Babbitt & Associates

Travel Expense Reimbursement Claim Form

Employee Name: J. Randolph Babbitt

Client: Thompson Coburn LLP

Office Use Only:

Audited:

Date Submitted: August 3, 2012

Project: Flt Dept. Review & Planning

Approved:

Processed:

Mls/Km Rate
0.55

Matter: Charter Communications

Date	Country	Currency Amount	Exchange Rate	US Dollar Amount	Expense Type	Note: Description of Expense Claim
7/16/2012		25.00	1.00	$25.00	Taxi	To Home Frm IAD
7/16/2012		44.00	1.00	$44.00	Taxi	STL to Charter Offices
7/16/2012		45.20	1.00	$45.20	Taxi	Charter Offices to STL
7/16/2012		24.50	1.00	$24.50	Taxi	To IAD Frm Home
7/16/2012		983.60	1.00	$983.60	Airline Travel	UA R/T IAD-STL
8/3/2012		2,073.89	1.00	$2,073.89	Airline Travel	AA DFW-STL-DCA
8/3/2012		43.10	1.00	$43.10	Taxi	To Thomson Coburn offices frm STL
8/3/2012		65.00	1.00	$65.00	Taxi	To Home frm DCA
			Page Total	$3,304.29		

Payable to: J. Randolph Babbitt
2084 Lake Audubon Court
Reston, VA 20191

Office: 703 860-8628 / Cell: 571 533-9555
Email: randy.babbitt@comcast.net

Signature:
(REQUIRED)

Approval:
(FOR ADMIN. PERSONNEL ONLY)