.**....., do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter.  
 SO HELP ME GOD.

"I further solemnly swear (or affirm) that I have read and understand the provisions of the law printed on the reverse side hereof; that I am not a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence."

*Mark Odell, Jr.*  
 .....  
 (Signature of appointee)

Subscribed and sworn to before me this **24th**...day of **October**..., A.D. 1942

at **Washington, D. C.**....., .....  
 (City or place) (State)

*Pauline Fetter*  
 .....

SEAL

...**Notary Public**.....  
 My Commission Expires Oct. 14, 1943.

Position to which appointed **Senior Administrative Analyst**.....

Date of entrance on duty **October 19, 1942**.....  
 Kisseloff-24923

Section 9A of Public 252--76th Congress, approved August 2, 1939, otherwise known as the "Hatch Act," provides:

"(1) It shall be unlawful for any person employed in any capacity by any agency of the Federal Government, whose compensation, or any part thereof, is paid from funds authorized or appropriated by any Act of Congress, to have membership in any political party or organization which advocates the overthrow of our constitutional form of government in the United States.

"(2) Any person violating the provisions of this section shall be immediately removed from the position or office held by him, and thereafter no part of the funds appropriated by any Act of Congress for such position or office shall be used to pay the compensation of such person; "

It is provided in various appropriation acts that no part of the funds so appropriated shall be used to pay the salary or wages of any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence, and that an affidavit shall be considered *prima facie* evidence that the person making the affidavit does not advocate, and is not a member of an organization that advocates, the overthrow of the Government of the United States by force or violence. Such acts provide further that any person who advocates, or who is a member of an organization that advocates, the overthrow of the Government of the United States by force or violence and accepts employment, the salary or wages for which are paid from any such appropriation, shall be guilty of a felony and, upon conviction, shall be fined not more than \$1,000 or imprisoned for not more than 1 year, or both, and that the above penalty shall be in addition to, and not in substitution for, any other provisions of existing law.

\* \* \* \* \*

74-1333-2873

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