



# **FM 6-99**

## **U.S. ARMY REPORT AND MESSAGE FORMATS**

**AUGUST 2013**

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# U.S. Army Report and Message Formats

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# Preface

Field Manual (FM) 6-99 provides a standardized readily available reference for Army forces to extract common reports and message templates. This manual is a collection of reports used by units of all sizes and forms the base of Army information exchange in a degraded network environment. FM 6-99 facilitates a common understanding of reporting and communicating throughout U.S. Army elements and it is the keystone manual for report and message formats.

The principal audience for FM 6-99 is all members of the profession of arms. Commanders and staffs of Army headquarters serving as joint task force or multinational headquarters should also refer to applicable joint or multinational doctrine concerning the range of military operations and joint or multinational forces. Trainers and educators throughout the Army will also use this manual.

Commanders, staffs, and subordinates ensure their decisions and actions comply with applicable U.S., international, and, in some cases, host-nation laws and regulations. Commanders at all levels ensure their Soldiers operate in accordance with the law of war and the rules of engagement. (See FM 27-10).

FM 6-99 uses joint terms where applicable. Selected joint and Army terms and definitions appear in both the glossary and the text. Terms for which FM 6-99 is the proponent publication (the authority) are marked with an asterik (\*) in the glossary. Definitions for which FM 6-99 is the proponent publication are boldfaced in the text. For other definitions shown in the text, the term is italicized and the number of the proponent publication follows the definition.

FM 6-99 applies to the Active Army, the Army National Guard/Army National Guard of the United States, and the United States Army Reserve unless otherwise stated.

The proponent of FM 6-99 is the United States Army Combined Arms Center. The preparing agency is the Combined Arms Doctrine Directorate, United States Army Combined Arms Center. Send comments and recommendations on a DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, U.S. Army Combined Arms Center and Fort Leavenworth, ATTN: ATZL-MCK-D (FM 6-99), 300 McPherson Avenue, Fort Leavenworth, KS 66027-2337; by email to [usarmy.leavenworth.mccoe.mbx.cadd-or-mailbox@mail.mil](mailto:usarmy.leavenworth.mccoe.mbx.cadd-or-mailbox@mail.mil); or submit an electronic DA Form 2028.

# Introduction

While U.S. forces are the most technologically advanced, the need for redundancy and interoperability between joint and multinational forces requires the continued use of analog communication systems. Other circumstances that require the use of voice message formats include potential attacks on the communication networks, equipment failures, and inhospitable locations. This manual also provides the Army with an effective method to communicate with joint and multinational forces that do not operate on parallel communication platforms. The need to communicate expeditiously and succinctly via voice will remain as the U.S. Army communication strategy evolves.

FM 6-99 is the U.S. Army's doctrinal library for report and message voice templates. It prevents units from wasting time and resources developing internal formats. FM 6-99 formats are derived from Army Battle Command Systems (ABCS); United States message text formats (USMTF), historical Army reports, and Allied Procedures Publications (APP).

As a user's manual, FM 6-99 will influence future Army information systems, report and messages graphics, and user interfaces. Formats contained in FM 6-99 are the means through which the Army will adapt multiple reporting sources into a user-friendly and standardized message format library. FM 6-99 enables Army units to synchronize with joint and multinational communication structures without modifying their normal mode of operation with similar reports.

A unit will use its report and message formats for all voice reporting. A unit will not modify these formats unless authorized by the unit commander to allow for expanded critical information requirements. This manual does not include many branch-specific or technical reports and messages. These formats are contained in field manuals published by their respective proponents. Branch-specific or technical reports complement the reports in this manual and are not superseded by the manual. However, use formats in FM 6-99 whenever possible.

For reference to abbreviations, brevity codes, acronyms, terms and graphics used in this manual, refer to AR 25-52 and ADRP 1-02.

Chapters 1 and 2 contain instruction on transmitting written and voice reports and messages. Appendix A contains message formats.

This manual reflects updated changes in doctrine and procedures from previous editions. FM 6-99 is now organized to provide the user with reports that are easier to transmit and pertinent to the modern battlefield. The new FM 6-99:

- Consolidates numerous reports to provide effective messaging and reduce repetitive messages.
- Incorporates updated mission command messages to help commanders plan and execute missions.
- Removes directing instructions within reports and allows commanders to decide how and when to use the reports.
- Deletes certain nuclear and chemical references to mirror national policy on the use of these weapons.
- Eliminates repetitive lines for message brevity and clarity.
- Updates references and terminology to reflect the latest doctrine.

FM 6-99 deletes, adds, or modifies reports listed in introductory tables 1 and 2.

**Introductory Table-1. Deleted and added reports**

Deleted reports	Added reports
Class IV Bulk Barrier Materials Request [BLKIVREQ]	Cyber Effect Request Format [CERF]
Fire Planning-Nuclear Schedule [FP.NUCSCD]	Cyberspace Operations Mission Request Status/Tasking [CYOPREQSTATSK]
Lost Sensitive Item Report [LOSTITEM]	
Scatterable Minefield Request [SCATMINREQ]	
Stop Jamming Message [STOPJAMMING]	

**Introductory Table-2. Modified reports**

Old report name	Modified report name
Civil-Military Operations Status [CIVMILSTAT]	Civil Affairs Operations Status [CAOSTAT]
NBC1/ROTA Report [NBC1]	CBRN1 Report [CBRN1]
NBC2/ROTA Report [NBC2]	CBRN2 Report [CBRN2]
NBC3/ROTA Report [NBC3]	CBRN3 Report [CBRN3]
NBC4/ROTA Report [NBC4]	CBRN4 Report [CBRN4]
NBC5/ROTA Report [NBC5]	CBRN5 Report [CBRN5]
NBC6/ROTA Report [NBC6]	CBRN6 Report [CBRN6]
Psychological Operations Report [PSYOPREP]	Military Information Support Operations Report [MISOPREP]
Area Protection Unit Status [RAPSTAT]	Operational Area Protection Unit Status [OAPSTAT]
Rear Area Security Activities [RASACT]	Operational Area Security Activities [OASACT]
Rear Area Security Request [RASREQ]	Operational Area Security Request [OASREQ]
2406 NMC Summary Report [2406NMC]	NMC Summary Report [NMC]
SAEDA Report [SAEDAREP]	TARP Report [TARPREP]



# Chapter 1

## Instructions

### REPORT AND MESSAGE FORMATS

1-1. The report and message formats in this manual helps users prepare and manually transmit written and voice reports and messages. Each format provides an organized template to record, pass, and store information. To send a formatted voice message, operators fill in the appropriate blanks on the required message template and read the message over the radio or telephone. The receiver knows the received message type and can easily record the information in the proper format.

1-2. FM 6-99 enables standardization of battlefield reporting across all levels of command and throughout different types of units. Every format listed in FM 6-99 operates as a voice message format. Standardized voice formats permit all units to exchange information regardless of the unit's level of communication infrastructure. Future digital formats will evolve from those found in FM 6-99.

### MESSAGE ORGANIZATION

1-3. All voice report and message formats consist of three main parts: heading, body, and conclusion. Figure 1-1 shows an example of the parts of a message. FM 6-02.53 discusses message formatting in detail.

1-4. The heading is the administrative portion of the format. It identifies the message source and type. The heading contains the message addressee, originator, and precedence. It also includes the message classification, if required. All report and message formats in FM 6-99 are unclassified when blank. The unit commander or standard operating procedures determine the classification of a completed message. Include the completed heading when sending both hardcopy and voice messages.

1-5. The body contains information the originator sends to the addressee. In a properly prepared message, the information is in the line-by-line format established for the message type. This information exchange is the focus of FM 6-99.

1-6. The conclusion consists of the message authentication. An authentication is normally an alphanumeric code from the unit signal operating instructions (SOI). If the originator requests an acknowledgement, the addressee replies by transmitting the pro-word will comply ("WILCO,") lines 1 and 2 of the message being acknowledged and the pro-word "OUT." If the originator requires an acknowledgement and read-back, the addressee replies by transmitting "WILCO" and repeating the lines for which the read-back is required followed by "OUT."

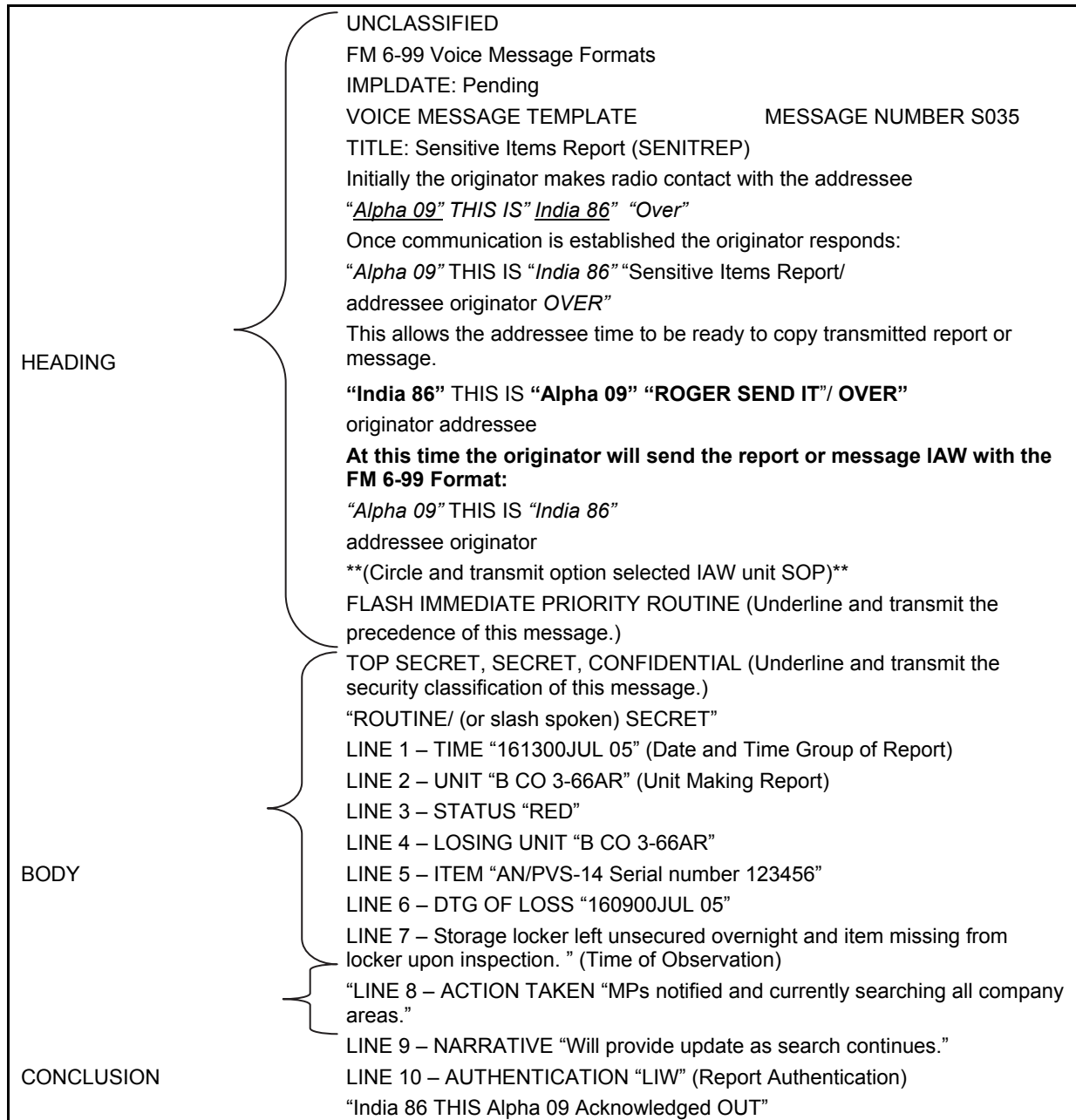


Figure 1-1. Sample message

## Chapter 2

# How to Use This Manual

### MANUAL ORGANIZATION

2-1. Appendix A contains formats listed alphabetically by message name. The body of each format is preceded by the report's short title (for example, EODSPT for Explosive Ordnance Disposal Support), report number, and a paragraph of general instructions.

### REPORT FORMATS NUMBERING SYSTEM

2-2. Each format has a report number. Report numbers begin with the letter of report name followed by a three-digit number. Messages with a United States Message Text Format (USMTF) number indicate the report was derived from a USMTF message. For brevity and ease of voice transmission reports in FM 6-99, do not mirror the associated USMTF messages. Verify the structure and information content of the report before transferring information into a digital format. To maintain standardization across the U.S. Army, do not change format numbers.

### GENERAL INSTRUCTIONS

2-3. Instructions briefly describe the report format's use. When a message is sent at precedence higher than ROUTINE, notate it. Message precedence is indicated in all upper case letters. Each report format includes an acronym and abbreviation table defining acronyms and abbreviations in the format for ease of understanding for the message sender.

### LINE NUMBER AND NAME

2-4. Each format lists the information the report is used to transmit by line number, line name, and a description of the type of information.

- Transmit the line number when sending voice messages. Do not transmit the line name unless the name itself is necessary information. For example, line 3 of an acknowledge message is the message type and is transmitted. Lines 2 and 3 of an acknowledge message would sound like this when sent by voice: "line 2, 2-39 FA; line 3, acknowledge."
- When standard information is associated with a line, place it in the right column of the format in upper-case letters. For example, the standard entries for line 6 of an acknowledge message are ACKNOWLEDGE and WILCO.
- When a line requires detailed instructions, two asterisks precede the instructions (\*\*).
- When transmitting information on one line makes the following line redundant, the word "(OR)" is placed between the lines. Do not transmit redundant lines.
- Each format contains lines that require some of the information discussed below. Follow these instructions when preparing messages that require transmission of these types of information.

### DATE AND TIME GROUP

2-5. The date and time group (DTG) line of a message identifies the message origination time. Additionally, many report and message formats require DTG for additional information. Regardless of where the DTG is used within a report or message, it is expressed as DDHHMM(X) MMMYY where:

- DD indicates the day of the month.

- HH indicates the hour of the day using the 24-hour clock.
- MM indicates the minutes within the hour.
- X indicates the alphabetic character that denotes the time zone. In written messages, the time zone is followed by a space.
- MMM indicates the first three letters of the month of the year. In written messages, all letters are in upper case.
- YY indicates the last two digits of the year.

2-6. For example, 3 p.m. local time on 16 July 2005 is expressed as “161500(L) JUL 05.” In a voice message, say: “one six one five hundred lima (or local) July zero five.”

### UNITS

2-7. The first line of a format requiring an entry for “unit” is to identify the unit making the report. Occasionally, a subunit line is also provided for reporting information from or about subunits. Unit standard operating procedures dictate the format for the unit name (for example, the call sign.)

### LOCATIONS

2-8. Use the military grid reference system (MGRS) to express all locations unless the format specifies a different coordinate system such as latitude and longitude (LAT/LONG) or universal transverse mercator (UTM). A complete MGRS location includes a longitudinal zone designated by a number (for example, 32), a latitudinal band designated by a letter (for example, T), a 100,000 meter grid square designated by two letters (for example RW), and a grid coordinate designated by digits. The UTM grid zone designator consists of the longitudinal zone and latitudinal band (for example, 32T). The MGRS grid zone designator is the two-letter 100,000 meter designator (for example, RW). (See FM 3-25.26 for further details on MGRS.)

2-9. Send all locations as six-digit grids preceding the 100,000 meter grid square designator (for example “RW121972”) unless instructions state otherwise. To avoid confusion, do not transmit the zone and band indicators unless requested or required in the message format. If requestors require locations expressed to a greater precision than a six-digit coordinate, they must specify the required detail prior to the information exchange.

### ADDITION OR DELETION OF LINE NUMBERS

2-10. Originators of voice messages only complete the lines required to pass the essential information. They omit lines that contain no information unless a negative report is necessary. Units may add lines or repeat lines to complete information requirements. While actual message transmissions may vary slightly from the format in this manual, do not delete lines from formats when reproducing them in unit standard operating procedures to maintain standardization across the U.S. Army.

## **Appendix A**

# **Voice Message Format Templates**

This appendix contains voice message format templates in alphabetical order. Each format has an abbreviation and acronym key to assist the user when interpreting information in the format.

## ACCIDENT REPORT/SERIOUS INCIDENT REPORT [SIR]

REPORT NUMBER: A001

GENERAL INSTRUCTIONS: Use to convey flash traffic to the commander and command post relating to an accident or serious incident within the command. Reference: AR 190-45.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG of report)  
LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
LINE 3 – CATEGORY \_\_\_\_\_ (category 1 or 2)  
LINE 4 – TYPE \_\_\_\_\_ (type of incident)  
LINE 5 – TIME OF INCIDENT \_\_\_\_\_ (DTG of incident)  
LINE 6 – WEEKEND/HOLIDAY \_\_\_\_\_ (YES or NO and include holiday name)  
LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)  
LINE 8 – PERSONNEL \_\_\_\_\_ (personnel involved)

### A. (SUBJECT)

- (1) \_\_\_\_\_ (name, injury, fatality)
- (2) \_\_\_\_\_ (pay grade)
- (3) \_\_\_\_\_ (SSN)
- (4) \_\_\_\_\_ (race)
- (5) \_\_\_\_\_ (sex)
- (6) \_\_\_\_\_ (age)
- (7) \_\_\_\_\_ (position [CDR, PSG, gunner])
- (8) \_\_\_\_\_ (security clearance)
- (9) \_\_\_\_\_ (unit, station, and Army command assigned)
- (10) \_\_\_\_\_ (duty status [leave])

### B. (VICTIM)

- (1) \_\_\_\_\_ (name, injury, fatality)
- (2) \_\_\_\_\_ (pay grade)
- (3) \_\_\_\_\_ (SSN)
- (4) \_\_\_\_\_ (race)
- (5) \_\_\_\_\_ (sex)
- (6) \_\_\_\_\_ (age)
- (7) \_\_\_\_\_ (position [CDR, PSG, gunner])
- (8) \_\_\_\_\_ (security clearance)
- (9) \_\_\_\_\_ (unit, station, and Army command)
- (10) \_\_\_\_\_ (duty status [leave])

\*\*Continued on next page.

**ACCIDENT REPORT/SERIOUS INCIDENT REPORT [SIR] (CONTINUED)**

REPORT NUMBER: A001

\*\* Repeat lines 8A (1-10) through 8B (1-10) up to four times to transmit multiple data sets. Assign sequential lines to succeeding iterations. For example, first iteration is A (1) through A (10) or B (1) through B (10) and second iteration is A (11) through A (20) or B (11) through B (20).

LINE 9 – SUMMARY \_\_\_\_\_ (summary of incident)  
 LINE 10 – PUBLICITY \_\_\_\_\_ (adverse or anticipated publicity)  
 LINE 11 – COMMANDER \_\_\_\_\_ (commander reporting)  
 LINE 12 – POC \_\_\_\_\_ (unit POC and duty position)  
 LINE 13 – DOWNGRADE \_\_\_\_\_ (downgrading instructions)  
 LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Accident Supplement (Ground[GRND]/Aircraft[AC])**

LINE 15A – POC \_\_\_\_\_ (e-mail, phone, DSN)  
 LINE 15B – ARMY COMMAND \_\_\_\_\_ (TRADOC, FORSCOM, USAREUR)  
 LINE 15C – ACCIDENT CLASS \_\_\_\_\_ (GRND or AC)  
 LINE 15D – WEATHER \_\_\_\_\_ (visibility, light level, precipitation, wind)  
 LINE 15E – NIGHT VISION DEVICE \_\_\_\_\_ (YES, type, nomenclature, or NO)  
 LINE 15F – MILITARY INSTALLATION \_\_\_\_\_ (nearest site)  
 LINE 15G – EXPLOSIVE, HAZARDOUS MATERIAL \_\_\_\_\_ (involved: YES or NO, secured: YES or NO)  
 LINE 15H – ACCIDENT SITE SECURED IAW AR 385-10 \_\_\_\_\_ (YES or NO)  
 LINE 15I – ACCIDENT SITE DISTURBED \_\_\_\_\_ (YES or NO)  
 LINE 15J – PHOTOS OF DISTURBING SCENE \_\_\_\_\_ (YES or NO)  
 LINE 15K – FLIGHT DATA RECORDER INSTALLED \_\_\_\_\_ (YES or NO)  
 LINE 15L – LOCAL ACCIDENT INVESTIGATION BOARD APPT \_\_\_\_\_ (YES or NO)  
 LINE 15M – NEAREST AIRFIELD \_\_\_\_\_ (4000 feet minimum runway)  
 LINE 15N – NEAREST COMMERCIAL AIRFIELD \_\_\_\_\_ (name, town, state)  
 LINE 15O – TYPE OF EQUIPMENT \_\_\_\_\_ (equipment involved)  
 LINE 15P – AC SERIAL NUMBER \_\_\_\_\_ (serial, tail number)  
 LINE 15Q – TYPE MISSION \_\_\_\_\_ (training, service)  
 LINE 15R – NAP OF THE EARTH \_\_\_\_\_ (YES or NO)  
 LINE 15S – FLIGHT RULES \_\_\_\_\_ (VFR or IFR)

\*\*Continued on next page.

**ACCIDENT REPORT/SERIOUS INCIDENT REPORT [SIR] (CONTINUED)**

REPORT NUMBER: A001

**Table A-1. Accident Report/Serious Incident Report acronym and abbreviation key**

AC (line 15A)	accident class
AC (line 15P)	aircraft
APPT	appointment
AR	Army regulation
CDR	commander
DSN	defense service network
DTG	date-time group
FORSCOM	United States Army Forces Command
GRND	ground
IAW	in accordance with
IFR	instrument flight rules
MGRS	military grid reference system
POC	point of contact
PSG	platoon sergeant
SSN	social security number
TRADOC	United States Army Training and Doctrine Command
USAREUR	United States Army European Command
UTM	universal transverse mercator
VFR	visual flight rules



# ACKNOWLEDGE MESSAGE [AKNLDG]

REPORT NUMBER: A005 {USMTF #F541}

GENERAL INSTRUCTIONS: Use to acknowledge receipt of message and indicate planned or accomplished action or to validate intelligence collection requirements. Reference: FM 6-02.72.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ACKNOWLEDGE \_\_\_\_\_ (report type)
- LINE 4 – ORIGINATOR \_\_\_\_\_ (originator of report acknowledged)
- LINE 5 – SERIAL \_\_\_\_\_ (serial number or DTG of report acknowledged)
- LINE 6 – RESPONSE \_\_\_\_\_ (response to report: ACKNOWLEDGE, WILCO)
- LINE 7 – VALIDATION STATUS \_\_\_\_\_ (response to intelligence collection requirement: VALID, NONVALID, VALID WITH CHANGE)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-2. Acknowledge Message acronym and abbreviation key**

DTG	date-time group
WILCO	will comply

## AIR DEFENSE COMMAND MESSAGE [AIRDEFCON]

REPORT NUMBER: A010 {USMTF # E710}

GENERAL INSTRUCTIONS: Use to direct weapon system engagement for defense or air support and provide receipt of or compliance with commands. Reference: FM 3-01.94.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – COMMAND \_\_\_\_\_ (command action directed)
- LINE 4 – TRACK \_\_\_\_\_ (track number)
- LINE 5 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 6 – NO. TYPE \_\_\_\_\_ (number and type of aircraft)
- LINE 7 – WEAPON \_\_\_\_\_ (weapon type)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-3. Air Defense Command Message acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
NO.	number
UTM	universal transverse mercator

**AIR MISSION REQUEST STATUS/TASKING [REQSTATASK]**

REPORT NUMBER: A015 {USMTF # A661}

GENERAL INSTRUCTIONS: Use to inform the requesting component command whether a request has been approved or disapproved and to inform the complying command that it will satisfy the request in the immediate air tasking, SAR, or airlift. Reference: FM 1-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – REQUEST \_\_\_\_\_ (request number)  
 LINE 4 – COMMAND \_\_\_\_\_ (requesting command)  
 LINE 5 – STATUS \_\_\_\_\_ (status of request: APPROVED or DISAPPROVED)

\*\* If status is DISAPPROVED, skip to Line 10.

LINE 6 – TASKED \_\_\_\_\_ (command tasked to comply with and satisfy the request)  
 LINE 7 – PRIORITY \_\_\_\_\_ (revised priority: 1, 1A through 1Z; 2, 2A through 2Z; 3, 3A through 3Z; 4, 4A through 4Z)  
 LINE 8 – MISSION \_\_\_\_\_ (type of mission: CAS, EW, RECONNAISSANCE, etc.)  
 LINE 9 – START \_\_\_\_\_ (DTG time that aircraft arrive on mission location)  
 LINE 10 – NO. TYPE \_\_\_\_\_ (number and type of aircraft)  
 LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-4. Air Mission Request Status/Tasking acronym and abbreviation key**

CAS	close air support
DTG	date-time group
EW	electronic warfare
NO.	number
SAR	search and rescue

**AIR SUPPORT REQUEST [AIRSUPREQ]**

REPORT NUMBER: A020 {USMTF # D670}

GENERAL INSTRUCTIONS: Use to request preplanned and immediate close-air support, interdiction, reconnaissance, surveillance, escort, helicopter airlift, and other aircraft missions. For an expedient hardcopy request, use DD Form 1972 Apr 2003. Reference: FM 1-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EXER \_\_\_\_\_ (exercise ID)

LINE 4 – OPER \_\_\_\_\_ (operation ID data)

LINE 5 – MSGID \_\_\_\_\_ (AIRSUPREQ)

LINE 6 – REF \_\_\_\_\_ (reference)

LINE 7 – PRIORITY \_\_\_\_\_ (revised priority: 1, 1A through 1Z;  
2, 2A through 2Z; 3, 3A through 3Z;  
4, 4A through 4Z)

LINE 8 – CANX \_\_\_\_\_ (message cancellation with new  
information provided)

LINE 9 – PERID \_\_\_\_\_ (effective DTG requested mission)

LINE 10 – REQUEST \_\_\_\_\_ (air mission requested information)

LINE 11 – MSNLOC \_\_\_\_\_ (air mission location information)

LINE 12 – CONTROL \_\_\_\_\_ (air mission control agency  
information)

LINE 13 – GNDFRNF \_\_\_\_\_ (ground location information of  
friendly troops)

LINE 14 – TGTDESC \_\_\_\_\_ (target description information)

LINE 15 – GUIDED \_\_\_\_\_ (laser guided weapons information)

LINE 16 – BEACON \_\_\_\_\_ (beacon description)

LINE 17 – SHIPTGT \_\_\_\_\_ (ship target information)

LINE 18 – SHIPPOS \_\_\_\_\_ (ship position and movement data)

LINE 19 – MOVAA \_\_\_\_\_ (movement and anti-air warfare  
axis information)

LINE 20 – FACSCD \_\_\_\_\_ (forward air controller aircraft  
schedule)

LINE 21 – EWDATA \_\_\_\_\_ (electronic warfare information)

LINE 22 – CHAFF \_\_\_\_\_ (chaff mission information)

LINE 23 – RECDATA \_\_\_\_\_ (reconnaissance mission  
information)

LINE 24 – DELADDR \_\_\_\_\_ (delivery address)

LINE 25 – REPORT \_\_\_\_\_ (report requirements)

\*\*Continued on next page.

**AIR SUPPORT REQUEST [AIRSUPREQ] (CONTINUED)**

REPORT NUMBER: A020 {USMTF # D670}

LINE 26 – AIRDROP \_\_\_\_\_ (drop zone data)

LINE 27 – ROUTE \_\_\_\_\_ (aircraft route data)

LINE 28 – REFUELED \_\_\_\_\_ (air-to-air refueling data)

LINE 29 – REFUEL \_\_\_\_\_ (air-to-air refueling)

LINE 30 – ESCDATA \_\_\_\_\_ (escort mission data)

LINE 31 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 32 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-5. Air Support Request acronym and abbreviation key**

CANX	cancellation
DELADDR	delivery address
DTG	date-time group
ESCDATA	escort mission data
EWDATA	electronic warfare information
EXER	exercise
FACSCD	forward air controller aircraft schedule
GNDFRNF	ground friendly forces
ID	identification
MOVAA	movement and anti-air
MSGID	message ID
MSNLOC	mission location
OPER	operation
PERID	period
RECDATA	reconnaissance mission information
REF	reference
SHIPPOS	ship position
SHPTGT	ship target
TGTDESC	target description

## AIRLIFT REQUEST [AIRLIFTREQ]

REPORT NUMBER: A025 {USMTF # D630}

GENERAL INSTRUCTIONS: Use to request common user (intertheater and intratheater) airlift support for peacetime missions, exercises, contingencies, and wartime. Reference: FM 1-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
LINE 3 – REQUEST \_\_\_\_\_ (request number)  
LINE 4 – COMMAND \_\_\_\_\_ (requesting command)  
LINE 5 – STATUS \_\_\_\_\_ (status of request: APPROVED or DISAPPROVED)

\*\* If status is DISAPPROVED, skip to line 10.

LINE 6 – TASKED \_\_\_\_\_ (command tasked to comply with and satisfy the request)  
LINE 7 – PRIORITY \_\_\_\_\_ (revised priority: 1, 1A through 1Z; 2, 2A through 2Z; 3, 3A through 3Z; 4, 4A through 4Z)  
LINE 8 – MISSION \_\_\_\_\_ (type of mission: AIRLAND, AIRDROP, AIR EVACUATION, FLARE, SPECIAL, etc.)  
LINE 9 – NO. TYPE \_\_\_\_\_ (number and type of aircraft only if specifically required; explain in narrative.)  
LINE 10 – DELIVERY \_\_\_\_\_ (method of delivery: AIRDROP or AIRLAND)  
LINE 11 – ONLOAD LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)  
LINE 12 – EARLIEST TIME \_\_\_\_\_ (on-load DTG)  
LINE 13 – QUANTITY \_\_\_\_\_ (number of passengers, vehicles, and cargo items to be on-loaded)  
LINE 14 – LOAD \_\_\_\_\_ (load type: passenger category: vehicle type, cargo type)  
LINE 15 – OFFLOAD LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)  
LINE 16 – LATEST OFFTIME \_\_\_\_\_ (offload date and time)  
LINE 17 – WEIGHT \_\_\_\_\_ (cargo weight)  
LINE 18 – SIZE \_\_\_\_\_ (cargo size)  
LINE 19 – LENGTH \_\_\_\_\_ (cargo length)  
LINE 20 – WIDTH \_\_\_\_\_ (cargo width)  
LINE 21 – HEIGHT \_\_\_\_\_ (cargo height)  
LINE 22 – HAZARD \_\_\_\_\_ (hazardous cargo designator)

\*\*Continued on next page.

**AIRLIFT REQUEST [AIRLIFTREQ] (CONTINUED)**

REPORT NUMBER: A025 {USMTF # D630}

- LINE 23 – DAGGER \_\_\_\_\_ (single dagger required? YES or NO)
- LINE 24 – NEW \_\_\_\_\_ (net explosive weight)
- LINE 25 – CLASS \_\_\_\_\_ (cargo classification)
- LINE 26 – CALL SIGN \_\_\_\_\_ (call sign or name of contact at on-load location)
- LINE 27 – PRIMARY \_\_\_\_\_ (primary frequency or frequency designator)
- LINE 28 – SECONDARY \_\_\_\_\_ (secondary frequency or frequency designator)
- LINE 29 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 30 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-6. Airlift Request acronym and abbreviation key**

CLASS	classification
DTG	date-time group
HAZARD	hazardous
MGRS	military grid reference system
NEW	net explosive weight
NO.	number
UTM	universal transverse mercator

## AIRSPACE CONTROL MEANS REQUEST [ACMREQ]

REPORT NUMBER: A030 {USMTF # F658}

GENERAL INSTRUCTIONS: Use to request that a specific airspace control means is specified in a future airspace control order. Reference: JP 3-52 and FM 3-52.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REQUESTING UNIT \_\_\_\_\_ (name of unit or agency requesting airspace)
- LINE 4 – TYPE \_\_\_\_\_ (type of airspace)
- LINE 5 – AIRSPACE \_\_\_\_\_ (name of airspace)
- LINE 6 – PURPOSE \_\_\_\_\_ (purpose of special use airspace)
- LINE 7 – TRANSIT \_\_\_\_\_ (transit instructions)
- LINE 8 – FROM \_\_\_\_\_ (DTG to be established)
- LINE 9 – UNTIL \_\_\_\_\_ (DTG to be disestablished)
- LINE 10 – AREA \_\_\_\_\_ (description of the area to be defined [boundary or circle])
- LINE 11 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 12 – WIDTH/RADIUS \_\_\_\_\_ (width or radius)
- LINE 13 – LOWER \_\_\_\_\_ (lower altitude of designated area to nearest 100 feet)
- LINE 14 – UPPER \_\_\_\_\_ (upper altitude of designated area to nearest 100 feet)
- LINE 15 – CONTACT \_\_\_\_\_ (call sign of control agency)
- LINE 16 – PRIMARY \_\_\_\_\_ (primary frequency or frequency designator)
- LINE 17 – SECONDARY \_\_\_\_\_ (secondary frequency or frequency designator)
- LINE 18 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 19 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-7. Airspace Control Means Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator



**AIRSPACE CONTROL ORDER [ACO]**

REPORT NUMBER: A035 {USMTF # F756}

GENERAL INSTRUCTIONS: Use to provide specific detailed orders for airspace management from a higher command to subordinate units. Reference: FM 3-52.2.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – AIRSPACE \_\_\_\_\_ (type of airspace)

LINE 4 – NUMBER \_\_\_\_\_ (name or serial number of area)

LINE 5 – FROM \_\_\_\_\_ (DTG area to be established)

LINE 6 – UNTIL \_\_\_\_\_ (DTG area to be disestablished)

LINE 7 – ACTION \_\_\_\_\_ (type action: ESTABLISH or CANCEL)

LINE 8 – SERIAL NUMBER \_\_\_\_\_ (ACO serial number)

LINE 9 – AREA \_\_\_\_\_ (description of the area to be defined [boundary or circle])

LINE 10 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 11 – WIDTH/RADIUS \_\_\_\_\_ (width or radius)

LINE 12 – LOWER \_\_\_\_\_ (lower altitude of designated area to nearest 100 feet or ground level)

LINE 13 – UPPER \_\_\_\_\_ (upper altitude of designated area to nearest 100 feet or ground level)

LINE 14 – CONTACT \_\_\_\_\_ (call sign of control agency)

LINE 15 – PRIMARY \_\_\_\_\_ (primary frequency or frequency designator)

LINE 16 – SECONDARY \_\_\_\_\_ (secondary frequency or frequency designator)

LINE 17 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 18 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-8. Airspace Control Order acronym and abbreviation key**

ACO	airspace control order
DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## AMMUNITION FIRE UNIT-AMMUNITION STATUS [AFU.AMS]

REPORT NUMBER: A040 {USMTF # B230}

GENERAL INSTRUCTIONS: Use to report ammunition status periodically or when requested. Reference: FM 4-30.1 and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 4 – AMMO \_\_\_\_\_ (projectile type and quantity)

LINE 5 – FUZE \_\_\_\_\_ (fuze type and quantity)

\*\*Repeat lines 4 and 5 to report multiple mission/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 4 and 5; second iteration is 4a and 5a; third iteration is 4b and 5b; and so on.

LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-9. Ammunition Fire Unit-Ammunition Status acronym and abbreviation key**

AMMO	ammunition
DTG	date-time group

**AMMUNITION FIRE UNIT-AMMUNITION SUPPLY RATE [AFU.ASR]**

REPORT NUMBER: A045 {USMTF # B231}

GENERAL INSTRUCTIONS: Use to report the required supply rate, establish the controlled supply rate, and update the amount of expended ammunition in relation to the controlled supply rate. Reference: FM 4-30.1, FM 6-20-30, and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – WEAPON \_\_\_\_\_ (surface-to-surface weapon type)

LINE 6 – REQUIRED \_\_\_\_\_ (projectile type and required supply rate)

LINE 7 – CONTROLLED \_\_\_\_\_ (projectile type and required supply rate)

LINE 8 – EXPENDED \_\_\_\_\_ (projectile type and ammunition expended)

\*\*Repeat lines 6 through 8 to report multiple mission/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 6 through 8; second iteration is 6a through 8a; third iteration is 6b through 8b; and so on.

LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-10. Ammunition Fire Unit-Ammunition Supply Rate acronym and abbreviation key**

DTG	date-time group
POI	primary option indicator

## AMMUNITION FIRE UNIT-DEPLOYMENT COMMAND [AFU.DCMD]

REPORT NUMBER: A050 {USMTF # A261}

GENERAL INSTRUCTIONS: Use to exchange battalion/regiment missions and assignments and changes thereto, preplanned fire position areas, and movement orders for battalion/regiment or fire units. Reference: FM 4-30.1, FM 6-20-30, and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – WEAPON \_\_\_\_\_ (surface-to-surface weapon type)

LINE 6 – MISSION \_\_\_\_\_ (mission of the fire unit)

LINE 7 – ZOR \_\_\_\_\_ (zone of responsibility of the fire unit)

LINE 8 – TIME OF MISSION \_\_\_\_\_ (DTG the mission assignment effective)

LINE 9 – TIME MISSION ENDS \_\_\_\_\_ (DTG the mission assignment end)

LINE 10 – SUPPORT DESIGNATOR \_\_\_\_\_ (use when the mission assigned in line 6 is DS, GS, or GSR. Enter the battery or company designator followed by the battalion designator; followed by the brigade or division designator of the supported unit; followed by the designator of the corps or echelon above corps being supported.)

LINE 11 – UTM GZ \_\_\_\_\_ (UTM grid zone and 100 KM square identification)

LINE 12 – UTM \_\_\_\_\_ (number of the point followed by the UTM one meter easting and northing of each point used to delineate the battery position area)

LINE 13 – AZ OF FIRE \_\_\_\_\_ (for field artillery [FA] units, enter the azimuth of fire of the unit in line 2; not used for NSF units)

LINE 14 – DTG MVT OF FIRE UNIT \_\_\_\_\_ (DTG and time zone movement the fire unit in line 2 will begin)

LINE 15 – DTG COMPLETE \_\_\_\_\_ (DTG and time zone the fire unit in line 2 close)

LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**AMMUNITION FIRE UNIT-DEPLOYMENT COMMAND [AFU.DCMD] (CONTINUED)**

REPORT NUMBER: A050 {USMTF # A261}

**Table A-11. Ammunition Fire Unit-Deployment Command acronym and abbreviation key**

AZ	azimuth
DS	direct support
DTG	date-time group
FA	field artillery
GS	general support
GSR	general support reinforcing
GZ	grid zone
KM	kilometers
MVT	movement
NSF	naval surface fire
POI	primary option indicator
UTM	universal transverse mercator
ZOR	zone of responsibility

## AMMUNITION FIRE UNIT-FIRE STATUS [AFU.FUS]

REPORT NUMBER: A055 {USMTF # B220}

GENERAL INSTRUCTIONS: Use to provide information on the friendly fire unit situation for making tactical fire direction decisions. Reference: FM 4-30.1, FM 6-20-30, and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – STATUS \_\_\_\_\_ (fire unit status)

LINE 6 – RETURN \_\_\_\_\_ (expected DTG return to operation)

LINE 7 – WEAPONS \_\_\_\_\_ (number of weapons, surface-to-surface weapon type)

LINE 8 – MODEL NO. \_\_\_\_\_ (artillery weapon model number)

LINE 9 – RESPONSE \_\_\_\_\_ (unit response DTG in minutes)

LINE 10 – ZONE \_\_\_\_\_ (UTM grid zone and 100 KM square)

LINE 11 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 12 – AZIMUTH \_\_\_\_\_ (azimuth of fire in mils)

LINE 13 – MIN \_\_\_\_\_ (minimum range in meters)

LINE 14 – MAX \_\_\_\_\_ (munitions range limitation designator and maximum range in meters)

\*\*Repeat line 14 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 14; second iteration is 14a; third iteration is 14b; and so on.

LINE 15 – MAX RATE \_\_\_\_\_ (maximum rate of fire in rounds per weapon per minute)

LINE 16 – MAX SUSTAIN \_\_\_\_\_ (sustained rate of fire in rounds per weapon per minute)

LINE 17 – AUTHORIZED \_\_\_\_\_ (fire unit authorized ammunition indicator)

LINE 18 – LEFT LIMIT \_\_\_\_\_ (azimuth of left traverse limit in mils)

LINE 19 – RIGHT LIMIT \_\_\_\_\_ (azimuth of right traverse limit in mils)

LINE 20 – MISSION \_\_\_\_\_ (fire unit mission)

LINE 21 – ZONE OF FIRE \_\_\_\_\_ (zone of fire [responsibility])

\*\*Continued on next page.

**AMMUNITION FIRE UNIT-FIRE STATUS [AFU.FUS] (CONTINUED)**

REPORT NUMBER: A055 {USMTF # B220}

- LINE 22 – SUPPORTING \_\_\_\_\_ (battery or company; battalion or regiment; and regiment, brigade, or division designators, corps, or echelon above corps)
- LINE 23 – REINFORCING \_\_\_\_\_ (battalion or regiment and regiment, brigade, or division designators)
- LINE 24 – EXPOSURE \_\_\_\_\_ (nuclear radiation exposure status)
- LINE 25 – NVC \_\_\_\_\_ (nuclear vulnerability category)
- LINE 26 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 27 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-12. Ammunition Fire Unit-Fire Status acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
KM	kilometers
MAX	maximum
Mils	milli-radians
MIN	minimum
NVC	nuclear vulnerability category
NO.	number
POI	primary option indicator
UTM	universal transverse mercator

## AMMUNITION FIRE UNIT-FIRING SITE DATA [AFU.FSD]

REPORT NUMBER: A060 {USMTF # B280}

GENERAL INSTRUCTIONS: Use to establish and exchange dispersed firing site data for individual cannon, rocket, or missile weapons to make tactical fire direction decisions. Reference: FM 4-30.1, FM 6-20-30, and FM 6-20-40.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – ZONE \_\_\_\_\_ (UTM grid zone and 100 KM square)
- LINE 6 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 7 – UTM \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing, and altitude in meters)
- LINE 8 – RESPONSE \_\_\_\_\_ (firing site response time)
- LINE 9 – HE \_\_\_\_\_ (number of high explosive warheads)
- LINE 10 – ICM \_\_\_\_\_ (number of dual purpose ICM warheads)
- LINE 11 – MISSILE ASSEMBLIES \_\_\_\_\_ (number of main missile assemblies)
- LINE 12 – POSTURE \_\_\_\_\_ (firing site response posture)
- LINE 13 – STATUS \_\_\_\_\_ (fire unit status)
- LINE 14 – RETURN TO OPERATION \_\_\_\_\_ (expected time, return to operation)
- \*\*Repeat lines 5 through 14 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 14; second iteration is 5a through 14a; third iteration is 5b through 14b; and so on.
- LINE 15 – NARRATIVE \_\_\_\_\_ (free text for additional information for report clarification)
- LINE 16 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-13. Ammunition Fire Unit-Firing Site Data acronym and abbreviation key**

DTG	date-time group
HE	high explosive
ICM	improved conventional munitions
KM	kilometers
MGRS	military grid reference system
POI	primary option indicator
UTM	universal transverse mercator



**AMMUNITION FIRE UNIT-MISSION FIRED REPORT [AFU.MFR]**

REPORT NUMBER: A065 {USMTF # C241}

GENERAL INSTRUCTIONS: Use to provide target information, ammunition expenditure, and target disposition following engagement of a target. Reference: FM 4-30.1, FM 6-20-30, FM 6-20-40, and FM 3-09.31.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TARGET NO. \_\_\_\_\_ (fire support target number)

LINE 4 – ZONE \_\_\_\_\_ (UTM grid zone and 100 KM square)

LINE 5 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 6 – TARGET ELEMENTS \_\_\_\_\_ (number of target elements)

LINE 7 – TARGET TYPE \_\_\_\_\_ (target type, subtype, and degree of personnel protection)

LINE 8 – RADIUS \_\_\_\_\_ (target radius in meters)

LINE 9 – LENGTH \_\_\_\_\_ (target length in meters)

LINE 10 – WIDTH \_\_\_\_\_ (target width in meters)

LINE 11 – ALTITUDE \_\_\_\_\_ (altitude in mils)

LINE 12 – CREDIBILITY \_\_\_\_\_ (target acquisition agency)

LINE 13 – TRA \_\_\_\_\_ (target report accuracy)

LINE 14 – RELIABILITY \_\_\_\_\_ (evaluation of reliability)

LINE 15 – NO. TEC \_\_\_\_\_ (number of target element casualties)

LINE 16 – TARGET DISPOSITION \_\_\_\_\_ (fire support target disposition)

LINE 17 – SHIP CALL SIGN \_\_\_\_\_ (ship call sign)

LINE 18 – NO. RDS \_\_\_\_\_ (number of rounds expended, followed by projectile type, followed by fuze type)

LINE 19 – UNIT \_\_\_\_\_ (section, platoon, and battery; or company, battalion or regiment; and regiment, brigade, or division designators)

\*\*Repeat lines 3 through 19 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 19; second iteration is 3a through 19a; third iteration is 3b through 19b; and so on.

LINE 20 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 21 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**AMMUNITION FIRE UNIT-MISSION FIRED REPORT [AFU.MFR] (CONTINUED)**

REPORT NUMBER: A065 {USMTF # C241}

**Table A-14. Ammunition Fire Unit-Mission Fired Report acronym and abbreviation key**

DTG	date-time group
KM	kilometers
MGRS	military grid reference system
Mils	milli-radians
NO.	number
RDS	rounds
TEC	target element casualties
TRA	target report accuracy
UTM	universal transverse mercator

## ARTILLERY TARGET INTELLIGENCE-ARTILLERY TARGET CRITERIA [ATI.CRIT]

REPORT NUMBER: A070 {USMTF # D281}

GENERAL INSTRUCTIONS: Use to disseminate the commander's established targeting criteria. Reference: FM 6-20-30 and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – REQUEST \_\_\_\_\_ (request number or target criteria)

LINE 5 – ZONE ONE \_\_\_\_\_ (zone of fire [responsibility])

LINE 6 – ZONE TWO \_\_\_\_\_ (zone of fire [responsibility])

LINE 7 – GRID ZONE \_\_\_\_\_ (UTM grid zone and 100 KM square)

LINE 8 – QUADRANGLE \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 9 – UTM \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 10 – WIDTH \_\_\_\_\_ (search zone width in meters)

LINE 11 – CIRCLE \_\_\_\_\_ (UTM 1-meter easting and UTM 1 meter northing)

LINE 12 – RADIUS \_\_\_\_\_ (circular radius in meters)

LINE 13 – FLOT DISTANCE \_\_\_\_\_ (minimum distance)

LINE 14 – MAX \_\_\_\_\_ (maximum distance)

LINE 15 – FORMAT \_\_\_\_\_ (output report category)

LINE 16 – TARGET TYPE \_\_\_\_\_ (target type and subtype)

LINE 17 – PROTECTION \_\_\_\_\_ (degree of personnel protection)

LINE 18 – PERMANENCE \_\_\_\_\_ (target permanence)

LINE 19 – LOWER STRENGTH \_\_\_\_\_ (lower strength limit)

LINE 20 – UPPER STRENGTH \_\_\_\_\_ (upper strength limit)

LINE 21 – LOWER SIZE \_\_\_\_\_ (lower length limit in meters)

LINE 22 – UPPER SIZE \_\_\_\_\_ (upper length limit in meters)

LINE 23 – LOWER WIDTH \_\_\_\_\_ (lower width limit in meters)

LINE 24 – UPPER WIDTH \_\_\_\_\_ (upper width limit in meters)

LINE 25 – ACCURACY \_\_\_\_\_ (target report accuracy in meters)

LINE 26 – RELIABILITY \_\_\_\_\_ (evaluation of reliability)

LINE 27 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

\*\*Continued on next page

**ARTILLERY TARGET INTELLIGENCE-ARTILLERY TARGET CRITERIA [ATLCRIT]  
(CONTINUED)**

REPORT NUMBER: A070 {USMTF # D281}

LINE 28 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-15. Artillery Target Intelligence-Artillery Target Criteria acronym and abbreviation key**

DTG	date-time group
FLOT	forward line of troops
KM	kilometers
MAX	maximum
POI	primary option indicator
UTM	universal transverse mercator

## ARTILLERY TARGET INTELLIGENCE-ARTILLERY TARGET REPORT [ATL.ATRI]

REPORT NUMBER: A075 {USMTF # C281}

GENERAL INSTRUCTIONS: Use to exchange artillery target information among fire support agencies. Reference: FM 6-20-30 and FM 6-20-40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – TARGET NO. \_\_\_\_\_ (fire support target number)

LINE 5 – EFFECTS \_\_\_\_\_ (effects [percent damage] required)

LINE 6 – ZONE \_\_\_\_\_ (UTM grid zone and 100 KM square)

LINE 7 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 8 – TARGET ELEMENTS \_\_\_\_\_ (number of target elements)

LINE 9 – TARGET \_\_\_\_\_ (target type and subtype and degree of personnel protection)

LINE 10 – RADIUS \_\_\_\_\_ (target radius in meters)

LINE 11 – LENGTH \_\_\_\_\_ (target length in meters)

LINE 12 – WIDTH \_\_\_\_\_ (target width in meters)

LINE 13 – ALTITUDE \_\_\_\_\_ (altitude in mils)

LINE 14 – CREDIBILITY \_\_\_\_\_ (target acquisition agency)

LINE 15 – TARGET ACCURACY \_\_\_\_\_ (target report accuracy in meters)

LINE 16 – RELIABILITY \_\_\_\_\_ (evaluation of reliability)

LINE 17 – PERMANENCE \_\_\_\_\_ (target permanence)

LINE 18 – TARGET STATUS \_\_\_\_\_ (mission fired indicator or confirmed target indicator)

LINE 19 – MASK \_\_\_\_\_ (personnel clothing and mask indicator)

LINE 20 – PROFICIENCY \_\_\_\_\_ (enemy CBRN proficiency level)

LINE 21 – VEGETATION \_\_\_\_\_ (target vegetation)

LINE 22 – CASUALTIES \_\_\_\_\_ (number of target element casualties)

LINE 23 – TGT DISPOSITION \_\_\_\_\_ (fire support target disposition)

LINE 24 – CATEGORY \_\_\_\_\_ (information request category)

LINE 25 – SRI \_\_\_\_\_ (standing request for artillery target information number)

\*\*Continued on next page

**ARTILLERY TARGET INTELLIGENCE-ARTILLERY TARGET REPORT [ATI.ATRI]  
(CONTINUED)**

REPORT NUMBER: A075 {USMTF # C281}

LINE 26 – NARRATIVE \_\_\_\_\_ (free text for additional information  
required for report clarification)

LINE 27 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-16. Artillery Target Intelligence-Artillery Target Report acronym and abbreviation key**

DTG	date-time group
CBRN	chemical, biological, radiological, and nuclear
KM	kilometers
MGRS	military grid reference system
Mils	milli-radians
NO.	number
POI	primary option indicator
SRI	standing request of information
TGT	target
UTM	universal transverse mercator

**ASSET/MULTIPLE ASSET STATUS REPORT [ASTSTATREP]**

REPORT NUMBER: A080

GENERAL INSTRUCTIONS: Use to convey status of the unit's intelligence collectors. Reference: TC 2-33.4.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – T/O \_\_\_\_\_ (task organization of intelligence collectors)

LINE 4 – COLLECTOR \_\_\_\_\_ (collector by team or system)

LINE 5 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 6 – ACTIVITY \_\_\_\_\_ (brief summary of activity)

LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-17. Asset/Multiple Asset Status Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
T/O	task organization
UTM	universal transverse mercator

## AVIATION (ARMY ROTARY WING) MISSION/SUPPORT REQUEST [AVIAREQ]

REPORT NUMBER: A085

GENERAL INSTRUCTIONS: Use to request Army aviation units for support. Reference: FM 1-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ASSETS \_\_\_\_\_ (assets required)

LINE 4 – PURPOSE \_\_\_\_\_ (purpose or mission)

LINE 5 – PRIORITY \_\_\_\_\_ (priority)

LINE 6 – DTG AND GRID OF PZ \_\_\_\_\_ (DTG and location of pickup zone;  
include marking system, frequency,  
and call sign of unit at the PZ)

LINE 7 – DTG AND GRID OF LZ \_\_\_\_\_ (DTG and location of pickup zone;  
include marking system, frequency,  
and call sign of unit at the LZ)

LINE 8 – AC \_\_\_\_\_ (AC route and information [ingress  
or egress route])

LINE 9 – ENEMY ADA \_\_\_\_\_ (probability of enemy ADA)

LINE 10 – TARGET \_\_\_\_\_ (target location and information for  
planning)

LINE 11 – LOAD \_\_\_\_\_ (estimated load requirements  
[slings or type of ammunition])

LINE 12 – POC \_\_\_\_\_ (POC of requesting unit for  
coordination)

LINE 13 – POC AT PZ/LD \_\_\_\_\_ (POC at pickup zone or LD)

LINE 14 – POC AT LZ \_\_\_\_\_ (unit requesting POC at LZ)

LINE 15 – FARP \_\_\_\_\_ (suggest FARP location within  
supported area)

LINE 16 – REMARKS \_\_\_\_\_ (remarks with safety risk  
assessment)

LINE 17 – WEATHER \_\_\_\_\_ (aviation weather forecast within  
supported areas)

LINE 18 – NARRATIVE \_\_\_\_\_ (free text for additional information  
required for report clarification)

LINE 19 – AUTHENTICATION \_\_\_\_\_ (report authentication)

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**AVIATION (ARMY ROTARY WING) MISSION/SUPPORT REQUEST [AVIAREQ]  
(CONTINUED)**

REPORT NUMBER: A085

**Table A-18. Aviation (Army Rotary Wing) Mission/Support Request acronym and abbreviation key**

AC	airspace control
ADA	air defense artillery
DTG	date-time group
FARP	forward arming and refueling point
LD	line of departure
LZ	landing zone
POC	point of contact
PZ	pickup zone

## BASIC WIND DATA MESSAGE [BWD]

REPORT NUMBER: B001 {USMTF # C508}

GENERAL INSTRUCTIONS: Use to report wind direction and speed in 2,000-meter increments from the surface of the earth to the altitude of 30,000 meters. Reference: TC 2-33.4.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TIME OF MEASUREMENT \_\_\_\_\_ (DTG of measurement)
- LINE 4 – AREA \_\_\_\_\_ (area of validity)
- LINE 5 – LAYER MIKE \_\_\_\_\_ (layer indicator, downwind direction in degrees true, and wind speed in kilometers per hour or knots)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-19. Basic Wind Data Message acronym and abbreviation key**

DTG	date-time group
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**BATTLE DAMAGE ASSESSMENT REPORT [BDAREP PHASE 1]**

REPORT NUMBER: B005 {USMTF # C104}

GENERAL INSTRUCTIONS: Use to provide a timely and accurate estimate of damage resulting from the application of military force, either lethal or nonlethal, against a predetermined objective. Reference: FM 4-30.31.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – NAME \_\_\_\_\_ (target or installation name)

LINE 4 – COUNTRY CODE \_\_\_\_\_ (two-letter country code)

LINE 5 – BEN \_\_\_\_\_ (basic encyclopedia number: NA or UNKNOWN)

LINE 6 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 7 – TM REF \_\_\_\_\_ (target material reference)

LINE 8 – PAGE NO. \_\_\_\_\_ (page or sheet number)

LINE 9 – COLLECTION DATE AND TIME \_\_\_\_\_ (IMINT collection DTG)

LINE 10 – TYPE \_\_\_\_\_ (type of IMINT)

LINE 11 – QUALITY \_\_\_\_\_ (image quality: GOOD, FAIR, or POOR)

LINE 12 – ANGLE \_\_\_\_\_ (viewing angle: VERTICAL or OBLIQUE)

LINE 13 – TOT \_\_\_\_\_ (time over target for attack DTG)

LINE 14 – DELIVERY SYSTEM \_\_\_\_\_ (number and type of delivery system)

LINE 15 – WEAPONS \_\_\_\_\_ (number and type of weapons and fusing)

LINE 16 – AIM POINT NAME \_\_\_\_\_ (name of description of target element)

LINE 17 – BDA ANALYSIS \_\_\_\_\_ (narrative of target damage and munitions effects to include: element name, grid reference, physical damage, confidence level, and whether re-attack is required)

\*\*Repeat lines 3 through 17 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 17; second iteration is 3a through 17a; third iteration is 3b through 17b; and so on.

LINE 18 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 19 – AUTHENTICATION \_\_\_\_\_ (unit making report)

\*\*Continued on next page

**BATTLE DAMAGE ASSESSMENT REPORT [BDAREP PHASE 1] (CONTINUED)**

REPORT NUMBER: B005 {USMTF # C104}

**Table A-20. Battle Damage Assessment Report acronym and abbreviation key**

BDA	battle damage assessment
BEN	basic encyclopedia number
DTG	date-time group
IMINT	imagery intelligence
MGRS	military grid reference system
NA	not applicable
NO.	number
REF	reference
TM	target material
TOT	time over target
UTM	universal transverse mercator

**BED AVAILABILITY AND ELEMENT STATUS [BEDAVAIL]**

REPORT NUMBER: B010 {USMTF # B913}

GENERAL INSTRUCTIONS: Use to report bed availability and medical treatment element (MTE) status when MEDSITREP record message is not or cannot be used. Reference: FM 4-02.21 and FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ELEMENT \_\_\_\_\_ (name or designator of the reporting element)

LINE 4 – TOTAL OPERATIONAL \_\_\_\_\_ (total number of beds that are operational)

LINE 5 – MEDICAL OPERATIONAL \_\_\_\_\_ (number of medical [MM] beds operational)

LINE 6 – PSYCHIATRIC OPERATIONAL \_\_\_\_\_ (number of psychiatric [MP] beds operational)

LINE 7 – GENERAL OPERATIONAL \_\_\_\_\_ (number of general surgeries [SS] beds operational)

LINE 8 – ORTHOPEDIC OPERATIONAL \_\_\_\_\_ (number of orthopedic [SO] beds operational)

LINE 9 – BURN OPERATIONAL \_\_\_\_\_ (number of burn [SB] beds operational)

LINE 10 – SPINAL CORD OPERATIONAL \_\_\_\_\_ (number of spinal cord [SC] injury beds operational)

LINE 11 – OB/GYN OPERATIONAL \_\_\_\_\_ (number of OB/GYN [SG] beds operational)

LINE 12 – PEDIATRIC OPERATIONAL \_\_\_\_\_ (number of pediatric [MC] beds operational)

LINE 13 – NEURO OPERATIONAL \_\_\_\_\_ (number of neurosurgery [SSN] beds operational)

LINE 14 – ORAL OPERATIONAL \_\_\_\_\_ (number of oral/maxillofacial [SSM] beds operational)

LINE 15 – OPHTHALMOLOGY OPERATIONAL \_\_\_\_\_ (number of ophthalmology [SSO] beds operational)

LINE 16 – THORACIC OPERATIONAL \_\_\_\_\_ (number of thoracic surgery [SSC] beds operational)

\*\*Use lines 13 through 16 to report the number of operational beds in selected surgical subspecialties. Include these numbers in line 7.

LINE 17 – AVAILABLE TOTAL \_\_\_\_\_ (total number of available beds)

LINE 18 – AVAILABLE MEDICAL \_\_\_\_\_ (number of medical [MM] beds available)

LINE 19 – AVAILABLE PSYCHIATRIC \_\_\_\_\_ (number of psychiatric [MP] beds available)

\*\*Continued on next page.

**BED AVAILABILITY AND ELEMENT STATUS [BEDAVAIL] (CONTINUED)**

REPORT NUMBER: B010 {USMTF # B913}

LINE 20 – AVAILABLE GENERAL \_\_\_\_\_ (number of general surgeries [SS] beds available)

LINE 21 – AVAILABLE ORTHOPEDIC \_\_\_\_\_ (number of orthopedic [SO] beds available)

LINE 22 – AVAILABLE BURN \_\_\_\_\_ (number of burn [SB] beds available)

LINE 23 – AVAILABLE SPINAL CORD \_\_\_\_\_ (number of spinal cord [SC] injury beds available)

LINE 24 – AVAILABLE OB/GYN \_\_\_\_\_ (number of OB/GYN [SG] beds available)

LINE 25 – AVAILABLE PEDIATRIC \_\_\_\_\_ (number of pediatric [MC] beds available)

\*\*Use lines 17 through 25 to report the number of available beds for patients at the reporting medical element.

LINE 26 – AVAILABLE NEURO \_\_\_\_\_ (number of neurosurgery [SSN] beds available)

LINE 27 – AVAILABLE ORAL \_\_\_\_\_ (number of oral/maxillofacial [SSM] beds available)

LINE 28 – AVAILABLE OPHTHALMOLOGY \_\_\_\_\_ (number of ophthalmology [SSO] beds available)

LINE 29 – AVAILABLE THORACIC \_\_\_\_\_ (number of thoracic surgery [SSC] beds available)

\*\*Use lines 26 through 29 to report the number of operational beds in selected surgical subspecialties. Include these numbers in line 20.

LINE 30 – SUITES \_\_\_\_\_ (number of operating suites that are operational)

LINE 31 – BACKLOG \_\_\_\_\_ (number of hours of surgical backlog)

LINE 32 – OVERFLOW \_\_\_\_\_ (number of overflow/holding beds available)

\*\* Use lines 30 through 32 to provide information concerning medical element status and workload.

\*\*Repeat lines 3 through 32 to report multiple mission/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 32; second iteration is 3a through 32a; third iteration is 3b through 32b; and so on.

LINE 33 – NARRATIVE \_\_\_\_\_ (free text for additional information required report clarification)

LINE 34 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-21. Bed Availability and Element Status acronym and abbreviation key**

DTG	date-time group
MTE	medical treatment element

**BED DESIGNATIONS [BEDDESIG]**

REPORT NUMBER: B015 {USMTF # A913}

GENERAL INSTRUCTIONS: Use to report bed availability and MTE status when the MEDREGREP record message cannot be used. Reference: FM 4-02.21 and FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVAC FROM \_\_\_\_\_ (name or designator of the reporting element)

LINE 4 – PICKUP \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of pickup or location of MTE from which evacuated. Report only if other than fixed-wing AE is used and transporting agency may not know the pickup location)

LINE 5 – EVAC TO \_\_\_\_\_ (name or designator of destination MTE)

LINE 6 – DELIVERY \_\_\_\_\_ (delivery location or location of destination MTE, UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 7 – NO. MEDICAL (MM) \_\_\_\_\_ (number of MM beds assigned to patients at destination MTE)

LINE 8 – NO. PSYCHIATRIC (MP) \_\_\_\_\_ (number of MP beds assigned to patients at destination MTE)

LINE 9 – NO. SURGERY (SS) \_\_\_\_\_ (number of SS beds assigned to patients at destination MTE)

LINE 10 – NO. ORTHOPEDIC (SO) \_\_\_\_\_ (number of SO beds assigned to patients at destination MTE)

LINE 11 – NO. BURN (SB) \_\_\_\_\_ (number of SB beds assigned to patients at destination MTE)

LINE 12 – NO. SPINAL CORD (SC) \_\_\_\_\_ (number of SC beds assigned to patients at destination MTE)

LINE 13 – NO. OB/GYN (SG) \_\_\_\_\_ (number of SG beds assigned to patients at destination MTE)

LINE 14 – NO. PEDIATRIC (MC) \_\_\_\_\_ (number of MC beds assigned to patients at destination MTE)

LINE 15 – TOTAL \_\_\_\_\_ (total number of beds assigned to patients at destination MTE)

LINE 16 – NO. NEURO (SSN) \_\_\_\_\_ (number of SSN beds assigned to patients at destination MTE)

LINE 17 – NO. ORAL (SSM) \_\_\_\_\_ (number of SSM beds assigned to patients at destination MTE)

\*\*Continued on next page

**BED DESIGNATIONS [BEDDESIG] (CONTINUED)**

REPORT NUMBER: B015 {USMTF # A913}

LINE 18 – NO. OPHTHALMOLOGY (SSO) \_\_\_\_\_ (number of SSO beds assigned to patients at destination MTE)

LINE 19 – NO. THORACIC (SSC) \_\_\_\_\_ (number of SSC beds assigned to patients at destination MTE)

\*\*Use lines 16 through 19 to report the number of beds assigned to patients in selected surgical subspecialties. Include these numbers in line 9.

LINE 20 – CATEGORY \_\_\_\_\_ (number of special category patients [other than active duty U.S. armed forces] assigned beds at destination MTE by medical specialty category [example: two French nationals in category SO. The number of patients reported is also included in lines 7 through 15])

SAMPLE

\*\*Repeat lines 3 through 20 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 20; second iteration is 3a through 20a; third iteration is 3b through 20b; and so on.

LINE 21 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 22 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-22. Bed Designations acronym and abbreviation key**

AE	aeromedical evacuation
DTG	date-time group
EVAC	evacuate
MEDREGREP	medical regulating report
MGRS	military grid reference system
MTE	medical treatment element
NO.	number
UTM	universal transverse mercator



**BED REQUEST [BEDREQ]**

REPORT NUMBER: B020 {USMTF # C913}

GENERAL INSTRUCTIONS: Use to request beds for patients when the medical group record cannot be used.  
Reference: FM 4-02.21 and FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REQUEST \_\_\_\_\_ (name or designator of the requesting element with patients requiring beds)

LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator. Report only on first report or upon relocation.)

LINE 5 – PATIENTS \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after PATIENTS], ambulatory [after HYPHEN], and all [after TOTAL] PATIENTS requiring beds)

LINE 6 – MEDICAL (MM) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after MM], ambulatory [after HYPHEN], and all [after TOTAL] MM requiring beds)

LINE 7 – PSYCHIATRIC (MP) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after MP], ambulatory [after HYPHEN], and all [after TOTAL] MP requiring beds)

LINE 8 – SURGERY (SS) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SS], ambulatory [after HYPHEN], and all [after TOTAL] SS requiring beds)

LINE 9 – ORTHOPEDIC (SO) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SO], ambulatory [after HYPHEN], and all [after TOTAL] SO requiring beds)

LINE 10 – BURN (SB) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SB], ambulatory [after HYPHEN], and all [after TOTAL] SB requiring beds)

LINE 11 – SPINAL CORD (SC) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SC], ambulatory [after HYPHEN], and all [after TOTAL] SC requiring beds)

LINE 12 – OB/GYN (SG) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SG], ambulatory [after HYPHEN], and all [after TOTAL] SG requiring beds)

\*\*Continued on next page

**BED REQUEST [BEDREQ] (CONTINUED)**

REPORT NUMBER: B020 {USMTF # C913}

- LINE 13 – PEDIATRIC (MC) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after MC], ambulatory [after HYPHEN], and all [after TOTAL] MC requiring beds)
- LINE 14 – NEURO (SSN) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SSN], ambulatory [after HYPHEN], and all [after TOTAL] SSN requiring beds)
- LINE 15 – MAXILLO (SSM) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SSM], ambulatory [after HYPHEN], and all [after TOTAL] SSM requiring beds)
- LINE 16 – OPHTHAL (SSO) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SSO], ambulatory [after HYPHEN], and all [after TOTAL] SSO requiring beds)
- LINE 17 – THORACIC (SSC) \_\_\_\_\_ HYPHEN \_\_\_\_\_ TOTAL \_\_\_\_\_ (number of litter [after SSC], ambulatory [after HYPHEN], and all [after TOTAL] SSC requiring beds)
- LINE 18 – CATEGORY \_\_\_\_\_ (number of special category patients other than active duty U.S. armed forces assigned beds at destination MTE by medical specialty category)
- LINE 19 – PICKUP \_\_\_\_\_ (pickup location in UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 20 – ONLOAD \_\_\_\_\_ (unit making report)
- LINE 21 – EQUIPMENT \_\_\_\_\_ (special medical equipment required)
- LINE 22 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 23 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-23. Bed Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## BLOOD SHIPMENT REPORT [BLDSHIPREP]

REPORT NUMBER: B025 {USMTF # B911}

GENERAL INSTRUCTIONS: Use to report blood shipments. Reference: FM 4-02.1 .

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – ACTIVITY \_\_\_\_\_ (reporting unit’s activity code letter:

SAMPLE

- A = joint blood program office
- B = area joint blood program office
- C = armed services whole blood processing laboratory
- D = blood donor center
- E = blood products depot
- F = blood trans shipment center
- G = blood supply unit
- H = medical treatment element
- I = naval vessel)

LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 5 – RENDEZVOUS \_\_\_\_\_ (naval vessels only: UTM or six-digit grid coordinate with MGRS grid zone designator for delivery of blood products)

LINE 6 – ARRIVAL \_\_\_\_\_ (naval vessels only [hospital ship]: estimated DTG at the projected location)

LINE 7 – PRODUCT \_\_\_\_\_ (brevity code letter of blood product being shipped:

- J = red blood cells
- K = whole blood
- L = frozen red blood cells
- M = fresh frozen plasma
- N = frozen platelets)

LINE 8 – O POSITIVE \_\_\_\_\_ (number of units)

LINE 9 – O NEGATIVE \_\_\_\_\_ (number of units)

LINE 10 – A POSITIVE \_\_\_\_\_ (number of units)

LINE 11 – A NEGATIVE \_\_\_\_\_ (number of units)

LINE 12 – B POSITIVE \_\_\_\_\_ (number of units)

\*\*Continued on next page.

**BLOOD SHIPMENT REPORT [BLDSHIPREP] (CONTINUED)**

REPORT NUMBER: B025 {USMTF # B911}

- LINE 13 – B NEGATIVE \_\_\_\_\_ (number of units)
- LINE 14 – AB POSITIVE \_\_\_\_\_ (number of units)
- LINE 15 – AB NEGATIVE \_\_\_\_\_ (number of units)
- LINE 16 – TOTAL \_\_\_\_\_ (total number of units of blood product shipped)
- LINE 17 – CONTROL \_\_\_\_\_ (airbill number or TCN)
- LINE 18 – MISSION \_\_\_\_\_ (airline and flight number or mission number assigned at the shipment’s origin)
- LINE 19 – ARRIVAL \_\_\_\_\_ (estimated DTG of shipment’s arrival at destination)
- LINE 20 – BOXES \_\_\_\_\_ (number of boxes in shipment)
- LINE 21 – CONTACT \_\_\_\_\_ (name of shipper’s POC)
- LINE 22 – PHONE \_\_\_\_\_ (24-hour telephone number of shipper’s POC)
- LINE 23 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 24 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-24. Blood Shipment Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
TCN	transportation control number
UTM	universal transverse mercator

**BRIDGE REPORT [BRIDGEREP]**

REPORT NUMBER: B030

GENERAL INSTRUCTIONS: Use to report nature and condition of bridge, overpass, culvert, underpass, or tunnel. Reference: FM 3-34.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TYPE BRIDGE AND LOCATION \_\_\_\_\_ (type of bridge and UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 4 – WIDTH \_\_\_\_\_ (width of highway)
- LINE 5 – RESTRICTIONS \_\_\_\_\_ (height restrictions)
- LINE 6 – LENGTH AND SPANS \_\_\_\_\_ (length of bridge and number of spans)
- LINE 7 – CLASS \_\_\_\_\_ (computed classification)
- LINE 8 – BYPASS LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-25. Bridge Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## BULK PETROLEUM ALLOCATION [POLALOT]

REPORT NUMBER: B035 {USMTF # A860}

GENERAL INSTRUCTIONS: Use to allocate bulk petroleum products. Reference: FM 10-67.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – COMMAND \_\_\_\_\_ (identifier of component command)  
 LINE 4 – FUEL TYPE \_\_\_\_\_ (type of fuel allocated)  
 LINE 5 – ALLOCATION \_\_\_\_\_ (quantity and unit of measurement for fuel allocated)  
 LINE 6 – DELIVERY METHOD \_\_\_\_\_ (method in which POL is delivered)  
 LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

\*\*Repeat lines 3 through 7 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 7; second iteration is 3a through 7a; third iteration is 3b through 7b; and so on.

LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-26. Bulk Petroleum Allocation acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POL	petroleum, oils, and lubricants
UTM	universal transverse mercator

**BULK PETROLEUM CONTINGENCY REPORT [REPOL]**

REPORT NUMBER: B040 {USMTF # B876}

GENERAL INSTRUCTIONS: Use to report loss of major bulk petroleum and to request bulk petroleum products. Reference: FM 10-67.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – NAME \_\_\_\_\_ (name of damaged facility)

LINE 4 – LEVEL \_\_\_\_\_ (level of damage)

LINE 5 – REPAIRS \_\_\_\_\_ (estimated DTG repairs completed)

LINE 6 – ASSESSMENT \_\_\_\_\_ (assessment of impact of damage)

LINE 7 – ACTIVITY \_\_\_\_\_ (name of activity reporting products on hand)

LINE 8 – PRODUCT \_\_\_\_\_ (type of petroleum product reported)

LINE 9 – INVENT \_\_\_\_\_ (on-hand inventory of product MBBLs)

LINE 10 – CAPACITY \_\_\_\_\_ (storage capacity in MBBLs)

LINE 11 – DAYS \_\_\_\_\_ (DOS for the product)

LINE 12 – TYPE \_\_\_\_\_ (type of petroleum product)

LINE 13 – INVENT \_\_\_\_\_ (on-hand inventory in MBBLs)

LINE 14 – CAPACITY \_\_\_\_\_ (usable storage capacity in MBBLs)

LINE 15 – DAYS \_\_\_\_\_ (DOS of petroleum products on hand)

LINE 16 – DISCHARGE PORT \_\_\_\_\_ (name of discharge port reported)

LINE 17 – PRODUCT \_\_\_\_\_ (type of petroleum product reported)

LINE 18 – BARRELS \_\_\_\_\_ (quantity of petroleum product in MBBLs)

LINE 19 – PERIOD \_\_\_\_\_ (period that delivery is required)

LINE 20 – DAMAGED PORT \_\_\_\_\_ (name of damaged port)

LINE 21 – DAMAGE \_\_\_\_\_ (level of damage)

LINE 22 – UNLOAD \_\_\_\_\_ (unloading capacity of damaged port in MBBLs)

\*\*Repeat lines 3 through 22 to report more than one facility. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 22; second iteration is 3a through 22a; third iteration is 3b through 22b; and so on.

\*\*Continued on next page.

**BULK PETROLEUM CONTINGENCY REPORT (REPOL) (CONTINUED)**

REPORT NUMBER: B040 {USMTF # B876}

LINE 23 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 24 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-27. Bulk Petroleum Contingency Report acronym and abbreviation key**

DOS	days of supply
DTG	date-time group
MBBL	petroleum measurement – one thousand barrels



## BULK PETROLEUM REQUIREMENTS FORECAST [POLRQMT]

REPORT NUMBER: B045 {USMTF # D869}

GENERAL INSTRUCTIONS: Use to forecast bulk petroleum products. Reference: FM 10-67.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – STATUS \_\_\_\_\_ (status of bulk fuel on hand to include type, gallons on hand, days of supply on hand, and gallons received since last report)

TYPE \_\_\_\_\_ OH \_\_\_\_\_ DAYS \_\_\_\_\_ RECEIVED

LINE 4 – FROM \_\_\_\_\_ (DTG beginning of period covered by requirement)

LINE 5 – TO \_\_\_\_\_ (DTG end of period covered by requirement)

LINE 6 – RECEIVING UNIT \_\_\_\_\_ (designation of the receiving unit)

LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 8 – REQUIREMENT \_\_\_\_\_ (bulk fuel requirement to include type, quantity in gallons, transportation mode desired, and priority)

TYPE \_\_\_\_\_ QUANTITY \_\_\_\_\_ MODE \_\_\_\_\_ PRIORITY

LINE 9 – DAMAGE \_\_\_\_\_ (description of damage to bulk petroleum facilities and equipment, to include changes in previous damage)

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-28. Bulk Petroleum Requirements Forecast acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
OH	on hand
UTM	universal transverse mercator

## BULK CLASS III REQUEST/FORECAST [BKLIHREQ]

REPORT NUMBER: B050

GENERAL INSTRUCTIONS: Use to report a periodic update or formal request of fuel unit requirements. Reference: FM 10-67.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REQUEST \_\_\_\_\_ (request or forecast [include DTG])
- LINE 4 – FUEL TYPE \_\_\_\_\_ (type of fuel:  
 A = diesel  
 B = MOGAS  
 C = JP-4  
 D = JP-8)
- LINE 5 – QTY OH \_\_\_\_\_ (specify gallons or liters)
- LINE 6 – QTY REQ \_\_\_\_\_ (required quantity)
- LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-29. Bulk Class III Request/Forecast acronym and abbreviation key**

DTG	date-time group
JP	jet propellant
MOGAS	motor gasoline
OH	on-hand
QTY	quantity
REQ	required

# CASUALTY REPORT [CASREP]

REPORT NUMBER: C001

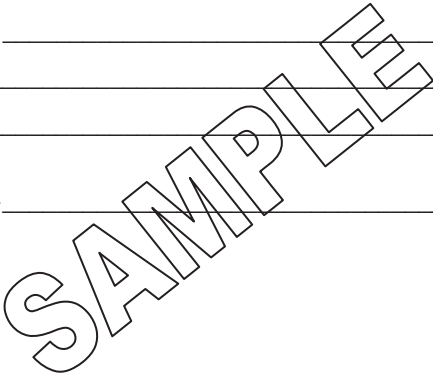
GENERAL INSTRUCTIONS: To report casualty information. Reference: FM 1-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – CASUALTY TYPE \_\_\_\_\_ (designated by letter as follows:



- A = KIA, hostile action
- B = KIA, non-hostile action
- C = body recovered
- D = body non recovered
- E = body identified
- F = body not identified
- G = MIA
- H = captured
- I = WIA, slight hostile action
- J = WIA, serious hostile action
- K = WIA, slight non-hostile action
- L = WIA, serious non-hostile action
- M = accident)

LINE 5 – STATUS \_\_\_\_\_ (status of evacuation and location to which casualty was evacuated)

LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-30. Casualty Report acronym and abbreviation key**

DTG	date-time group
KIA	killed in action
MGRS	military grid reference system
MIA	missing in action
UTM	universal transverse mercator
WIA	wounded in action

## CBRN 1 REPORT [CBRN 1]

REPORT NUMBER: C010 {USMTF # C448}

GENERAL INSTRUCTIONS: Use to provide the observer's initial report giving basic data on a chemical, biological, or nuclear attack. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (Type of incident: NUCLEAR, BIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – BRAVO \_\_\_\_\_ (location of the observer and the direction of the attack)

LINE – DELTA \_\_\_\_\_ (DTG of detonation of beginning of attack or detonation and the end of the event)

LINE – FOXTROT \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of attack and code used to represent if reported location of attack is actual or estimated)

LINE – GOLF \_\_\_\_\_ (means of delivery and quantity)

LINE – HOTEL \_\_\_\_\_ (type of burst, biological or chemical agent, and persistency)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attacks)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE – JULIET \_\_\_\_\_ (time in seconds denoting flash-to-bang DTG of nuclear attack)

LINE – LIMA \_\_\_\_\_ (nuclear burst angular cloud width measured at five minutes after detonation)

LINE – MIKE \_\_\_\_\_ (stabilized cloud measurement at H+10 minutes of nuclear burst cloud)

LINE – MIKE ROMEO \_\_\_\_\_ (description and status of chemical, biological, radiological incidents)

LINE – TANGO \_\_\_\_\_ (terrain, topography, and vegetation description)

LINE – YANKEE \_\_\_\_\_ (downwind direction and wind speed)

LINE – ZULU \_\_\_\_\_ (measured weather conditions)

\*\*Continued on next page.

**CBRN 1 Report [CBRN 1] (CONTINUED)**

REPORT NUMBER: C010 {USMTF # C448}

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-31. CBRN 1 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## CBRN 2 REPORT [CBRN 2]

REPORT NUMBER: C015 {USMTF # C449}

GENERAL INSTRUCTIONS: Use to disseminate evaluated data of a chemical, biological, or nuclear attack.  
Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (type of incident: NUCLEAR, BIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – DELTA \_\_\_\_\_ (DTG of attack or detonation and attack end)

LINE – FOXTROT \_\_\_\_\_ (location of attack or event)

LINE – GOLF \_\_\_\_\_ (means of delivery and quantity)

LINE – HOTEL \_\_\_\_\_ (type of burst, biological or chemical agent, and persistency)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attack)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE – NOVEMBER \_\_\_\_\_ (estimated nuclear yield in kilotons or megatons)

LINE – TANGO \_\_\_\_\_ (terrain, topography, and vegetation description)

LINE – YANKEE \_\_\_\_\_ (downwind direction and wind speed)

LINE – ZULU \_\_\_\_\_ (measured weather conditions)

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-32. CBRN 2 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group

**CBRN 3 REPORT [CBRN 3]**

REPORT NUMBER: C020 {USMTF # C443}

GENERAL INSTRUCTIONS: Use to pass immediate warning of predicted contamination and hazard areas following a chemical, biological, or nuclear attack. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (type of incident: NUCLEAR, BIOLOGICAL, RADIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – DELTA \_\_\_\_\_ (DTG of attack or detonation and attack end)

LINE – FOXTROT \_\_\_\_\_ (location of attack or event, area attacked or affected)

LINE – GOLF \_\_\_\_\_ (means of delivery and quantity)

LINE – HOTEL \_\_\_\_\_ (type burst or agent, and persistency TM or UNID number)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attack)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE - MIKE ROMEO \_\_\_\_\_ (description and status of chemical, biological, radiological incidents)

LINE – NOVEMBER \_\_\_\_\_ (estimated yield in KT)

LINE – PAPA ALFA \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of predicted hazardous cloud or area)

LINE – PAPA BRAVO \_\_\_\_\_ (detailed fallout hazard prediction parameters)

LINE – PAPA CHARLEY \_\_\_\_\_ (radar determined external contour of radioactive cloud)

LINE – PAPA DELTA \_\_\_\_\_ (radar determined downwind direction of radioactive cloud)

LINE – PAPA ROMEO \_\_\_\_\_ (radiological hazard predictions parameters)

LINE – PAPA XRAY \_\_\_\_\_ (hazard area location for weather period)

LINE – TANGO \_\_\_\_\_ (terrain, topography, and vegetation description)

LINE – XRAY BRAVO \_\_\_\_\_ (predicted contour information parameters)

\*\*Continued on next page.

**CBRN 3 REPORT [CBRN 3]**

REPORT NUMBER: C020 {USMTF # C443}

LINE – YANKEE \_\_\_\_\_ (downwind direction and wind speed)

LINE – ZULU \_\_\_\_\_ (actual weather conditions)

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-33. CBRN 3 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group
KT	kilotons
MGRS	military grid reference system
TM	target material
UNID	United Nations ID
UTM	universal transverse mercator



## CBRN 4 REPORT [CBRN 4]

REPORT NUMBER: C025 {USMTF # C447}

GENERAL INSTRUCTIONS: Use to report chemical, biological, or nuclear monitoring and survey results.  
Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (type of incident: NUCLEAR, BIOLOGICAL, RADIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attacks)

LINE – INDIA BRAVO \_\_\_\_\_ (release of sampling information on biological incidents)

LINE – INDIA CHARLEY \_\_\_\_\_ (release of sampling information on chemical incidents)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE – KILO \_\_\_\_\_ (crater description)

LINE – QUEBEC \_\_\_\_\_ (location of reading, sample, or detection)

LINE – ROMEO \_\_\_\_\_ (level of contamination, dose rate trend, and decay rate trend)

LINE – SIERRA \_\_\_\_\_ (DTG of reading or initial detection of contamination)

LINE – TANGO \_\_\_\_\_ (terrain, topography, and vegetation description)

LINE – WHISKEY \_\_\_\_\_ (sensor information)

LINE – YANKEE \_\_\_\_\_ (downwind direction and wind speed)

LINE – ZULU \_\_\_\_\_ (actual weather conditions)

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-34. CBRN 4 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group

## CBRN 5 REPORT [CBRN 5]

REPORT NUMBER: C030 {USMTF # C501}

GENERAL INSTRUCTIONS: Use to pass information on areas of actual chemical, biological, or nuclear contamination. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (type of incident: NUCLEAR, BIOLOGICAL, RADIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – DELTA \_\_\_\_\_ (DTG of detonation or beginning of attack and attack end)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attacks)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE – OSCAR \_\_\_\_\_ (reference: DTG for estimated contours lines)

LINE – XRAY ALPHA \_\_\_\_\_ (actual contour information)

LINE – ZULU \_\_\_\_\_ (actual weather observation)

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-35. CBRN 5 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group

**CBRN 6 REPORT [CBRN 6]**

REPORT NUMBER: C035 {USMTF # C506}

GENERAL INSTRUCTIONS: Use to pass detailed information on chemical, biological, or nuclear hazards.  
Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EVENT \_\_\_\_\_ (type of incident: NUCLEAR, BIOLOGICAL, RADIOLOGICAL, or CHEMICAL)

LINE – ALFA \_\_\_\_\_ (CBRN strike serial number)

LINE – DELTA \_\_\_\_\_ (DTG of attack or detonation and attack end)

LINE – FOXTROT \_\_\_\_\_ (location of attack or event)

LINE – GOLF \_\_\_\_\_ (means of delivery and quantity)

LINE – INDIA \_\_\_\_\_ (release information on biological or chemical agent attacks or ROTA events)

LINE – INDIA BRAVO \_\_\_\_\_ (release of sampling information on biological incidents)

LINE – INDIA CHARLEY \_\_\_\_\_ (release of sampling information on chemical incidents)

LINE – INDIA ROMEO \_\_\_\_\_ (release of sampling information on radiological incidents)

LINE – MIKE CHARLEY BRAVO \_\_\_\_\_ (description and status of chemical and biological substance or storage or release information)

LINE – MIKE ROMEO \_\_\_\_\_ (description and status of chemical, biological, radiological incidents)

LINE – QUEBEC \_\_\_\_\_ (location and type reading, sample, or detection)

LINE – ROMEO \_\_\_\_\_ (level of contamination, dose rate trend, and decay rate trend)

LINE – SIERRA \_\_\_\_\_ (DTG of reading)

LINE 4 – TIME \_\_\_\_\_ (DTG of observation)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-36. CBRN 6 Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group
ROTA	release other than attack

## CBRN SITUATION REPORT [CBRNSITREP]

REPORT NUMBER: C040

GENERAL INSTRUCTIONS: Use to report current CBRN situation and chemical units' activity. Reference: FM 3-11.3.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – THREATCON \_\_\_\_\_ (THREATCON level of unit)
- LINE 4 – MOPP \_\_\_\_\_ (minimum MOPP level unit)
- LINE 5 – RADIATION STAT \_\_\_\_\_ (unit radiation status)
- LINE 6 – ENEMY \_\_\_\_\_ (enemy CBRN activity: USE, NONUSE, or any enemy chemical units detected)
- LINE 7 – CBRN UNITS \_\_\_\_\_ (status of chemical units or elements [location, activity, recon status, readiness status])
- A. no. of smoke systems auth \_\_\_\_\_ no opnl \_\_\_\_\_ projected opnl in 24 hrs. \_\_\_\_\_
- B. no. of decon systems auth \_\_\_\_\_ no opnl \_\_\_\_\_ projected opnl in 24 hrs. \_\_\_\_\_
- C. no. of recon systems auth \_\_\_\_\_ no opnl \_\_\_\_\_ projected opnl in 24 hrs. \_\_\_\_\_
- LINE 8 – CBRN RECON \_\_\_\_\_ (reconnaissance missions conducted during reporting period)
- LINE 9 – DECON \_\_\_\_\_ (decon missions conducted)
- LINE 10 – SMOKE \_\_\_\_\_ (smoke missions conducted)
- LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-37. CBRN Situation Report acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DECON	decontamination
DTG	date-time group
MOPP	mission-oriented protective posture
NO.	number
Opnl	operational
RECON	reconnaissance
STAT	status
THREATCON	threat condition

**CEMETERY STATUS [CEMSTAT]**

REPORT NUMBER: C045 {USMTF # D960}

GENERAL INSTRUCTIONS: Use to provide data concerning the creation or disposition of temporary cemeteries. Reference: FM 4-20.64.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – NAME \_\_\_\_\_ (name of cemetery)

LINE 4 – OPENED \_\_\_\_\_ (DTG cemetery opened)

LINE 5 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 6 – TOWN NAME \_\_\_\_\_ (name of the town, village, or city nearest the cemetery)

LINE 7 – ROAD NUMBER \_\_\_\_\_ (cemetery access road number)

LINE 8 – ROAD NAME \_\_\_\_\_ (name of access road to cemetery)

LINE 9 – CAPACITY \_\_\_\_\_ (total capacity of cemetery)

LINE 10 – REMAINING CAPACITY \_\_\_\_\_ (unused capacity of the cemetery)

LINE 11 – DISTANCE \_\_\_\_\_ (distance in feet between grave reference marks)

LINE 12 – WIDTH \_\_\_\_\_ (width in feet of the cemetery access road)

LINE 13 – SECURITY TYPE \_\_\_\_\_ (security type provided at the cemetery)

\*\*Repeat lines 3 through 13 to report on multiple temporary cemeteries. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 13; second iteration is 3a through 13a; third iteration is 3b through 13b; and so on.

LINE 14 – CEMETERY NAME \_\_\_\_\_ (name of the cemetery that was closed)

LINE 15 – COORDINATES \_\_\_\_\_ (coordinates of the closed cemetery)

LINE 16 – CLOSED \_\_\_\_\_ (DTG cemetery was closed)

LINE 17 – QUANTITY BY CATEGORY \_\_\_\_\_ (quantity of remains by personnel category at the cemetery that was closed)

\*\*Repeat lines 14 through 17 to report the closing of multiple temporary cemeteries. Assign sequential lines to succeeding iterations. For example, first iteration is 14 through 17; second iteration is 14a through 17a; third iteration is 14b through 17b; and so on.

LINE 18 – NAME \_\_\_\_\_ (name of closed cemetery)

LINE 19 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 20 – CLEARED \_\_\_\_\_ (DTG cemetery was cleared)

\*\*Continued on next page

**CEMETERY STATUS [CEMSTAT] (CONTINUED)**

REPORT NUMBER: C045 {USMTF # D960}

LINE 21 – LAND CONDITION \_\_\_\_\_ (RESTORED or NOT RESTORED)

\*\*Repeat lines 18 through 21 to report the clearing of multiple temporary cemeteries. Assign sequential lines to succeeding iterations. For example, first iteration is 18 through 21; second iteration is 18a through 21a; third iteration is 18b through 21b; and so on.

LINE 22 – OH \_\_\_\_\_ (count of remains on hand at beginning of report period)

LINE 23 – RECEIVED \_\_\_\_\_ (count of remains received during period)

LINE 24 – TRANSFERRED \_\_\_\_\_ (count of remains transferred during period)

LINE 25 – AWAITING TRANSFER \_\_\_\_\_ (count of remains awaiting transfer at end of period)

LINE 26 – BURIED \_\_\_\_\_ (count of remains buried during period)

LINE 27 – AWAITING BURIAL \_\_\_\_\_ (count of remains awaiting burial at end of period)

\*\*Repeat lines 22 through 27 to indicate multiple reports of remains transferred and buried. Assign sequential lines to succeeding iterations. For example, first iteration is 22 through 27; second iteration is 22a through 27a; third iteration is 22b through 27b; and so on.

LINE 28 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 29 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-38. Cemetery Status acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
OH	on hand
UTM	universal transverse mercator

**CHEMICAL DOWNWIND MESSAGE [CDM]**

REPORT NUMBER: C050

GENERAL INSTRUCTIONS: Use to transmit warning of potential hazards from a biological or chemical attack. The CDM provides the required weather information/data for a six hour period. Reference: FM 3-11.3.

LINE 1 – AO \_\_\_\_\_ (area of operations affected)  
 LINE 2 – DATE AND TIME \_\_\_\_\_ (DTG when message received)  
 LINE 3 – CDM START TIME \_\_\_\_\_ (DTG forecast begins)  
 WHISKEY MIKE \_\_\_\_\_ (line provides two hour weather data)  
 XRAY MIKE \_\_\_\_\_ (line provides two hour weather data)  
 YANKEE MIKE \_\_\_\_\_ (line provides two hour weather data)  
 LINE 4 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*The CDM is complete at line 4. The message receiver uses the additional lines of 5 through 13 to organize the report.

LINE 5 – DIRECTION \_\_\_\_\_ (downwind direction in degrees)

LINE 6 – WIND SPEED \_\_\_\_\_ (wind speed in KM/MPH)

LINE 7 – AIR STABILITY \_\_\_\_\_ (air stability category:  
 1 = very unstable [U]  
 2 = unstable [U]  
 3 = slightly unstable [U]  
 4 = neutral [N]  
 5 = slightly stable [S]  
 6 = slightly stable [S]  
 7 = very stable [S])

LINE 8 – TEMPERATURE \_\_\_\_\_ (temperature code:

05 5 DEG C

04 4 DEG C

03 3 DEG C

02 2 DEG C

01 1 DEG C

00 0 DEG C

51 -1 DEG C

52 -2 DEG C

53 -3 DEG C

\*\*Continued on next page.

**CHEMICAL DOWNWIND MESSAGE [CDM] (CONTINUED)**

REPORT NUMBER: C050

	54 -4 DEG C
	55 -5 DEG C
	56 -6 DEG C)
LINE 9 – HUMIDITY _____	(humidity code: 0 = 0-9% 1 = 10-19% 2 = 20-29% 3 = 30-39% 4 = 40-49% 5 = 50-59% 6 = 60-69% 7 =70-79% 8 = 80-89% 9 = 90-100%)
LINE 10 – WEATHER _____	(significant weather phenomena code: 0 = no significant weather 1 = sea breeze 2 = land breeze 3 = blowing snow and sand 4 = fog, ice fog, and thick haze 5 = drizzle 6 = rain 7 = light rain or snow, snow mixed [no shower] 8 = showers of rain, snow, rain and snow, mixed, hail 9 = thunderstorms A = top inversion layer lower than 800M B = top inversion layer lower than 400M C = top inversion layer lower than 200M)

SAMPLE

\*\*Continued on next page



**CHEMICAL DOWNWIND MESSAGE [CDM] (CONTINUED)**

REPORT NUMBER: C050

LINE 11 – CLOUD COVER \_\_\_\_\_ (cloud cover code:  
0 = sky less than half covered  
1 = sky more than half covered  
2 = sky completely covered

\*\*Repeat lines 5 through 11 to indicate multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 11; second iteration is 5a through 11a; third iteration is 5b through 11b; and so on.

LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-39. Chemical Downwind Message acronym and abbreviation key**

AO	area of operations
C	Celsius
DEG	degrees
DTG	date-time group
KM	kilometers
M	meters
MPH	miles per hour
N	neutral
S	stable
U	unstable

## CIVIL AFFAIRS OPERATIONS STATUS [CAOSTAT]

REPORT NUMBER: C055 {USMTF # B991}

GENERAL INSTRUCTIONS: Use to provide a status of the civil affairs operations and the civil component situation. Reference: FM 3-57.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – AREA OF OPERATIONS \_\_\_\_\_ (AO code name and changes in boundaries since last report)
- LINE 4 – AREA(S) OF INTEREST \_\_\_\_\_ (AOI code name[s] and changes in boundaries since last report)
- LINE 5 – TASK ORGANIZATION \_\_\_\_\_ (changes in CA task organization since last report)
- LINE 6 – INTERGOVERNMENTAL ORGANIZATIONS \_\_\_\_\_ (changes in IGO presence, capability, and capacity)
- LINE 7 – NONGOVERNMENTAL ORGANIZATIONS \_\_\_\_\_ (changes in NGO presence, capability, and capacity)
- LINE 8 – SIGNIFICANT EVENTS SUMMARY \_\_\_\_\_ (summary of critical engagements and civil events occurring since last report)
- LINE 9 – MESSAGES AND THEMES \_\_\_\_\_ (messages and themes supported during engagements)
- LINE 10 – CAO PROJECTS SUMMARY \_\_\_\_\_ (summary of critical planned and ongoing civil affairs operations projects within the AO)
- LINE 11 – NARRATIVE AND RECOMMENDATIONS \_\_\_\_\_ (narrative report summary and recommendations concerning revisions to planned CAO)
- LINE 12 – GOVERNANCE \_\_\_\_\_ (changes in status of governance objectives; include information regarding changes of political boundaries and the capability and capacity to provide public administration, public safety, and environmental management; provide changes in population control measures [curfews, movement restrictions, border controls, assembly restrictions] implemented in AO; include relevant information regarding native population or dislocated civilian population; include summary governance information on engagements, projects, political events)

\*\*Continued on next page.

**CIVIL AFFAIRS OPERATIONS STATUS [CAOSTAT] (CONTINUED)**

REPORT NUMBER: C055 {USMTF # B991}

LINE 13 – RULE OF LAW \_\_\_\_\_

(changes in status of rule of law objectives; include relevant information regarding changes in local capability and capacity to enforce law and order within the civil populace; include significant information regarding changes impacting police forces, judiciary system, courts, and corrections; include summary information regarding rule of law for engagements and projects)

SAMPLE

LINE 14 – INFRASTRUCTURE \_\_\_\_\_

(changes in status of infrastructure objectives; include relevant information regarding changes in local capability and capacity of public facilities [government owned administration and service facilities]; include information regarding changes in local capability and capacity impacting public utility services [water facilities, sewage, waste water treatment, solid waste disposal, energy production, hazardous waste disposal, oil and natural gas refinement and distribution facilities, pipelines, public transportation, roads, bridges, waterways, air and rail terminals, and mass communication facilities]; include summary information regarding infrastructure for engagements and projects)

LINE 15 – PUBLIC HEALTH AND WELFARE \_\_\_\_\_

(changes in status of public health and welfare objectives; include relevant information regarding changes in local capability and capacity in the operation and maintenance of indigenous hospitals/clinics; identify location and cause of public health related problems within large sections of the population; provide significant information regarding changes in capability and capacity of organizations providing public

\*\*Continued on next page.

**CIVIL AFFAIRS OPERATIONS STATUS [CAOSTAT] (CONTINUED)**

REPORT NUMBER: C055 {USMTF # B991}

SAMPLE

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health and welfare services [HN organizations, U.S. military organizations, IGOs and NGOs]; identify changes in number, specialties, and levels of training of indigenous physicians, nurses, veterinarians, and other public health and welfare professionals; identify changes in indigenous capability and capacity to provide mortuary services, services to the mentally handicapped, infirmed, women, children, and to protect, preserve, and restore property; include summary information regarding health and welfare for engagements and projects)

LINE 16 – ECONOMIC STABILITY \_\_\_\_\_ (changes in status of economic stability objectives; include relevant information regarding changes in resources control measures [licensing, regulations or guidelines, customs inspections, ration controls, amnesty programs, inspection of facilities] implemented in AO; identify status changes of local food and water supply adequacy and shortages measured by the Sphere project standards; identify changes in indigenous capability and capacity of public and commercial supply systems, agencies, services, personnel, resources, facilities, and energy related industries to distribute products [coal, diesel, gasoline, natural gas, fissile material]; identify status changes of planned and current international/host nation/USAID programs, projects, and initiatives designed to spur economic growth; include summary information regarding economic stability for engagements and projects)

LINE 17 – PUBLIC EDUCATION AND INFORMATION \_\_\_\_\_ (changes in status of public education and information objectives; identify the location[s])

\*\*Continued on next page.

**CIVIL AFFAIRS OPERATIONS STATUS [CAOSTAT] (CONTINUED)**

REPORT NUMBER: C055 {USMTF # B991}

SAMPLE

and changes in capability and capacity of public, private, and parochial education institutions to implement academic and technical curriculums and services; identify the changes in the population's reaction to the receipt of the military's or HN government's mass communication public information themes and messages; include summary information regarding public education and information for engagements and projects)

LINE 18 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-40. Civil Affairs Operations Status acronym and abbreviation key**

AO	area of operations
AOI	area of interest
CA	civil affairs
CAO	civil affairs operations
DTG	date-time group
HN	host nation
IGO	intergovernmental organization
NGO	nongovernmental organization
USAID	United States Agency for International Development

**CLOSE AIR SUPPORT SUMMARY [CASSUM]**

REPORT NUMBER: C060 {USMTF # C600}

GENERAL INSTRUCTIONS: Use to provide timely reports of CAS missions and other information obtained during post-flight aircrew debriefing. Reference: FM 3-09.31.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – NO. CAS MSN \_\_\_\_\_ (mission number for first mission of period and remaining missions)
- LINE 4 – NO. AND TYPE AC \_\_\_\_\_ (number and type of aircraft used)
- LINE 5 – SIGHTINGS \_\_\_\_\_ (information on enemy aircraft and ground targets sighted during ingress and egress; include location, direction, type, and number)
- LINE 6 – TARGET AREA LOCATION \_\_\_\_\_ (UTM or six-digit grid zone designator of target)
- LINE 7 – TARGET RESULTS \_\_\_\_\_ (type and quantity of targets sighted, destroyed, or damaged in the target area)
- LINE 8 – TARGET DEFENSE \_\_\_\_\_ (type, quantity, and location of target area defense)
- LINE 9 – TARGET WEATHER \_\_\_\_\_ (include low cloud cover, height of low cloud base, surface visibility, and the general weather condition)
- LINE 10 – TARGET AREA JAMMING \_\_\_\_\_ (include type of jamming, frequencies jammed, time period of jamming electronic protection, action used, and effectiveness of electronic protection action used)
- \*\*Repeat lines 3 through 10 to report more than one CAS mission in a report period. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 10; second iteration is 3a through 10a; third iteration is 3b through 10b; and so on.
- LINE 11 – ORDNANCE \_\_\_\_\_ (type and quantity expended during reporting period)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-41. Close Air Support Summary acronym and abbreviation key**

AC	aircraft
CAS	close air support
DTG	date-time group
MSN	mission
NO.	number
UTM	universal transverse mercator

## CLOSURE REPORT [CLOSEREP]

REPORT NUMBER: C065

GENERAL INSTRUCTIONS: Use to inform the status of movement and capability of the unit to conduct future operations. Reference: FM 3-90.6.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SP \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator to the SP and SP time if required)
- LINE 4 – RP \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator to the RP and RP time if required)
- LINE 5 – COMMAND POST \_\_\_\_\_ (command post location)
- LINE 6 – CLOSING DTG \_\_\_\_\_ (closing DTG)
- LINE 7 – EVENTS \_\_\_\_\_ (accidents, incidents, and enemy activity encountered)
- LINE 8 – ETA TO CONTINUE OPERATIONS \_\_\_\_\_ (estimated time unit will be reconstituted and ready to continue operations)
- LINE 9 – SENSITIVE ITEMS STAT \_\_\_\_\_ (sensitive item inventory complete: YES or NO)
- LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-42. Closure Report acronym and abbreviation key**

DTG	date-time group
ETA	estimated time of arrival
MGRS	military grid reference system
RP	release point
SP	start point
STAT	status
UTM	universal transverse mercator

## COMMANDER'S SITUATION REPORT [SITREP]

REPORT NUMBER: C070 {USMTF # C400}

GENERAL INSTRUCTIONS: Use to report on an event to higher headquarters, providing commanders and staffs with sufficient information for the receiving mission command facility to act on the report. Reference: FM 3-90.6.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REPORTED UNIT \_\_\_\_\_ (unit identification code of the reported unit)

LINE 4 – HOME LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator for home location of the reported unit)

LINE 5 – PRESENT LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator for the present location of the reported unit)

LINE 6 – ACTIVITY \_\_\_\_\_ (brief description of reported unit's current activity)

LINE 7 – EFFECTIVE \_\_\_\_\_ (commander's evaluation of the reported unit's combat effectiveness)

LINE 8 – OWN SITUATION DISPOSITION/STATUS \_\_\_\_\_ (summary updating changes to or not previously reported major combatant and support force locations, significant mission readiness degradation on units, current deployments, proposed deployments, changes in task force designations, organization or CHOP, and projected requirements for additional forces)

LINE 9 – SITUATION OVERVIEW \_\_\_\_\_ (brief overall assessment of the situation to include circumstances or conditions which increase or materially detract from the capability and readiness of forces assigned or under operational control of the command or service)

LINE 10 – OPERATIONS \_\_\_\_\_ (brief description and results of offensive and defensive operations carried out by major combatant elements during the period of the report; information on allied forces' operations, summary of plans for combat operations during the next 24 hours including objectives and

\*\*Continued on next page.



COMMANDER’S SITUATION REPORT [SITREP] (CONTINUED)

REPORT NUMBER: C070 {USMTF # C400}

\_\_\_\_\_ probable enemy reaction; deviations or variations from previously reported intentions or plans)

LINE 11 – INTELLIGENCE/RECONNAISSANCE \_\_\_\_\_ (brief overview of the situation, including operations, threat characteristics, capabilities, and threat changes; reference: any significant SPIREPs or INTREPs submitted in the previous 24 hours)

LINE 12 – LOGISTICS \_\_\_\_\_ (significant deficiencies affecting support for planned operations or problem areas beyond the commander’s or service’s capability to overcome or alleviate in a timely manner)

LINE 13 – COMMUNICATIONS/CONNECTIVITY \_\_\_\_\_ (significant outages, traffic volume, incompatibilities, and quantitative equipment deficiencies; assessment of the mission impact caused by communications outages and degradations)

LINE 14 – PERSONNEL \_\_\_\_\_ (factors affecting readiness of forces or units; mobilization status; daily battle casualties aggregated by service and impact of all casualties sustained [battle, nonbattle, critical skills, key personnel upon the commands’ mission capability])

LINE 15 – POL/MIL/DIP EVENTS \_\_\_\_\_ (events not reported by OPREP 3 PINNACLE that could result in U.S. and local and international public reaction; results or decisions of key allied or other foreign government meetings; civil unrest indications of civil defense measures contemplated or implemented; large-scale military exercises; events emphasizing interests of key segments of the society)

\*\*Continued on next page.

**COMMANDER’S SITUATION REPORT [SITREP] (CONTINUED)**

REPORT NUMBER: C070 {USMTF # C400}

LINE 16 – CDR’S EVAL \_\_\_\_\_ (summary of key points from lines 9 through 15 highlighting areas requiring JCS and NCA actions or decisions; COOP implementation intentions on execution)

LINE 17 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 18 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-43. Commander’s Situation Report acronym and abbreviation key**

CDR	commander
CHOP	change of operational control procedure
COOP	continuity of operations
DIP	diplomatic
DTG	date-time group
EVAL	evaluation
INTREP	intelligence report
JCS	joint chiefs of staff
MGRS	military grid reference system
MIL	military
NCA	national command authority
OPREP	operational report
POL	political
SPIREP	significant spot intelligence reports
UTM	universal transverse mercator

## COMPUTER NETWORK ATTACK [COMNETATK]

REPORT NUMBER: C075

GENERAL INSTRUCTIONS: Use to inform commander and staff of suspected attack into the command information system.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – IMPACT \_\_\_\_\_ (estimated severity of attack)
- LINE 4 – HARDWARE AFFECTED \_\_\_\_\_ (type of hardware affected)
- LINE 5 – HARDWARE STATUS \_\_\_\_\_ (status of hardware affected)
- LINE 6 – DTG ATTACK DETECTED \_\_\_\_\_ (DTG computer system was attack)
- LINE 7 – DTG ATTACK ENDED \_\_\_\_\_ (DTG computer attack ended)
- LINE 8 – SOFTWARE AFFECTED \_\_\_\_\_ (type and number of system software attacked)
- LINE 9 – NO. SYSTEMS AFFECTED \_\_\_\_\_ (number of systems affected by attack)
- LINE 10 – TYPE OF ATTACK \_\_\_\_\_ (type of attack)
- LINE 11 – SOURCE ADDRESS \_\_\_\_\_ (address of attacking machine)
- LINE 12 – INTRUSION METHOD \_\_\_\_\_ (method used)
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-44. Computer Network Attack acronym and abbreviation key**

DTG	date-time group
NO.	number

## CREW MANNING REPORT [CREWMNQREP]

REPORT NUMBER: C080

GENERAL INSTRUCTIONS: Use to inform higher headquarters on status of crews in a unit. Reference: FM 1-100 and FM 3-20.21.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – CDR’S ASSESSMENT \_\_\_\_\_ (commander’s assessment)
- LINE 4 – EQUIPMENT STATUS \_\_\_\_\_ (status of unit personnel and equipment)
- A. EQUIPMENT TYPE \_\_\_\_\_
- B. MOS \_\_\_\_\_
- C. PER REQ TO CREW; FULL/MIN \_\_\_\_\_
- D. NO. CREWS REQUIRED BY TASK \_\_\_\_\_
- E. NO. CREWS AVAILABLE; FULL/MIN \_\_\_\_\_
- F. NO. CREWS REQUESTED \_\_\_\_\_
- LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-45. Crew Manning Report acronym and abbreviation key**

CDR	commander
DTG	date-time group
MIN	minimum
MOS	military occupational specialty
NO.	number
REQ	requirement

# CROSSING REPORT [CROSSREP]

REPORT NUMBER: C085

GENERAL INSTRUCTIONS: Use to report the nature and condition of a ford, ferry, or other crossing site. Reference: FM 3-34 and FM 5-34.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TYPE \_\_\_\_\_ (commander’s assessment)
- LINE 4 – LOCATION \_\_\_\_\_ (status of unit personnel and equipment)
- LINE 5 – WIDTH \_\_\_\_\_ (usable width)
- LINE 6 – WATER SPEED \_\_\_\_\_ (water current speed in meters per second)
- LINE 7 – DEPTH \_\_\_\_\_ (maximum depth in meters)
- LINE 8 – BOTTOM \_\_\_\_\_ (bottom material and condition)
- LINE 9 – CAPACITY \_\_\_\_\_ (classification of any existing ferry equipment or ford)
- LINE 10 – ENTRY \_\_\_\_\_ (slope of entry bank)
- LINE 11 – EXIT \_\_\_\_\_ (slope of exit bank)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-46. Crossing Report acronym and abbreviation key**

DTG	date-time group
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## CYBER EFFECTS REQUEST FORMAT [CERF]

REPORT NUMBER: C090

GENERAL INSTRUCTIONS: Use to initiate planning, target development, and the delivery of fires in and through cyberspace in support of a commander's strategic endstate, operational objectives, and tactical tasks. Reference: ATP 3-09.32.

- LINE 1 – REQUESTING UNIT INFORMATION \_\_\_\_\_ (unit making report)
- LINE 2 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 3 – SUPPORTED COMMAND \_\_\_\_\_ (supported major command)
- LINE 4 – REQUESTING UNIT \_\_\_\_\_ (unit requesting data)
- LINE 5 – POINT OF CONTACT \_\_\_\_\_ (individual initiating request)
- LINE 6 – SUPPORTED OPERATION INFORMATION \_\_\_\_\_ (supported operation data)
- LINE 7 – OPLAN/CONPLAN/ORDER \_\_\_\_\_ (number or name of supported OPLAN, CONPLAN, ORDER)
- LINE 8 – MISSION STATEMENT \_\_\_\_\_ (commander's mission statement)
- LINE 9 – COMMANDER'S INTENT \_\_\_\_\_ (specific item of commander's intent)
- LINE 10 – COMMANDER'S ENDSTATE \_\_\_\_\_ (specific item of commander's endstate)
- LINE 11 – CONCEPT OF OPERATION \_\_\_\_\_ (concept of operation)
- LINE 12 – OBJECTIVE \_\_\_\_\_ (STRAT/OP/TACT)
- LINE 13 – OBJECTIVE/TASK \_\_\_\_\_ (tactical objective/task)
- LINE 14 – COMPUTER NETWORK OPERATIONS INFORMATION \_\_\_\_\_ (network and target data)
- LINE 15 – TYPE OF TARGET \_\_\_\_\_ (on call/scheduled)
- LINE 16 – TARGET PRIORITY \_\_\_\_\_ (emergency/priority/routine)
- LINE 17 – TARGET NAME \_\_\_\_\_ (TGT name: MIDB/EID, or O-suffix/BE number)
- LINE 18 – TARGET LOCATION \_\_\_\_\_ (TGT location: IP, MAC, physical location, any or all known)
- LINE 19 – TARGET DESCRIPTION \_\_\_\_\_ (facility, individual, virtual, equipment, or organization)
- LINE 20 – TARGET FUNCTION \_\_\_\_\_ (target primary function)
- LINE 21 – TARGET SIGNIFICANCE \_\_\_\_\_ (TGT's importance to the adversary TGT systems)
- LINE 22 – CONCEPT OF CYBER OPERATION \_\_\_\_\_ (OCO: describe how cyber fires contribute to commander's objectives; DCO: assessments/detection, containment, response, investigation)
- LINE 23 – TARGET EXPECTATION STATEMENT \_\_\_\_\_ (describe endstate for targeting)

\*\*Continued on next page.

**CYBER EFFECTS REQUEST FORMAT [CERF] (CONTINUED)**

REPORT NUMBER: C090

LINE 24 – REMARKS \_\_\_\_\_ (amplifying information)

LINE 25 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-47. Cyber Effects Request Format acronym and abbreviation key**

BE	basic encyclopedia
CONPLAN	concept plan
DCO	defensive cyber operations
DTG	date-time group
EID	electronically identification
IP	initial point
MAC	media access control
MIDB	modernized integrated database
OCO	overseas contingency operations
OP	operational
OPLAN	operation plan
STRAT	strategic
TACT	tactical
TGT	target

**CYBERSPACE OPERATIONS MISSION REQUEST  
STATUS/TASKING [CYOPREQSTATSK]**

REPORT NUMBER: C095

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REQUEST \_\_\_\_\_ (request number, CERF ID)
- LINE 4 – COMMAND \_\_\_\_\_ (requesting command)
- LINE 5 – STATUS \_\_\_\_\_ (status of request: approved or disapproved)
- LINE 6 – TASKED \_\_\_\_\_ (command tasked to comply with and satisfy the request)
- LINE 7 – PRIORITY \_\_\_\_\_ (revised priority: 1, 1A-1Z; 2, 2A-2Z; 3, 3A-3Z; 4, 4A-4Z)
- LINE 8 – MISSION \_\_\_\_\_ (type of mission: reconnaissance, OCO, response actions)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-48. Cyberspace Operations Mission Request Status/Tasking acronym and abbreviation key**

CERF	cyber effects request format
DTG	date-time group
ID	identification
OCO	overseas contingency operations



**DAILY BLOOD REPORT [DBLDREP]**

REPORT NUMBER: D001

GENERAL INSTRUCTIONS: Use to convey unit blood supply to medical staff and higher headquarters.  
Reference: FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – NO. OH/BLOOD PRODUCT/BLOOD GRP \_\_\_\_\_ (total number of blood products on hand by blood groups at the end of the reporting period)

LINE 5 – NO. REQUIRED/BLOOD PRODUCT \_\_\_\_\_ (total number of blood products required by DTG)

LINE 6 – EXPIRE/BLOOD PRODUCT/BLOOD GRP \_\_\_\_\_ (estimated total number of blood products by blood groups to expire within the next 7 days)

LINE 7 – NO. REQUESTED/BLOOD PRODUCT/BLOOD GRP \_\_\_\_\_ (estimated blood supply by quantity and groups requested within the next 7 days)

LINE 8 – CDR'S ASSESSMENT \_\_\_\_\_ (commander's assessment)

LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-49. Daily Blood Report acronym and abbreviation key**

CDR	commander
DTG	date-time group
GRP	group
MGRS	military grid reference system
NO.	number
OH	on hand
UTM	universal transverse mercator

## DECONTAMINATION REQUEST [DECONREQ]

REPORT NUMBER: D005 {USMTF # C060}

GENERAL INSTRUCTIONS: Use to request decontamination by contaminated units. Reference: FM 3-11.5.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TYPE DECON \_\_\_\_\_ (type of decontamination support required: operational or thorough)
- LINE 4 – TIME AND LOCATION \_\_\_\_\_ (time of contamination and location)
- LINE 5 – TYPE AND QUANTITY \_\_\_\_\_ (type and quantity of equipment to be decontaminated)
- LINE 6 – DECON LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of decontamination site location)
- LINE 7 – PERSONNEL \_\_\_\_\_ (number of personnel requiring decontamination)
- LINE 8 – TYPE CONTAMINATION \_\_\_\_\_ (type of contamination: nuclear, biological, or chemical [if chemical, type of agent if known])
- LINE 9 – TIME TO DECON \_\_\_\_\_ (request time to start decontamination)
- LINE 10 – LINK-UP POC \_\_\_\_\_ (frequency and call sign of link-up point POC)
- LINE 11 – CP AT DECON SITE \_\_\_\_\_ (link-up point for decontamination assets)
- LINE 12 – SPECIAL REQUIREMENTS \_\_\_\_\_ (patient decontamination, recovery assets, unit decontamination team)
- \*\*Repeat lines 3 through 12 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 12; second iteration is 3a through 12a; third iteration is 3b through 12b; and so on.
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-50. Decontamination Request acronym and abbreviation key**

CP	command post
DECON	decontamination
DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## DECON SITE REPORT [DECONSTREP]

REPORT NUMBER: D010 {USMTF #C065}

GENERAL INSTRUCTIONS: Use to update progress and status of decontamination sites in a unit's area of operation. Reference: FM 3-11.5.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SUPPORT UNIT \_\_\_\_\_ (unit conducting decontamination)
- LINE 4 – CONTAMINATED UNIT \_\_\_\_\_ (unit being decontaminated)
- LINE 5 – PERCENT COMPLETE \_\_\_\_\_ (percentage of decontamination complete)
- LINE 6 – TIME COMPLETE \_\_\_\_\_ (DTG of completion and site closure)
- LINE 7 – CRITICAL SHORTAGES \_\_\_\_\_ (critical shortages needed to complete decontamination)
- LINE 8 – CASUALTIES \_\_\_\_\_ (chemical casualties)
- LINE 9 – STATUS \_\_\_\_\_ (status of decontamination containment: GREEN, YELLOW, RED, BLUE)
- LINE 10 – TYPE OF DECON \_\_\_\_\_ (operational or thorough)
- LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-51. DECON Site Report acronym and abbreviation key**

DECON	decontamination
DTG	date-time group

## DETAINED CIVILIAN PERSONNEL REPORT [DETAINCIVREP]

REPORT NUMBER: D015

GENERAL INSTRUCTIONS: Use to provide commander of incidents where the unit has detained civilian personnel. Reference: FM 3-39.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – NO. DETAINEES/AWAITING RELEASE \_\_\_\_\_ (number of personnel detained and/or number of personnel awaiting release)
- LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of collection point)
- LINE 5 – REASON FOR DETENTION \_\_\_\_\_ (reason for detaining civilian personnel)
- LINE 6 – MEDICAL CONDITION \_\_\_\_\_ (report if detained persons require emergency medical treatment)
- LINE 7 – POC \_\_\_\_\_ (POC of foreign nation support)
- LINE 8 – PM ASSESSMENT \_\_\_\_\_ (provost marshal assessment)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-52. Detained Civilian Personnel Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
NO.	number
PM	provost marshal
POC	point of contact
UTM	universal transverse mercator

**DIRECT SUPPORT UNIT REPORT [DIRSPTREP]**

REPORT NUMBER: D020

GENERAL INSTRUCTIONS: Used by logistics staff officers, combat health support officers, and commanders to report an assessment of the availability and capability of sustaining current and future unit operations. This report can be executed as an estimate if required. Each class of supply requires a narrative that includes line number, quantity on hand, and earliest time on station of resupply of critically short supplies or equipment. References: ADP 4-0 and ADRP 4-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – CDR’S ASSESSMENT \_\_\_\_\_ (commander’s assessment)

LINE 4 – CLASS I \_\_\_\_\_ (class I narrative)

LINE 5 – CLASS II \_\_\_\_\_ (class II narrative)

LINE 6 – CLASS III \_\_\_\_\_ (class III narrative)

LINE 7 – CLASS IV \_\_\_\_\_ (class IV narrative)

LINE 8 – CLASS V \_\_\_\_\_ (class V narrative)

LINE 9 – CLASS VI \_\_\_\_\_ (class VI narrative)

LINE 10 – CLASS VII \_\_\_\_\_ (class VII narrative)

LINE 11 – CLASS VIII \_\_\_\_\_ (class VIII narrative)

LINE 12 – CLASS IX \_\_\_\_\_ (class IX narrative [include maintenance status])

LINE 13 – WATER \_\_\_\_\_ (class I water)

LINE 14 – TRANSPORTATION \_\_\_\_\_ (transportation assets available)

LINE 15 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 16 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-53. Direct Support Unit Report acronym and abbreviation key**

CDR	commander
DTG	date-time group

## EFFECTIVE DOWNWIND MESSAGE [EDM]

REPORT NUMBER: E001 {USMTF # C503}

GENERAL INSTRUCTIONS: Use to provide the command and staff the effective downwind data needed for prediction of fallout areas following CBRN attacks. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REPORT \_\_\_\_\_ (type of report: EDM or EDF)

LINE 4 – AREA \_\_\_\_\_ (area of validity)

LINE – ZULU MIKE \_\_\_\_\_ (DTG of observation and beginning and end of period covered)

LINE – ALFA MIKE \_\_\_\_\_ (2 KT or less; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – BRAVO MIKE \_\_\_\_\_ (2 KT-5 KT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – CHARLIE MIKE \_\_\_\_\_ (5 KT-30 KT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – DELTA MIKE \_\_\_\_\_ (30 KT-100 KT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – ECHO MIKE \_\_\_\_\_ (100 KT-300 KT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – FOXTROT MIKE \_\_\_\_\_ (300 KT-1 MT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE – GOLF MIKE \_\_\_\_\_ (1 MT-3 MT; give radius of zone 1 in KM, nautical miles, or direction and speed of wind, with warning area angle when required)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

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**EFFECTIVE DOWNWIND MESSAGE [EDM] (CONTINUED)**

REPORT NUMBER: E001 {USMTF # C503}

**Table A-54. Effective Downwind Message acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group
EDF	effective direct fire
EDM	effective downwind message
KM	kilometers
KT	kilotons
MT	megaton

## ELECTRONIC ATTACK DATA MESSAGE [EADAT]

REPORT NUMBER: E005 {USMTF # F751}

GENERAL INSTRUCTIONS: Use to triangulate an object jamming friendly units by comparing lines of bearing from different origins. Reference: FM 2-0.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TRACK \_\_\_\_\_ (strobe number)
- LINE 4 – BEARING \_\_\_\_\_ (bearing of the EA strobe from affected or detecting unit's position)
- LINE 5 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 6 – FREQUENCY \_\_\_\_\_ (EA frequency)
- LINE 7 – AFFECTING \_\_\_\_\_ (type of equipment affected by EA, if known)
- LINE 8 – EMITTER \_\_\_\_\_ (emitter call sign and name or nomenclature)
- LINE 9 – TIME \_\_\_\_\_ (DTG of EA intercept)
- LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-55. Electronic Attack Data Message acronym and abbreviation key**

DTG	date-time group
EA	electronic attack
MGRS	military grid reference system
UTM	universal transverse mercator



## ELECTRONIC WARFARE FREQUENCY DECONFLICTION MESSAGE [EWDECONFLICT]

REPORT NUMBER: E010 {USMTF # F402}

GENERAL INSTRUCTIONS: Use to promulgate a list of protected, guarded, and taboo frequencies to ensure friendly force use of the frequency spectrum without adverse impact from friendly electronic attack. Reference: FM 6-02.72.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – TYPE \_\_\_\_\_ (TABOO, PROTECT, or GUARD)  
 LINE 4 – STATUS \_\_\_\_\_ (restricted status of frequency: NEW, CHANGE, CANCEL or RENEW)  
 LINE 5 – FREQUENCY \_\_\_\_\_ (frequency)  
 LINE 6 – ON TIME \_\_\_\_\_ (start DTG of frequency restriction)  
 LINE 7 – OFF TIME \_\_\_\_\_ (end DTG of frequency restriction)  
 LINE 8 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

\*\*Repeat lines 3 through 8 to report multiple mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 8; second iteration is 3a through 8a; third iteration is 3b through 8b; and so on.

LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-56. Electronic Warfare Frequency Deconfliction Message acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## ELECTRONIC WARFARE MISSION SUMMARY [EWMSNSUM]

REPORT NUMBER: E015 {USMTF # G424}

GENERAL INSTRUCTIONS: Use to summarize significant electronic warfare missions and the status of offensive electronic warfare assets.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – FROM \_\_\_\_\_ (beginning DTG of period summarized)

LINE 4 – THROUGH \_\_\_\_\_ (ending DTG of period summarized)

LINE 5 – COUNTRY \_\_\_\_\_ (nationality of the target emitter of concern)

LINE 6 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 7 – EMITTER \_\_\_\_\_ (emitter call sign and name or nomenclature)

LINE 8 – FUNCTION \_\_\_\_\_ (primary function of target)

LINE 9 – NOTATION \_\_\_\_\_ (notation or sorting code)

LINE 10 – SIGNAL \_\_\_\_\_ (type of signal of target emitter)

LINE 11 – ON TIME \_\_\_\_\_ (DTG that planned EA activity was initiated)

LINE 12 – OFF TIME \_\_\_\_\_ (DTG that planned EA activity was terminated)

LINE 13 – PRIORITY \_\_\_\_\_ (relative importance of EA mission)

LINE 14 – TYPE \_\_\_\_\_ (type of EA used against the emitter)

LINE 15 – PRIMARY FREQUENCY \_\_\_\_\_ (primary frequency of EA target signal)

LINE 16 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary frequency of EA target signal)

LINE 17 – LOW FREQUENCY \_\_\_\_\_ (lower frequency limit of target equipment class)

LINE 18 – HIGH FREQUENCY \_\_\_\_\_ (upper frequency limit of target equipment class)

LINE 19 – BANDWIDTH \_\_\_\_\_ (target frequency bandwidth expressed in MHz)

LINE 20 – PULSE REPETITION \_\_\_\_\_ (pulse repetition interval or frequency)

LINE 21 – SYSTEM USED \_\_\_\_\_ (name/nomenclature of EW asset used to perform the task)

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**ELECTRONIC WARFARE MISSION SUMMARY [EWMSNSUM] (CONTINUED)**

REPORT NUMBER: E015 {USMTF # G424}

LINE 22 – OPERATIONAL \_\_\_\_\_ (number of units that can perform primary EW mission)

LINE 23 – NONOPERATIONAL \_\_\_\_\_ (number of units that cannot perform primary EW mission)

LINE 24 – DESTROYED \_\_\_\_\_ (number of units that were destroyed)

LINE 25 – CHAFF \_\_\_\_\_ (type of chaff)

LINE 26 – LOWER FREQUENCY \_\_\_\_\_ (lower frequency of a range of frequencies blanked by chaff or the lower EA frequency)

LINE 27 – UPPER FREQUENCY \_\_\_\_\_ (upper frequency of a range of frequencies blanked by chaff or the upper EA frequency)

LINE 28 – LOW LEVEL \_\_\_\_\_ (lower altitude in hundreds of feet of airspace blanked by chaff)

LINE 29 – UPPER LEVEL \_\_\_\_\_ (upper altitude in hundreds of feet of airspace that was blanked by chaff)

LINE 30 – TECHNIQUE \_\_\_\_\_ (EA technique employed)

LINE 31 – COUNTRY \_\_\_\_\_ (country where chaff was employed)

LINE 32 – ON TIME \_\_\_\_\_ (DTG that the chaff drop was initiated)

LINE 33 – OFF TIME \_\_\_\_\_ (DTG that the chaff drop was terminated)

LINE 34 – START LOCATION \_\_\_\_\_ (start location of the chaff drop in UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 35 – STOP LOCATION \_\_\_\_\_ (stop location of the chaff drop in UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 36 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 37 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**ELECTRONIC WARFARE MISSION SUMMARY [EWMSNSUM] (CONTINUED)**

REPORT NUMBER: E015 {USMTF # G424}

**Table A-57. Electronic Warfare Mission Summary acronym and abbreviation key**

DTG	date-time group
EA	electronic attack
EW	electronic warfare
MGRS	military grid reference system
MHz	megahertz
UTM	universal transverse mercator

## ELECTRONIC WARFARE REQUESTING/TASKING MESSAGE [EWRTM]

REPORT NUMBER: E020 {USMTF # A426}

GENERAL INSTRUCTIONS: Use to task component commanders to perform electronic warfare operations to support the overall electronic warfare plan, to support component electronic warfare operations, and to request electronic warfare support from sources outside their commands.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EA \_\_\_\_\_ (electronic attack)

LINE 4 – TASKED \_\_\_\_\_ (designator of tasked unit if the JOC is tasking the unit)

LINE 5 – COUNTRY \_\_\_\_\_ (nationality of the target emitter of concern)

LINE 6 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 7 – EMITTER \_\_\_\_\_ (emitter call sign and name or nomenclature)

LINE 8 – FUNCTION \_\_\_\_\_ (primary function of target)

LINE 9 – NOTATION \_\_\_\_\_ (notation or sorting code)

LINE 10 – SIGNAL \_\_\_\_\_ (type of signal of target emitter)

LINE 11 – ON TIME \_\_\_\_\_ (DTG that planned EA activity was initiated)

LINE 12 – OFF TIME \_\_\_\_\_ (DTG that planned EA activity was terminated)

LINE 13 – PRIORITY \_\_\_\_\_ (relative importance of EA mission)

LINE 14 – TYPE \_\_\_\_\_ (type of EA and technique used against the emitter)

LINE 15 – PRIMARY FREQUENCY \_\_\_\_\_ (primary frequency of EA target signal)

LINE 16 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary frequency of EA target signal)

LINE 17 – LOW FREQUENCY \_\_\_\_\_ (lower frequency limit of target equipment class)

LINE 18 – HIGH FREQUENCY \_\_\_\_\_ (upper frequency limit of target equipment class)

LINE 19 – BANDWIDTH \_\_\_\_\_ (target frequency bandwidth expressed in MHz)

LINE 20 – PULSE REPETITION \_\_\_\_\_ (pulse repetition interval or frequency)

\*\*Continued on next page.

**ELECTRONIC WARFARE REQUESTING/TASKING MESSAGE [EWRTM] (CONTINUED)**

REPORT NUMBER: E020 {USMTF # A426}

LINE 21 – ES \_\_\_\_\_ (electronic support)

LINE 22 – COUNTRY \_\_\_\_\_ (nationality of the target emitter of concern)

LINE 23 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 24 – EMITTER \_\_\_\_\_ (emitter call sign and name or nomenclature)

LINE 25 – FUNCTION \_\_\_\_\_ (primary function of target)

LINE 26 – NOTATION \_\_\_\_\_ (notation or sorting code)

LINE 27 – SIGNAL \_\_\_\_\_ (type of signal of target emitter)

LINE 28 – PRIMARY FREQUENCY \_\_\_\_\_ (primary frequency of EA target signal)

LINE 29 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary frequency of EA target signal)

LINE 30 – LOW FREQUENCY \_\_\_\_\_ (lower frequency limit of target equipment class)

LINE 31 – HIGH FREQUENCY \_\_\_\_\_ (upper frequency limit of target equipment class)

LINE 32 – BANDWIDTH \_\_\_\_\_ (target frequency bandwidth expressed in MHz)

LINE 33 – PULSE REPETITION \_\_\_\_\_ (pulse repetition interval or frequency)

LINE 34 – ON TIME \_\_\_\_\_ (DTG that planned ES activity was initiated)

LINE 35 – OFF TIME \_\_\_\_\_ (DTG that planned ES activity was terminated)

LINE 36 – ESSENTIAL \_\_\_\_\_ (EEI category indicator)

LINE 37 – PRIORITY \_\_\_\_\_ (relative importance of ES mission)

LINE 38 – CHAFF \_\_\_\_\_ (type of chaff)

LINE 39 – LOWER FREQUENCY \_\_\_\_\_ (lower frequency of a range of frequencies blanked by chaff or the lower EA frequency)

LINE 40 – UPPER FREQUENCY \_\_\_\_\_ (upper frequency of a range of frequencies blanked by chaff or the upper EA frequency)

LINE 41 – LOW LEVEL \_\_\_\_\_ (lower altitude in hundreds of feet of airspace blanked by chaff)

LINE 42 – UPPER LEVEL \_\_\_\_\_ (upper altitude in hundreds of feet of airspace blanked by chaff)

\*\*Continued on next page.

**ELECTRONIC WARFARE REQUESTING/TASKING MESSAGE [EWRTM] (CONTINUED)**

REPORT NUMBER: E020 {USMTF # A426}

- LINE 43 – TECHNIQUE \_\_\_\_\_ (EA technique employed)
- LINE 44 – COUNTRY \_\_\_\_\_ (country where chaff was employed)
- LINE 45 – ON TIME \_\_\_\_\_ (DTG that the planned chaff drop will be initiated)
- LINE 46 – OFF TIME \_\_\_\_\_ (DTG that the planned chaff drop will terminate)
- LINE 47 – START LOCATION \_\_\_\_\_ (start location of the chaff drop in UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 48 – STOP LOCATION \_\_\_\_\_ (stop location of the chaff drop in UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 49 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 50 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-58. Electronic Warfare Requesting/Tasking Message acronym and abbreviation key**

DTG	date-time group
EA	electronic attack
EI	essential elements of information
ES	electronic support
JOC	joint operations center
MGRS	military grid reference system
MHz	megahertz
UTM	universal transverse mercator

## ENEMY/FRIENDLY/UNIT MINEFIELD/OBSTACLE REPORT [MINOBREP]

REPORT NUMBER: E025

GENERAL INSTRUCTIONS: Use to report all obstacles on the battlefield. Reference: ATTP 3-90.4, FM 3-34.210, and FM 5-34.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EMLACING UNIT \_\_\_\_\_ (emplacing unit, if known)

LINE 4 – APPROVING AUTHORITY \_\_\_\_\_ (approving authority, if required or known)

LINE 5 – TARGET/OBSTACLE NO. \_\_\_\_\_ (target or obstacle number, if required or known)

LINE 6 – TYPE OF EMLACING SYSTEM \_\_\_\_\_ (type of emplacing system, if required or known)

LINE 7 – TYPE MINES OR OBSTACLES \_\_\_\_\_ (type mine or obstacle, if known. Include width and depth.)

LINE 8 – TYPE MARKING SYSTEM \_\_\_\_\_ (type minefield or obstacle marking system, if emplaced)

LINE 9 – LIFE CYCLE DTG \_\_\_\_\_ (DTG of life cycle or self-destruct time, if known)

LINE 10 – CORNER LOCATIONS \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of corners)

LINE 11 – REDUCE \_\_\_\_\_ (obstacle or minefield reduced: YES or NO)

LINE 12 – NO. OF LANES \_\_\_\_\_ (number of lanes)

LINE 13 – REDUCTION ASSET USED \_\_\_\_\_ (MICLIC, mine plow, mine roller, demolitions, and so on)

LINE 14 – WIDTH \_\_\_\_\_ (width of lane)

LINE 15 – DEPTH \_\_\_\_\_ (depth of lane)

LINE 16 – GRID TO START OF LANE \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of start of lane [entrance])

LINE 17 – GRID TO END OF LANE \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of end of lane [exit])

LINE 18 – LANE MARKING \_\_\_\_\_ (type of marking system, if emplaced)

LINE 19 – BYPASS \_\_\_\_\_ (YES or NO)

LINE 20 – BYPASS GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator to bypass)

\*\*Continued on next page.



**ENEMY/FRIENDLY/UNIT MINEFIELD/OBSTACLE REPORT [MINOBREP] (CONTINUED)**

REPORT NUMBER: E025

LINE 21 – BARRIERS \_\_\_\_\_ (concertina wire, pickets, and/or trenches, and any other obstacle information necessary)

LINE 22 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 23 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-59. Enemy/Friendly/Unit Minefield/Obstacle Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
MICLIC	mine clearing line charge
NO.	number
UTM	universal transverse mercator

## ENEMY PRISONER OF WAR REPORT [EPW]

REPORT NUMBER: E030

GENERAL INSTRUCTIONS: Use to convey status and disposition of unit's EPWs. Reference: FM 3-39.40.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – COUNTRY/NO. EPW \_\_\_\_\_ (by country of EPW, number of EPW officers, NCO, ENL, and retained personnel)

A. COUNTRY \_\_\_\_\_

B. ENEMY OFFICER: GO \_\_\_ FG \_\_\_ CO \_\_\_ WO \_\_\_

C. ENEMY ENLISTED: CSM \_\_\_ E-6 – E-8 \_\_\_ E-5 – CPL \_\_\_ ENL \_\_\_

D. MEDICAL RETAINED PERSONNEL \_\_\_

E. RELIGIOUS RETAINED PERSONNEL \_\_\_

F. TOTAL NO. \_\_\_

LINE 4 – EPW SITE LOCATIONS \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of EPW location)

LINE 5 – NO. EPW MISSING \_\_\_\_\_ (number EPW missing or escaped)

LINE 6 – NO. EPW ESCAPE ATTEMPTS \_\_\_\_\_ (number EPW escape attempts)

LINE 7 – MEDICAL TREATMENT/EVAC \_\_\_\_\_ (number of EPW requiring medical care and/or are transferred to the combat health staff chain for medical evacuation)

LINE 8 – INCIDENT SUMMARY \_\_\_\_\_ (summary of incidents)

LINE 9 – IRC INSPECTION RESULTS \_\_\_\_\_ (International Red Cross inspections results, if required)

\*\*Repeat lines 3 through 9 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 9; second iteration is 3a through 9a; third iteration is 3b through 9b; and so on.

LINE 10 – PM ASSESSMENT \_\_\_\_\_ (provost marshal assessment)

LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**ENEMY PRISONER OF WAR REPORT [EPW]**

REPORT NUMBER: E030

**Table A-60. Enemy Prisoner of War acronym and abbreviation key**

CO	company grade
CPL	corporal
CSM	command sergeant major
DTG	date-time group
ENL	enlisted
EPW	enemy prisoner of war
EVAC	evacuation
FG	field grade
GO	general officer
IRC	International Red Cross
MGRS	military grid reference system
NCO	noncommissioned officer
NO.	number
PM	provost marshal
UTM	universal transverse mercator
WO	warrant officer

## ENVIRONMENTAL CONDITION REPORT [ECR]

REPORT NUMBER: E035

GENERAL INSTRUCTIONS: Use to send periodic information of the environmental status of specific sites where hazards are likely to occur. This can result in significant, immediate, and/or long-term effects on the natural environment and/or health of friendly forces and noncombatants. Reference: FM 3-34.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 4 – DESCRIPTION \_\_\_\_\_ (description of site or incident)
- LINE 5 – CHANGES \_\_\_\_\_ (changes from last ECR or environmental baseline survey)
- LINE 6 – HAZARDS \_\_\_\_\_ (hazards to natural environment, friendly forces, and/or civilian personnel)
- LINE 7 – ACTIONS \_\_\_\_\_ (summary of actions to minimize hazards or remedial effects)
- LINE 8 – UNIT POC \_\_\_\_\_ (reporting unit point of contact)
- LINE 9 – ASSISTANCE \_\_\_\_\_ (assistance required or requested)
- LINE 10 – REFERENCE \_\_\_\_\_ (site-specific environmental baseline survey)
- LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-61. Environmental Condition Report acronym and abbreviation key**

DTG	date-time group
ECR	environmental condition report
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

**EXPLOSIVE ORDNANCE DISPOSAL SUPPORT [EODSPT]**

REPORT NUMBER: E040 {USMTF #D983}

GENERAL INSTRUCTIONS: Use to request explosive ordnance disposal (EOD) support, to report the results of an EOD mission, or to request EOD support to protect designated very important persons (VIP). Reference: FM 3-34.210.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ACTIVITY \_\_\_\_\_ (type of EOD activity the report concerns: EOD REQUEST, EOD RESPONSE, OR VIP REQUEST)

LINE 4 – REQUESTOR \_\_\_\_\_ (identifier of unit or agency requesting EOD support)

LINE 5 – EOD UNIT \_\_\_\_\_ (identifier of unit or agency performing the EOD mission)

LINE 6 – CATEGORY \_\_\_\_\_ (EOD incident category assigned by requestor: INDIRECT, IMMEDIATE, MINOR, or NONE)

LINE 7 – DISCOVERED \_\_\_\_\_ (DTG when the unexploded ordnance was discovered)

LINE 8 – DESCRIPTION \_\_\_\_\_ (if applicable, any additional descriptive information related to the threat posed to resources and facilities by unexploded ordnance)

LINE 9 – ORDNANCE \_\_\_\_\_ (number, type, and location of unexploded ordnance to be neutralized; repeat as required)

LINE 10 – CONDITION \_\_\_\_\_ (ARMED or UNARMED)

LINE 11 – SITUATION \_\_\_\_\_ (either dropped in fire, underwater, accident, or a literal description of the circumstances surrounding the incident)

\*\* Lines 6 through 11 are applicable if the report is a request for explosive ordnance neutralization.

LINE 12 – REPORTED \_\_\_\_\_ (DTG when EOD incident was reported)

LINE 13 – EOD TEAM TIME OF ARRIVAL \_\_\_\_\_ (DTG when EOD team arrived)

LINE 14 – COMPLETED \_\_\_\_\_ (DTG when EOD action completed)

LINE 15 – EOD ACTION TAKEN \_\_\_\_\_ (disposition, condition, situation, or other information concerning EOD action taken)

\*\*Lines 12 through 15 are applicable if the report contains the results of an EOD mission.

LINE 16 – PROTECT \_\_\_\_\_ (first and last name of individual to be protected)

\*\*Continued on next page.

**EXPLOSIVE ORDNANCE DISPOSAL SUPPORT [EODSPT] (CONTINUED)**

REPORT NUMBER: E040 {USMTF #D983}

LINE 17 – NO. OF PERSONNEL \_\_\_\_\_ (number of EOD personnel required for mission)

LINE 18 – DEPART \_\_\_\_\_ (departure point name or coordinates)

LINE 19 – TRANSPORTATION \_\_\_\_\_ (transportation mode of VIP required)

LINE 20 – COUNTRIES OR AREAS \_\_\_\_\_ (countries or areas where support is required)

\*\*Repeat lines 17 through 20 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 17 through 20; second iteration is 17a through 20a; third iteration is 17b through 20b; and so on.

LINE 21 – BEGIN \_\_\_\_\_ (DTG to begin VIP support)

LINE 22 – END \_\_\_\_\_ (DTG to end VIP support)

\*\*Repeat lines 21 through 22 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 21 through 22; second iteration is 21a through 22a; third iteration is 21b through 22b; and so on.

LINE 23 – POC \_\_\_\_\_ (first and last name of individual designated as the requesting unit's POC for coordinating EOD VIP support)

LINE 24 – TELEPHONE \_\_\_\_\_ (telephone number of POC)

LINE 25 – FREQUENCY \_\_\_\_\_ (primary radio frequency of unit/agency requiring EOD support)

LINE 26 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of POC)

\*\*Lines 16 through 26 are applicable if report is a VIP EOD support request.

\*\*Lines 23 through 26 are applicable if a POC has been designated by the unit requesting VIP EOD protection support.

LINE 27 – SPECIAL REQUIREMENTS \_\_\_\_\_ (special requirements for EOD support mission)

LINE 28 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 29 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**EXPLOSIVE ORDNANCE DISPOSAL SUPPORT [EODSPT] (CONTINUED)**

REPORT NUMBER: E040 {USMTF #D983}

**Table A-62. Explosive Ordnance Disposal Support acronym and abbreviation key**

DTG	date-time group
EOD	explosive ordnance disposal
MGRS	military grid reference system
NO.	number
POC	point of contact
UTM	universal transverse mercator
VIP	very important person

## FIRE MISSION-BEACON LOCATION [FM.BEALOC]

REPORT NUMBER: F001 {USMTF # C261}

GENERAL INSTRUCTIONS: Use to report the location and identification code of one or more radar beacons.  
Reference: FM 3-09.12.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – BEACON NAME \_\_\_\_\_ (beacon name)  
 LINE 4 – CODE \_\_\_\_\_ (beacon code)  
 LINE 5 – LOCATION \_\_\_\_\_ (beacon location, UTM, or six-digit grid coordinate with grid zone designator)  
 LINE 6 – ON \_\_\_\_\_ (relative on time or beacon on DTG)  
 LINE 7 – OFF \_\_\_\_\_ (relative off time or beacon off DTG)

\*\*Repeat lines 3 through 7 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 7; second iteration is 3a through 7a; third iteration is 3b through 7b; and so on

LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-63. Fire Mission-Beacon Location acronym and abbreviation key**

DTG	date-time group
UTM	universal transverse mercator



**FIRE MISSION-REQUEST TO FIRE [FM.RF]**

REPORT NUMBER: F005 {USMTF # D212}

GENERAL INSTRUCTIONS: Use to request permission to fire across common boundaries from an adjacent service unit. Reference: FM 6-30.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with grid zone designator)

LINE 4 – DESCRIPTION \_\_\_\_\_ (target description)

LINE 5 – FIRING UNIT \_\_\_\_\_ (firing unit)

LINE 6 – WEAPON \_\_\_\_\_ (weapon type)

LINE 7 – RDS IN EFFECT \_\_\_\_\_ (number of rounds in effect)

LINE 8 – PROJECTILE \_\_\_\_\_ (projectile type)

LINE 9 – FUZE \_\_\_\_\_ (fuze type)

LINE 10 – EST DTG INITIAL RDS \_\_\_\_\_ (estimated DTG of initial rounds)

LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-64. Fire Mission-Request to Fire acronym and abbreviation key**

DTG	date-time group
EST	estimated
RDS	rounds
UTM	universal transverse mercator

## FIRE PLANNING-COMPUTE A FIRE PLAN [FP.COMPPF]

REPORT NUMBER: F010 {USMTF # A272}

GENERAL INSTRUCTIONS: Use to specify the h-hour, the number of fire plan phases, the phase's start times relative to h-hour, and the phase lengths. Reference: FM 3-09 and FM 3-60.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – H-HOUR \_\_\_\_\_ (H-hour fire plan operation order)
- LINE 6 – ALFA START \_\_\_\_\_ (phase start time)
- LINE 7 – LENGTH \_\_\_\_\_ (fire plan phase length in minutes)
- LINE 8 – BRAVO START \_\_\_\_\_ (phase start time)
- LINE 9 – LENGTH \_\_\_\_\_ (fire plan phase length in minutes)
- LINE 10 – CHARLIE START \_\_\_\_\_ (phase start time)
- LINE 11 – LENGTH \_\_\_\_\_ (fire plan phase length in minutes)
- LINE 12 – DELTA START \_\_\_\_\_ (phase start time)
- LINE 13 – LENGTH \_\_\_\_\_ (fire plan phase length in minutes)
- LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-65. Fire Planning-Compute a Fire Plan acronym and abbreviation key**

DTG	date-time group
H	the specific hour on D-day at which a particular operation commences
POI	primary option indicator

**FIRE PLANNING-FIRE PLAN EXECUTIVE ORDERS [FP.FPO]**

REPORT NUMBER: F015 {USMTF # E272}

GENERAL INSTRUCTIONS: Use to identify the firing element and to specify the number of rounds or effects required for each target in a fire plan. Reference: FM 3-09 and FM 3-60.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – UNIT DESIGNATORS \_\_\_\_\_ (section, platoon, battery or company, battalion or regiment; and regiment, brigade, or division designators, or ship call sign)
- LINE 6 – TARGET NO. \_\_\_\_\_ (fire support target number)
- LINE 7 – TARGET ID \_\_\_\_\_ (target identification number)
- LINE 8 – TRAJECTORY \_\_\_\_\_ (type of trajectory)
- LINE 9 – VOLLEYS \_\_\_\_\_ (number of initial volleys and number of subsequent volleys)
- LINE 10 – EFFECTS \_\_\_\_\_ (effects [percent damage] required)
- LINE 11 – RELATIVE TIME \_\_\_\_\_ (time in minutes relative to H-hour)
- LINE 12 – PHASE \_\_\_\_\_ (phase of fire)
- LINE 13 – SHELL \_\_\_\_\_ (initial volley projectile and subsequent volley projectile)
- LINE 14 – FUZE \_\_\_\_\_ (initial volley fuze and subsequent volley fuze)
- LINE 15 – TARGET LIST \_\_\_\_\_ (target list or last target indicator)
- \*\*Repeat lines 5 through 15 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 15; second iteration is 5a through 15a; third iteration is 5b through 15b; and so on.
- LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-66. Fire Planning-Fire Plan Executive Orders acronym and abbreviation key**

DTG	date-time group
ID	identification
NO.	number
POI	primary option indicator

## FIRE PLANNING-FIRE PLAN TARGET LIST [FP.FPT]

REPORT NUMBER: F020 {USMTF # E271}

GENERAL INSTRUCTIONS: Use to list targets in the fire plan target list and to give scheduling data of fires in a fire plan. Reference: FM 3-09 and FM 3-60.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – TARGET NO. \_\_\_\_\_ (fire support target number)
- LINE 6 – TARGET ID \_\_\_\_\_ (target identification number)
- LINE 7 – ZONE \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 8 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 9 – TARGET ELEMENTS \_\_\_\_\_ (number of target elements)
- LINE 10 – TYPE \_\_\_\_\_ (target or friendly unit type and subtype)
- LINE 11 – PROTECTION \_\_\_\_\_ (degree of personnel protection)
- LINE 12 – RADIUS \_\_\_\_\_ (target radius in meters)
- LINE 13 – LENGTH \_\_\_\_\_ (target length in meters)
- LINE 14 – WIDTH \_\_\_\_\_ (target width in meters)
- LINE 15 – ATTITUDE \_\_\_\_\_ (target attitude in meters)
- LINE 16 – ACCURACY \_\_\_\_\_ (target report accuracy in meters)
- LINE 17 – RELATIVE TIME \_\_\_\_\_ (time in minutes relative to H-hour)
- LINE 18 – PRIORITY \_\_\_\_\_ (fire plan target priority)
- LINE 19 – PHASE \_\_\_\_\_ (phase of fire)
- LINE 20 – GROUP \_\_\_\_\_ (target group number)
- LINE 21 – SERIES \_\_\_\_\_ (target series name and attack sequence number)
- LINE 22 – POSITION \_\_\_\_\_ (single firing site designator)
- LINE 23 – TARGET LIST \_\_\_\_\_ (target list or list target indicator)
- \*\*Repeat lines 5 through 23 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 23; second iteration is 5a through 23a; third iteration is 5b through 23b; and so on.
- LINE 24 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 25 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**FIRE PLANNING-FIRE PLAN TARGET LIST [FP.FPT]**

REPORT NUMBER: F020 {USMTF # E271}

**Table A-67. Fire Planning-Fire Plan Target List acronym and abbreviation key**

DTG	date-time group
ID	identification
KM	kilometer
MGRS	military grid reference system
NO.	number
POI	primary option indicator
UTM	universal transverse mercator

**FIRE PLANNING-RESERVE FIRE UNIT [FP.RESFU]**

REPORT NUMBER: F025 {USMTF # A271}

GENERAL INSTRUCTIONS: Use to preclude use of fire units during a specific time interval in a specific fire plan. Reference: FM 3-09.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – UNIT DESIGNATORS \_\_\_\_\_ (section, platoon, battery or company, battalion or regiment; and regiment, brigade, or division designators, or ship call sign)
- LINE 6 – START \_\_\_\_\_ (reservation start time in minutes)
- LINE 7 – STOP \_\_\_\_\_ (reservation stop time in minutes)
- \*\*Repeat lines 5 through 7 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 7; second iteration is 5a through 7a; third iteration is 5b through 7b; and so on.
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-68. Fire Planning-Reserve Fire Unit acronym and abbreviation key**

DTG	date-time group
POI	primary option indicator

## FIRE SUPPORT ELEMENT-COMMANDER'S CRITERIA [FSE.CRITER]

REPORT NUMBER: F030 {USMTF # E273}

GENERAL INSTRUCTIONS: Use to disseminate analysis criteria for nuclear target analysis, chemical target analysis, nuclear fire planning, and fallout prediction. Reference: FM 3-09.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – TIME \_\_\_\_\_ (DTG of fire plan)

LINE 6 – TARGET NO. \_\_\_\_\_ (fire support target number)

LINE 7 – UNIT DESIGNATORS \_\_\_\_\_ (section, platoon, battery or company, battalion or regiment; and regiment, brigade, or division designators, or ship call sign)

LINE 8 – CIRCULAR ERROR PROBABLE \_\_\_\_\_ (target analysis circular)

LINE 9 – ZONE \_\_\_\_\_ (zone of fire responsibility)

LINE 10 – EXCEPTION \_\_\_\_\_ (target analysis exception)

LINE 11 – AREA \_\_\_\_\_ (required coverage for area targets)

LINE 12 – CRITERIA \_\_\_\_\_ (personnel radiation casualty)

LINE 13 – PRIMARY \_\_\_\_\_ (primary target category)

LINE 14 – PROBABILITY \_\_\_\_\_ (required probability for point targets)

LINE 15 – DAMAGE \_\_\_\_\_ (material damage level)

LINE 16 – VULNERABILITY \_\_\_\_\_ (troop safety vulnerability category)

LINE 17 – RISK \_\_\_\_\_ (troop safety risk category)

LINE 18 – VEGETATION \_\_\_\_\_ (vegetation flammability category designator and forest type)

LINE 19 – MAXIMUM YIELD \_\_\_\_\_ (maximum yield to be considered)

LINE 20 – MINIMUM DISTANCE \_\_\_\_\_ (minimum distance allowable for scheduling [adjusted])

LINE 21 – PRECIPITATION \_\_\_\_\_ (precipitation indicator)

LINE 22 – WEAPON \_\_\_\_\_ (surface-to-surface weapon type)

LINE 23 – MAXIMUM VOLLEYS \_\_\_\_\_ (maximum number of volleys per fire unit)

LINE 24 – CHEMICAL MINIMUM \_\_\_\_\_ (minimum allowable chemical)

\*\*Continued on next page.

**FIRE SUPPORT ELEMENT-COMMANDER'S CRITERIA [FSE.CRITER] (CONTINUED)**

REPORT NUMBER: F030 {USMTF # E273}

LINE 25 – OPTIMUM \_\_\_\_\_ (optimum chemical effects)

LINE 26 – MAXIMUM CHEM \_\_\_\_\_ (maximum allowable chemical effects and persistent indicator)

LINE 27 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 28 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-69. Fire Support Element-Commander's Criteria acronym and abbreviation key**

CHEM	chemical
DTG	date-time group
NO.	number
POI	primary option indicator



**FIRE SUPPORT ELEMENT-FRIENDLY UNIT LOCATION [FSE.FRD]**

REPORT NUMBER: F035 {USMTF # B260}

GENERAL INSTRUCTIONS: Use to report information concerning friendly unit locations and status (for other than organic artillery and NSF units) to facilitate CBRN vulnerability analysis. Reference: FM 3-09.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – UNIT DESIGNATORS \_\_\_\_\_ (section, platoon, battery or company, battalion or regiment; and regiment, brigade, or division designators)

LINE 5 – AIR UNIT DESIGNATORS \_\_\_\_\_ (friendly unit designator [used only for air units])

LINE 6 – SHIP CALL SIGN \_\_\_\_\_ (fire support ship call sign)

LINE 7 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 8 – ZONE \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 9 – GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 10 – LAT/LONG \_\_\_\_\_ (unit location, LAT/LONG)

LINE 11 – TYPE/SUBTYPE \_\_\_\_\_ (friendly unit type, friendly unit subtype)

LINE 12 – PROTECTION \_\_\_\_\_ (degree of personnel protection)

LINE 13 – RADIUS \_\_\_\_\_ (friendly unit radius in meters)

LINE 14 – LENGTH \_\_\_\_\_ (friendly unit length in meters)

LINE 15 – WIDTH \_\_\_\_\_ (friendly unit width in meters)

LINE 16 – ATTITUDE \_\_\_\_\_ (target attitude in mils)

LINE 17 – SAFETY VULNERABILITY \_\_\_\_\_ (troop safety vulnerability category)

LINE 18 – SAFETY RISK \_\_\_\_\_ (troop safety risk category)

LINE 19 – RADIATION STATUS \_\_\_\_\_ (nuclear radiation exposure status)

LINE 20 – NUC VULNERABILITY \_\_\_\_\_ (nuclear vulnerability category)

LINE 21 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 22 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**FIRE SUPPORT ELEMENT-FRIENDLY UNIT LOCATION [FSE.FRD] (CONTINUED)**

REPORT NUMBER: F035 {USMTF # B260}

**Table A-70. Fire Support Element-Friendly Unit Location acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
DTG	date-time group
KM	kilometer
LAT	latitude
LONG	longitude
Mils	milli-radians
MGRS	military grid reference system
NSF	naval surface fire
NUC	nuclear
POI	primary option indicator
UTM	universal transverse mercator

**FLIGHT CONTROL INFORMATION [FLTCONTINFO]**

REPORT NUMBER: F040 {USMTF # F632}

GENERAL INSTRUCTIONS: Use to provide control and coordination information for aircraft entering another service or component's airspace. Reference: FM 3-52.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – PLAN \_\_\_\_\_ (flight plan designation)

LINE 4 – MISSION \_\_\_\_\_ (mission number)

LINE 5 – STATUS \_\_\_\_\_ (status of flight plan: APPROVED or DISAPPROVED)

LINE 6 – CONTROL \_\_\_\_\_ (type control: INITIAL, FINAL, COORDINATION, or MONITOR)

LINE 7 – CALL SIGN \_\_\_\_\_ (call sign of control agency)

LINE 8 – PRIMARY \_\_\_\_\_ (primary frequency or frequency designator)

LINE 9 – SECONDARY \_\_\_\_\_ (secondary frequency or frequency designator)

LINE 10 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with grid zone designator at which the aircraft should contact the control agency)

\*\*Repeat lines 4 through 10 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 4 through 10; second iteration is 4a through 10a; third iteration is 4b through 10b; and so on.

LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-71. Flight Control Information acronym and abbreviation key**

DTG	date-time group
UTM	universal transverse mercator

## FRAGMENTARY ORDER [FRAGO]

REPORT NUMBER: F045

GENERAL INSTRUCTIONS: Use to send timely changes of existing orders to subordinate and supporting commanders while providing notification to higher and adjacent commands. Reference: ADP 5-0, ADRP 5-0, and ATP 5-0.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – FRAGO ORDER NO. \_\_\_\_\_ (FRAGO number)

LINE 4 – TIME ZONE \_\_\_\_\_ (time zone used in FRAGO)

LINE 5 – REFERENCES \_\_\_\_\_ (changes to OPORD only)

LINE 6 – SITUATION \_\_\_\_\_ (mandatory include changes)

LINE 7 – MISSION \_\_\_\_\_ (mandatory)

LINE 8 – EXECUTION \_\_\_\_\_ (changes to OPORD only)

A. CDR’S INTENT \_\_\_\_\_ (changes to OPORD only)

B. CONCEPT OF OPERATIONS \_\_\_\_\_ (changes to OPORD only)

C. SCHEME OF MOVEMENT AND MANEUVER \_\_\_\_\_ (changes to OPORD only)

D. SCHEME OF INTELLIGENCE \_\_\_\_\_ (changes to OPORD only)

E. SCHEME OF FIRES \_\_\_\_\_ (changes to OPORD only)

F. SCHEME OF PROTECTION \_\_\_\_\_ (changes to OPORD only)

G. STABILITY TASKS \_\_\_\_\_ (changes to OPORD only)

H. ASSESSMENT \_\_\_\_\_ (changes to OPORD only)

I. TASKS TO SUBORDINATE UNITS \_\_\_\_\_ (changes to OPORD only)

J. COORDINATING INSTRUCTIONS \_\_\_\_\_ (changes to OPORD only)

LINE 9 – SUSTAINMENT \_\_\_\_\_ (with changes)

LINE 10 – COMMAND AND SIGNAL \_\_\_\_\_ (with changes)

LINE 11 – ACKNOWLEDGE \_\_\_\_\_ (mandatory)

LINE 12 – CDR NAME, RANK \_\_\_\_\_ (commander’s name and rank)

LINE 13 – OFFICIAL \_\_\_\_\_ (optional)

LINE 14 – ANNEXES \_\_\_\_\_ (optional)

LINE 15 – DISTRIBUTION \_\_\_\_\_ (optional)

LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-72. Fragmentary Order acronym and abbreviation key**

CDR	commander
DTG	date-time group
FRAGO	fragmentary
NO.	number
OPORD	operation order

**FRIENDLY NUCLEAR STRIKE WARNING [STRIKWARN]**

REPORT NUMBER: F050 {USMTF # C505}

GENERAL INSTRUCTIONS: Use to provide friendly forces with the necessary information to take safety precautions against the effects of friendly nuclear blasts. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE – ALFA WHISKEY \_\_\_\_\_ (target number or target nickname)

LINE – DELTA WHISKEY \_\_\_\_\_ (DTG of strike and DTG strike cancelled)

LINE – FOXTROT ONE \_\_\_\_\_ (minimum safe distance 1 in hundreds of meters, followed by coordinates of ground zero or coordinates which describe MSD box ONE for multiple nuclear detonations)

LINE – FOXTROT TWO \_\_\_\_\_ (minimum safe distance 2 in hundreds of meters, followed by coordinates of ground zero or coordinates which describe MSD box TWO for multiple nuclear detonations)

LINE – HOTEL WHISKEY \_\_\_\_\_ (number of surface bursts)

LINE – INDIA WHISKEY \_\_\_\_\_ (number of surface bursts if multiple strikes)

LINE 3 – ACKNOWLEDGE \_\_\_\_\_ (acknowledge requirement)

LINE 4 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 5 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-73. Friendly Nuclear Strike Warning acronym and abbreviation key**

DTG	date-time group
MSD	minimum safe distance

## GENERAL ADMINISTRATIVE MESSAGE [GENADMIN]

REPORT NUMBER: G001 {USMTF # F002}

GENERAL INSTRUCTIONS: Use to pass information not found in any other report and message format. Use for free text messages as required.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
LINE 3 – REFERENCE \_\_\_\_\_ (if applicable, DTG of referenced report or document)  
LINE 4 – SUBJECT \_\_\_\_\_ (subject matter of this report)  
LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-74. General Administrative Message acronym and abbreviation key**

DTG	date-time group
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**HANDOVER MESSAGE [HANDOVER]**

REPORT NUMBER: H001 {USMTF # E706}

GENERAL INSTRUCTIONS: Use to initiate and complete a handover from an ADA control link to another.  
Reference: FM 3-01.7.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – CALL SIGN \_\_\_\_\_ (call sign of aircraft or flight to handover)

LINE 4 – PRESENT POSITION \_\_\_\_\_ (aircraft position in UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 5 – HEADING \_\_\_\_\_ (heading in degrees magnetic)

LINE 6 – ALTITUDE \_\_\_\_\_ (aircraft altitude in nearest 1,000 feet)

LINE 7 – MISSION \_\_\_\_\_ (mission number of aircraft or flight)

LINE 8 – NO. TYPE \_\_\_\_\_ (number and type of aircraft)

LINE 9 – SQUAWKING \_\_\_\_\_ (IFF or SIF mode and code)

LINE 10 – SPEED \_\_\_\_\_ (speed in knots if on an intercept)

LINE 11 – ENGAGED \_\_\_\_\_ (paired or engaged status if on an intercept)

LINE 12 – WEAPON \_\_\_\_\_ (weapon status if on an intercept)

LINE 13 – FUEL \_\_\_\_\_ (fuel remaining in hundreds of pounds)

LINE 14 – TIME TO BINGO \_\_\_\_\_ (time in hours and minutes until BINGO fuel)

LINE 15 – TADIL \_\_\_\_\_ (TADIL address)

LINE 16 – TARGET \_\_\_\_\_ (destination target to include intermediate points in UTM or six-digit grid coordinate with MGRS grid zone designator)

\*\* Lines 7 through 16 are amplifying information provided as desired.

LINE 17 – CONFIRM FREQUENCY \_\_\_\_\_ (frequency designator)

LINE 18 – SEND \_\_\_\_\_ (call sign of aircraft or flight handed over)

LINE 19 – FREQUENCY \_\_\_\_\_ (frequency designator for pilot to contact receiving control agency)

LINE 20 – ASSIGNED SQUAWK \_\_\_\_\_ (IFF or SIF mode and code to be assigned after transfer)

LINE 21 – TIME \_\_\_\_\_ (DTG that handover is effective)

\*\*Continued on next page.

**HANDOVER MESSAGE [HANDOVER] (CONTINUED)**

REPORT NUMBER: H001 {USMTF # E706}

LINE 22 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

\*\*After the controlling agency contacts the pilot, he or she makes successful contact with the receiving agency. The receiving agency confirms transfer of control.

LINE 23 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 24 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-75. Handover Message acronym and abbreviation key**

ADA	air defense artillery
BINGO	a low fuel state normally used by aviation assets
DTG	date-time group
IFF	identification, friend or foe
MGRS	military grid reference system
NO.	number
SIF	selective identification feature
TADIL	tactical air defense information link
UTM	universal transverse mercator



# HIGHWAY SITUATION REPORT [HWYSITREP]

REPORT NUMBER: H005 {USMTF # C200}

GENERAL INSTRUCTIONS: Use to provide data about supply routes to include capabilities, choke points, and units affected. Reference: FM 55-1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ROUTE \_\_\_\_\_ (supply route name and number)
- LINE 4 – EFFECTIVE \_\_\_\_\_ (DTG zone the data is effective)
- LINE 5 – FROM \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 6 – TO \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 7 – DISTANCE \_\_\_\_\_ (distance in kilometers between the from and to locations)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-76. Highway Situation Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## HUMAN REMAINS SEARCH AND RECOVERY STATUS REPORT [REMAINSARSTAT]

REPORT NUMBER: H010 {USMTF # B965}

GENERAL INSTRUCTIONS: Use to report the status of searching for and recovering human remains within an assigned area of responsibility. Reference: FM 4-20.64 and ATTP 4-46.1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – EFFECTIVE DTG \_\_\_\_\_ (DTG the information is effective)
- LINE 4 – STATUS \_\_\_\_\_ (enter: BEGAN, COMPLETE, INCOMPLETE, DELAYED, HALTED, or PERFORMING to indicate search and recovery status)
- LINE 5 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- \*\*Send additional iterations of line 5 as required. Number additional coordinate lines as 5a, 5b, and so on.
- LINE 6 – RESULTS \_\_\_\_\_ (accomplishments achieved from search)
- LINE 7 – REMAINS \_\_\_\_\_ (enter the identification of the remains recovered)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-77. Human Remains Search and Recovery Status Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

# INTELLIGENCE REPORT [INTREP]

REPORT NUMBER: I001 {USMTF # C110}

GENERAL INSTRUCTIONS: Use to provide the exchange of information obtained through tactical collection efforts. References: ADRP 2-0, ATP 2-01, FM 2-0, and FM 2-22.401.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SIZE \_\_\_\_\_ (enemy strength, size, or number)
- LINE 4 – ACTIVITY \_\_\_\_\_ (enemy activity description, including direction and speed if moving)
- LINE 5 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 6 – UNIT \_\_\_\_\_ (enemy nationality, unit designator, name, or type)
- LINE 7 – TIME \_\_\_\_\_ (DTG of activity)
- LINE 8 – EQUIPMENT \_\_\_\_\_ (major enemy equipment)
- LINE 9 – SOURCES \_\_\_\_\_ (reliability rating of source and credibility rating of information)
- LINE 10 – EVALUATION \_\_\_\_\_ (evaluation of source, information, and BDA)
- LINE 11 – CONCLUSION \_\_\_\_\_ (reporter’s analysis of what reported information means)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-78. Intelligence Report acronym and abbreviation key**

BDA	battle damage assessment
DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## INTELLIGENCE SUMMARY [INTSUM]

REPORT NUMBER: I005 {USMTF # G131}

GENERAL INSTRUCTIONS: Use to summarize significant enemy activities, to report analysis of the current situation and to assess probable enemy courses of action in an area of operation. References: ADRP 2-0, FM 2-0 and FM 2-22.401.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – SITUATION \_\_\_\_\_ (general enemy situation since last report [deep, close, rear, adjacent units])

LINE 4 – EFLT \_\_\_\_\_ (current enemy front line trace)

LINE 5 – ENEMY UNIT SIZE \_\_\_\_\_ (enemy ground maneuver units location, activity; and status by echelon or size, location estimated strength [grid], activity)

LINE 6 – ENEMY ARTILLERY \_\_\_\_\_ (enemy artillery activity and estimated strength)

LINE 7 – ENEMY CBRN \_\_\_\_\_ (enemy CBRN activity type, location)

LINE 8 – ENEMY AIR \_\_\_\_\_ (enemy air and air activity)

LINE 9 – ENEMY ENGINEER \_\_\_\_\_ (enemy engineer activity)

LINE 10 – REAR AREA THREAT \_\_\_\_\_ (enemy rear area threat)

LINE 11 – ENEMY’S EST COA \_\_\_\_\_ (enemy’s most probable course of action)

LINE 12 – PIR \_\_\_\_\_ (current PIR in order of priority and the phase of operation)

LINE 13 – ENEMY CS \_\_\_\_\_ (location and activity of enemy combat support units)

LINE 14 – ENEMY CSS \_\_\_\_\_ (location and activity of enemy combat service support units)

LINE 15 – VULNERABILITIES \_\_\_\_\_ (analysis of enemy’s current or emerging vulnerabilities)

LINE 16 – WEATHER AND TERRAIN \_\_\_\_\_ (analysis of effects of weather and terrain)

LINE 17 – ENEMY BDA \_\_\_\_\_ (summarize enemy BDA during period)

LINE 18 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 19 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**INTELLIGENCE SUMMARY [INTSUM] (CONTINUED)**

REPORT NUMBER: I005 {USMTF # G131}

**Table A-79. Intelligence Summary acronym and abbreviation key**

BDA	battle damage assessment
CBRN	chemical, biological, radiological, and nuclear
COA	course of action
CS	combat support
CSS	combat service support
DTG	date-time group
EFLT	enemy front line trace
EST	estimated
PIR	priority intelligence requirement

## LOGISTICS RESUPPLY REQUEST [LOGRESREP]

REPORT NUMBER: L001

GENERAL INSTRUCTIONS: Use to convey to S4/G4 and logistical commander request of supplies and equipment prior to the next scheduled resupply. Use to request support in a tactical emergency or for urgent tactical requirements. Reference: ADP 4-0 and ADRP 4-0.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – CLASS I \_\_\_\_\_ (number of meals or water required before next scheduled resupply)
- LINE 4 – CLASS III \_\_\_\_\_ (type and amount of POL required before next resupply)
- LINE 5 – CLASS IV \_\_\_\_\_ (type and amount of construction material required before next resupply)
- LINE 6 – CLASS V \_\_\_\_\_ (type and amount of ammunition required before next resupply)
- LINE 7 – MAINTENANCE \_\_\_\_\_ (number and quantity by line; number of parts and/or equipment required before next resupply)
- LINE 8 – MEDICAL \_\_\_\_\_ (number and type of medical equipment or medical support required before next resupply)
- LINE 9 – OTHER \_\_\_\_\_ (number and type of supplies not listed above and required before the next resupply)
- LINE 10 – RESUPPLY LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with grid zone designator for location of resupply requested)
- LINE 11 – SUPPLY STAT \_\_\_\_\_ (status of unit: RED, AMBER, GREEN)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-80. Logistics Resupply Request acronym and abbreviation key**

DTG	date-time group
POL	petroleum, oils, and lubricants
STAT	status
UTM	universal transverse mercator

**LOGISTICS SITUATION REPORT [LOGSITREP]**

REPORT NUMBER: L005 {USMTF # C802}

GENERAL INSTRUCTIONS: Use to report logistics problems, required logistic assistance, reallocation, and recommended or intended courses of action. Reference: ADP 4-0 and ADRP 4-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – MAP \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – EVALUATION \_\_\_\_\_ (major units, combat operation type, and days logistically supportable)

UNIT \_\_\_\_\_ OPERATION \_\_\_\_\_ DAYS \_\_\_\_\_

LINE 5 – COMMENT \_\_\_\_\_ (pertinent unit comments)

LINE 6 – FORCE WEAPON SYSTEMS \_\_\_\_\_ (line item numbers and quantities on hand, authorized, and operational)

LINE \_\_\_\_\_ OH \_\_\_\_\_ AUTH \_\_\_\_\_ OPER \_\_\_\_\_ REQ \_\_\_\_\_

LINE 7 – AMMUNITION \_\_\_\_\_ (type of ammunition, quantity on hand, authorized, and operational)

TYPE \_\_\_\_\_ OH \_\_\_\_\_ DUE \_\_\_\_\_ RDD \_\_\_\_\_ REQ \_\_\_\_\_

LINE 8 – CRYOGENICS \_\_\_\_\_ (comments or status of cryogenics)

LINE 9 – PETROLEUM \_\_\_\_\_ (product type, quantity, and unit of measure on hand; days of supply)

PRODUCT \_\_\_\_\_ OH \_\_\_\_\_ DAYS \_\_\_\_\_ REQ \_\_\_\_\_

LINE 10 – EQUIPMENT \_\_\_\_\_ (national stock numbers and quantities on hand, authorized, and operational)

NSN \_\_\_\_\_ OH \_\_\_\_\_ AUTH \_\_\_\_\_ OPER \_\_\_\_\_ REQ \_\_\_\_\_

LINE 11 – CRITICAL EQUIPMENT \_\_\_\_\_ (type, quantity non-operational, MDLV as of DTG)

TYPE \_\_\_\_\_ NONOP \_\_\_\_\_ MDLV \_\_\_\_\_ AS OF \_\_\_\_\_ REQ \_\_\_\_\_

LINE 12 – REPAIR MATERIEL \_\_\_\_\_ (type, national stock number, and quantity of required repair materiel)

TYPE \_\_\_\_\_ NSN \_\_\_\_\_ QTY \_\_\_\_\_ REQ \_\_\_\_\_

LINE 13 – RATIONS \_\_\_\_\_ (ration type, number of meals on hand, and days of supply)

TYPE \_\_\_\_\_ OH \_\_\_\_\_ DAYS \_\_\_\_\_ REQ \_\_\_\_\_

LINE 14 – WATER \_\_\_\_\_ (water type [potable or nonpotable], gallons available, and days of supply)

\*\*Continued on next page

**LOGISTICS SITUATION REPORT [LOGSITREP] (CONTINUED)**

REPORT NUMBER: L005 {USMTF # C802}

TYPE \_\_\_\_\_ GALLONS \_\_\_\_\_ DAYS \_\_\_\_\_ REQ \_\_\_\_\_

LINE 15 – CDR’S SUMMARY \_\_\_\_\_ (narrative comments addressing degraded capabilities, shortages, or problems impacting warfighting capability and recommended courses of action)

\*\*Repeat lines 3 through 15 to report multiple missions/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 15; second iteration is 3a through 15a; third iteration is 3b through 15b; and so on.

LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-81. Logistics Situation Report acronym and abbreviation key**

AUTH	authorization
CDR	commander
DTG	date-time group
OH	on hand
MDLV	material damage level
MGRS	military grid reference system
NONOP	non-operational
NSN	national stock number
OPER	operational
QTY	quantity
RDD	required delivery date
REQ	required
UTM	universal transverse mercator



**MAIL DISTRIBUTION SCHEME CHANGE [MAILDISTCH]**

REPORT NUMBER: M001 {USMTF # F882}

GENERAL INSTRUCTIONS: Use to establish and change mail routing for assigned or co-located units.  
Reference: FM 1-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – GAINING NUMBER \_\_\_\_\_ (number of the facility gaining responsibility)

LINE 4 – GAINING LOCATION \_\_\_\_\_ (place name for the facility gaining responsibility)

LINE 5 – EFFECTIVE DATE \_\_\_\_\_ (DTG the change in mail distribution will be effective)

LINE 6 – LOSING NUMBER \_\_\_\_\_ (number of the facility losing responsibility)

LINE 7 – LOSING LOCATION \_\_\_\_\_ (place name for the facility losing responsibility)

LINE 8 – EFFECTIVE DATE \_\_\_\_\_ (DTG the change in losing facility will be effective)

LINE 9 – FOOTNOTE CODES \_\_\_\_\_ (letters or letter-numbers of the applicable postal footnotes)

LINE 10 – GAINING FACILITY \_\_\_\_\_ (location name of the affected military post office)

LINE 11 – MAIL CLASS \_\_\_\_\_ (mail classification codes permitted at the location named in line 10 [if not ALL, also provide required disposition of mail classifications not permitted])

LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-82. Mail Distribution Scheme Change acronym and abbreviation key**

DTG	date-time group
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## MAINTENANCE SUPPORT REQUEST [MAINTSPTREQ]

REPORT NUMBER: M005 {USMTF # D840}

GENERAL INSTRUCTIONS: Use to request maintenance support. Reference: ATTP 4-33.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REQUESTING AGENCY \_\_\_\_\_ (identifier or designator of the requesting agency)
- LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 5 – DATE \_\_\_\_\_ (date maintenance support is required)
- LINE 6 – NOMENCLATURE \_\_\_\_\_ (category, name, and model of equipment requiring maintenance)
- LINE 7 – NO. PIECES \_\_\_\_\_ (number of pieces of equipment requiring maintenance support)
- LINE 8 – TYPE \_\_\_\_\_ (type of maintenance support required)
- LINE 9 – EQUIPMENT LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of equipment needing support)
- LINE 10 – CONDITION \_\_\_\_\_ (brief description of equipment condition)
- LINE 11 – SPECIAL INSTRUCTIONS \_\_\_\_\_ (special instruction relevant to perform support [special tools, components needed])
- LINE 12 – COORDINATION \_\_\_\_\_ (coordination instructions required between supported and supporting units)
- \*\*Repeat lines 3 through 12 for each type of equipment requiring maintenance support. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 12; second iteration is 3a through 12a; third iteration is 3b through 12b; and so on.
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-83. Maintenance Support Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
NO.	number
UTM	universal transverse mercator

**MAINTENANCE SUPPORT RESPONSE [MAINTSPTRES]**

REPORT NUMBER: M010 {USMTF # D841}

GENERAL INSTRUCTIONS: Use to reply to a request for maintenance support. Reference: ATTP 4-33.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REFERENCE \_\_\_\_\_ (DTG and other identifying information of communications that requested maintenance support)
- LINE 4 – DISPOSITION \_\_\_\_\_ (status of request: APPROVED, DISAPPROVED, or MODIFIED)

\*\*Lines 5 through 11 are applicable only if line 4 is approved or modified.

- LINE 5 – SUPPORTING UNIT \_\_\_\_\_ (identifier or designator of supporting unit)
- LINE 6 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 7 – PRIORITY \_\_\_\_\_ (priority of maintenance support mission)
- LINE 8 – START \_\_\_\_\_ (DTG the requested support will start)
- LINE 9 – COMPLETE \_\_\_\_\_ (estimated DTG support mission will be completed)
- LINE 10 – INSTRUCTIONS \_\_\_\_\_ (special instructions relevant to support required by the supporting unit)
- LINE 11 – COORDINATION \_\_\_\_\_ (coordination instructions required between supported and supporting units)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-84. Maintenance Support Response acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

# MAJOR AMMUNITION MALFUNCTION-INITIAL REPORT [AMMOMALFUNCREP]

REPORT NUMBER: M015 {USMTF # C201}

GENERAL INSTRUCTIONS: Use to provide initial notification (report) of a major ammunition malfunction. Reference: FM 4-30.1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ORIGINATING UNIT \_\_\_\_\_ (identifier for the unit making the report)
- LINE 4 – DATE AND TIME \_\_\_\_\_ (DTG the incident occurred)
- LINE 5 – LOCATION STATUS \_\_\_\_\_ (status of the location where the incident occurred)
- LINE 6 – INSTALLATION TYPE \_\_\_\_\_ (type of installation or location where incident occurred)
- LINE 7 – LOCATION DESIGNATOR \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of incident)
- LINE 8 – COUNTRY \_\_\_\_\_ (country or geographical-political pact of the organization involved in the incident)
- LINE 9 – MALFUNCTION \_\_\_\_\_ (details and cause of malfunction)
- LINE 10 – DAMAGES AND CASUALTIES \_\_\_\_\_ (casualty and damage information)
- LINE 11 – STOCK NUMBER OR CODE \_\_\_\_\_ (national stock number, NATO stock number, or national short code)
- LINE 12 – BATCH \_\_\_\_\_ (batch number of the ammunition)
- LINE 13 – LOT \_\_\_\_\_ (lot number of the ammunition)
- LINE 14 – WEAPON \_\_\_\_\_ (identifier of the generic type of weapon used)
- LINE 15 – MODEL \_\_\_\_\_ (exact weapon model)
- LINE 16 – NUMBER \_\_\_\_\_ (number of weapons involved)
- \*\*Repeat lines 14 through 16 for each weapon system. Assign sequential lines to succeeding iterations. For example, first iteration is 14 through 16; second iteration is 14a through 16a; third iteration is 14b through 16b; and so on.
- LINE 17 – WEATHER \_\_\_\_\_ (weather conditions at time of malfunction)
- LINE 18 – POC \_\_\_\_\_ (unit POC name and telephone number)
- LINE 19 – ACTION TAKEN \_\_\_\_\_ (action taken)
- LINE 20 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

\*\*Continued on next page.

**MAJOR AMMUNITION MALFUNCTION-INITIAL REPORT [AMMOMALFUNCREP]  
(CONTINUED)**

REPORT NUMBER: M015 {USMTF # C201}

LINE 21 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-85. Major Ammunition Malfunction-Initial Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
NATO	North Atlantic Treaty Organization
POC	point of contact
UTM	universal transverse mercator

## MEACONING, INTRUSION, JAMMING, AND INTERFACE (MIJI) FEEDER REPORT [MIJIFEEDER]

REPORT NUMBER: M020 {USMTF # C120}

GENERAL INSTRUCTIONS: Use to share MIJI incidents in a timely manner and to provide for joint exchange of tactical MIJI information including electro-optic interference.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – INTERFERENCE \_\_\_\_\_ (strength and characteristics)  
 LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of incident)  
 LINE 5 – ON TIME \_\_\_\_\_ (start DTG)  
 LINE 6 – OFF TIME \_\_\_\_\_ (end DTG)  
 LINE 7 – EFFECTS \_\_\_\_\_ (operations or equipment affected)  
 LINE 8 – FREQUENCY \_\_\_\_\_ (frequency or frequency range affected)  
 LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-86. MIJI Feeder Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
MIJI	meaconing, intrusion, jamming, and interface
UTM	universal transverse mercator

**MEDIA CONTACT REPORT [MEDIACOTREP]**

REPORT NUMBER: M025

GENERAL INSTRUCTIONS: Use to inform commander and staff of non-credentialed, unescorted, or unregistered media. Reference: FM 46-1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – NONACCREDITED MEDIA \_\_\_\_\_ (number of any unescorted, non-credentialed, or unregistered media representatives in AO)

LINE 4 – UNESCORTED MEDIA REPRESENTATIVE \_\_\_\_\_ (media information)

A. NUMBER \_\_\_\_\_ (number unescorted)

B. MEDIA AFFILIATION \_\_\_\_\_ (country or agency)

C. LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone location)

D. REASON FOR DETAINING \_\_\_\_\_ (unescorted, non-credentialed, or unregistered)

E. SOURCE \_\_\_\_\_ (large circulation newspaper, periodical, or national television: YES or NO)

F. DURATION \_\_\_\_\_ (duration in location in days)

\*\*Repeat lines 4a through 4f to report additional unescorted representatives. Assign sequential lines to succeeding iterations. For example, first iteration is 4a through 4f; second iteration is 4a1 through 4f1; third iteration 4a2 through 4f2; and so on.

LINE 5 – PAO ASSESSMENT \_\_\_\_\_ (public affairs officer assessment)

LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-87. Media Contact Report acronym and abbreviation key**

AO	area of operations
DTG	date-time group
MGRS	military grid reference system
PAO	public affairs officer
UTM	universal transverse mercator

## MEDICAL EVACUATION REQUEST [MEDEVAC]

REPORT NUMBER: M030 {USMTF # D901}

GENERAL INSTRUCTIONS: Use to request evacuation of sick and wounded personnel by other than USAF fixed-wing assets. Reference: FM 8-10-6 and FM 4-02.21.

LINE 1 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of pickup site location)

LINE 2 – RADIO FREQUENCY AND CALL SIGN \_\_\_\_\_ (radio frequency at pickup site; call sign, and suffix)

LINE 3 – NUMBER OF PATIENTS \_\_\_\_\_ (number of patients by precedence:  
A. urgent  
B. urgent-surg  
C. priority  
D. routine  
E. convenience)

LINE 4 – SPECIAL EQUIPMENT \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of pickup site location:  
A. none  
B. hoist  
C. extraction equipment)

LINE 5 – NUMBER OF PATIENTS \_\_\_\_\_ (total number of patients by type:  
L+ # of patients – litter  
A+ # of patients – ambulatory)

LINE 6A – SECURITY OF PICK-UP SITE \_\_\_\_\_ (wartime:  
N. no. enemy troops in area  
P. possibly enemy troops in area [approach with caution]  
X. enemy troops in area [armed escort required]  
E. enemy troops in area [approach with caution])

LINE 6B – NO. TYPE OF WOUND, INJURY, OR ILLNESS \_\_\_\_\_ (peacetime: specific information regarding patient wounds by type)

\*\*Continued on next page.



**MEDICAL EVACUATION REQUEST [MEDEVAC] (CONTINUED)**

REPORT NUMBER: M030 {USMTF # D901}

LINE 7 – METHOD OF MARKING AT PZ \_\_\_\_\_ (marking method:

- A. panels
- B. pyrotechnic signal
- C. smoke signal
- D. none
- E. other)

LINE 8 – PATIENT NATIONALITY \_\_\_\_\_ (patient nationality:

- A. U.S. or coalition military
- B. U.S. or coalition civilian
- C. non-U.S. or coalition military
- D. non-U.S. or coalition civilian)

LINE 9A – CBRN CONTAMINATION \_\_\_\_\_ (wartime:

- C. chemical
- B. biological
- R. radiological
- N. nuclear
- U. unknown
- A. all clear)

LINE 9B – TERRAIN DESCRIPTION \_\_\_\_\_ (peacetime: description of terrain features at the proposed pick-up site)

LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-88. Medical Evacuation Request acronym and abbreviation key**

CBRN	chemical, biological, radiological, and nuclear
MGRS	military grid reference system
NO.	number
PZ	pickup zone
USAF	United States Air Force
UTM	universal transverse mercator

## MEDICAL LOCATION REPORT [MEDLOC]

REPORT NUMBER: M035

GENERAL INSTRUCTIONS: Use to report location and relocation of medical treatment facilities or medical units and assist with the determination of patient handling capabilities, allocation or reallocation of resources, and diversion of evacuation resources during operations. Reference: FM 4-02.1 and FM 4-02.21.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – DEPARTURE \_\_\_\_\_ (estimated DTG departure old location)
- LINE 4 – ARRIVAL \_\_\_\_\_ (estimated DTG arrival new location)
- LINE 5 – OPERATIONAL TIME \_\_\_\_\_ (estimated DTG operational new location)
- LINE 6 – AVAILABLE \_\_\_\_\_ (number of cots or hospital beds available)
- LINE 7 – NEW LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 8 – PATIENTS \_\_\_\_\_ (number of patients requiring evacuation)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-89. Medical Location Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

**MEDICAL SITUATION REPORT [MEDSITREP]**

REPORT NUMBER: M040

GENERAL INSTRUCTIONS: Use to convey a quick, consolidated medical status report as a snapshot instead of a full report. Reference: FM 4-02.6.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – STATUS \_\_\_\_\_ (number of operational cots, unoccupied cots, or number of cots uploaded)

LINE 5 – PATIENTS \_\_\_\_\_ (number of patients)

LINE 6 – PROJECTED LOCATIONS \_\_\_\_\_ (anticipated operations in the next 24 hours; anticipated opening and closing times at new locations)

LINE 7 – COMBAT HEALTH LOGISTICS \_\_\_\_\_ (number of days of CL VIII & blood OH)

LINE 8 – EVACUATION ASSETS \_\_\_\_\_ (availability and operational capacity of evacuation assets)

LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-90. Medical Situation Report acronym and abbreviation key**

CL	class
OH	on hand
DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## MEDICAL SPOT REPORT [MEDSPOTREP]

REPORT NUMBER: M045

GENERAL INSTRUCTIONS: Use to report major medical incidents. Reference: FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – INCIDENT \_\_\_\_\_ (DTG of incident)

LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of emergency)

LINE 5 – EMERGENCY \_\_\_\_\_ (specified medical emergency)

LINE 6 – UNIT AFFECTED \_\_\_\_\_ (affected friendly unit)

LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-91. Medical Spot Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

**MEDICAL STATUS REPORT [MEDSTAT]**

REPORT NUMBER: M050 {USMTF # B907}

GENERAL INSTRUCTIONS: Use to provide status on hospitalization, incidence or occurrence of disease, and unresolved problems or items of significant interest having impact upon the overall medical capability or health of the command. Reference: FM 4-02.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TYPE \_\_\_\_\_ (type of medical status report: ASHORE REPORT or AFLOAT REPORT)

LINE 4 – COMMAND \_\_\_\_\_ (name of designator of reporting command or facility if ashore; ship name, type, and hull number)

LINE 5 – POC \_\_\_\_\_ (name of medical point of contact)

LINE 6 – AVAILABLE \_\_\_\_\_ (number of cots or hospital beds available)

LINE 7 – OCCUPIED \_\_\_\_\_ (number of cots or hospital beds occupied)

LINE 8 – OVERFLOW \_\_\_\_\_ (number of cots or holding beds occupied)

LINE 9 – FULL \_\_\_\_\_ (number of cots or holding beds occupied)

LINE 10 – WAITING \_\_\_\_\_ (number of patients awaiting evacuation out from command's area of responsibility since last report)

LINE 11 – MEDLOG \_\_\_\_\_ (number of days of class VIII OH)

LINE 12 – PROBLEMS \_\_\_\_\_ (unresolved problems and anticipated problems or issues affecting reporting command)

LINE 13 – ASSESSMENT \_\_\_\_\_ (commanding officer's assessment of operational capabilities and ability to continue medical support)

\*\*Report lines 3 through 13 as a group when reporting the medical status of more than one command, facility, or ship.

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-92. Medical Status Report acronym and abbreviation key**

DTG	date-time group
OH	on hand
POC	point of contact

**MESSAGE CORRECTION OR CANCELLATION [MSGCORRCAXN]**

REPORT NUMBER: M055 {USMTF # C002}

GENERAL INSTRUCTIONS: Use to cancel a message or add, delete, or replace information in the referenced message by a report originator. Reference: FM 6-02.72.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REPORT \_\_\_\_\_ (report type referenced)
- LINE 4 – ORIGINATOR \_\_\_\_\_ (originator of referenced report or order)
- LINE 5 – SERIAL \_\_\_\_\_ (serial number of referenced report or order)
- LINE 6 – ACTION \_\_\_\_\_ (action directed: CANCEL, ADD, DELETE, or REPLACE)
- LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-93. Message Correction or Cancellation acronym and abbreviation key**

DTG	date-time group
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## METEOROLOGICAL-COMPUTER MESSAGE [MET.CM]

REPORT NUMBER: M060 {USMTF # F254}

GENERAL INSTRUCTIONS: Use to disseminate computer meteorological data for use in fire support technical fire control computations. Reference: FM 3-09.12.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ALFA \_\_\_\_\_ (weather data)

GLOBAL OCTANT \_\_\_\_\_

MET STA POSITION OR NAME \_\_\_\_\_

MET VALIDITY \_\_\_\_\_

MET STA HEIGHT AND PRESSURE \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR AND SPEED \_\_\_\_\_ AIR VIRTUAL \_\_\_\_\_ TEMP AND PRESSURE

SUB-LINE 00 – \_\_\_\_\_

SUB-LINE 01 – \_\_\_\_\_

SUB-LINE 02 – \_\_\_\_\_

SUB-LINE 03 – \_\_\_\_\_

SUB-LINE 04 – \_\_\_\_\_

SUB-LINE 05 – \_\_\_\_\_

SUB-LINE 06 – \_\_\_\_\_

SUB-LINE 07 – \_\_\_\_\_

SUB-LINE 08 – \_\_\_\_\_

SUB-LINE 09 – \_\_\_\_\_

SUB-LINE 10 – \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR AND SPEED \_\_\_\_\_ AIR VIRTUAL \_\_\_\_\_ TEMP AND PRESSURE

SUB-LINE 11 – \_\_\_\_\_

SUB-LINE 12 – \_\_\_\_\_

SUB-LINE 13 – \_\_\_\_\_

SUB-LINE 14 – \_\_\_\_\_

SUB-LINE 15 – \_\_\_\_\_

LINE 4 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 5 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**METEOROLOGICAL-COMPUTER MESSAGE [MET.CM] (CONTINUED)**

REPORT NUMBER: M060 {USMTF # F254}

**Table A-94. Meteorological-Computer Message acronym and abbreviation key**

DIR	direction
DTG	date-time group
MET	meteorological
STA	station
TEMP	temperature



## METEOROLOGICAL-FALLOUT MESSAGE [MET.CF]

REPORT NUMBER: M065 {USMTF # F251}

GENERAL INSTRUCTIONS: Use to disseminate fallout meteorological data used in computing fallout predication and in chemical planning. Reference: FM 3-09.12.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ALFA \_\_\_\_\_ (weather data)

GLOBAL OCTANT \_\_\_\_\_

MET STA POSITION OR NAME \_\_\_\_\_

MET VALIDITY \_\_\_\_\_

MET STA HEIGHT AND PRESSURE \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR TENS OF MILS \_\_\_\_\_ WIND SPEED IN KNOTS

SUB-LINE 00 – \_\_\_\_\_

SUB-LINE 01 – \_\_\_\_\_

SUB-LINE 02 – \_\_\_\_\_

SUB-LINE 03 – \_\_\_\_\_

SUB-LINE 04 – \_\_\_\_\_

SUB-LINE 05 – \_\_\_\_\_

SUB-LINE 06 – \_\_\_\_\_

SUB-LINE 07 – \_\_\_\_\_

SUB-LINE 08 – \_\_\_\_\_

SUB-LINE 09 – \_\_\_\_\_

SUB-LINE 10 – \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR TENS OF MILS \_\_\_\_\_ WIND SPEED IN KNOTS

SUB-LINE 11 – \_\_\_\_\_

SUB-LINE 12 – \_\_\_\_\_

SUB-LINE 13 – \_\_\_\_\_

SUB-LINE 14 – \_\_\_\_\_

SUB-LINE 15 – \_\_\_\_\_

LINE 4 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 5 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-95. Meteorological-Fallout Message acronym and abbreviation key**

DIR	direction
DTG	date-time group
MET	meteorological
STA	station

# METEOROLOGICAL-TARGET ACQUISITION MESSAGE [MET.TA]

REPORT NUMBER: M70 {USMTF # F255}

GENERAL INSTRUCTIONS: Use to disseminate meteorological data for use by target acquisition systems.  
Reference: FM 3-09.12.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ALFA \_\_\_\_\_ (weather data)

GLOBAL OCTANT \_\_\_\_\_

MET STA POSITION OR NAME \_\_\_\_\_

MET VALIDITY \_\_\_\_\_

MET STA HEIGHT and PRESSURE \_\_\_\_\_

LINE 4 – BRAVO \_\_\_\_\_ (weather data)

CLOUD BASE HEIGHT \_\_\_\_\_

MEAN REFRACTIVE INDEX \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR TENS OF MILS \_\_\_\_\_ WIND SPEED IN KNOTS

- SUB-LINE 00 – \_\_\_\_\_
- SUB-LINE 01 – \_\_\_\_\_
- SUB-LINE 02 – \_\_\_\_\_
- SUB-LINE 03 – \_\_\_\_\_
- SUB-LINE 04 – \_\_\_\_\_
- SUB-LINE 05 – \_\_\_\_\_
- SUB-LINE 06 – \_\_\_\_\_
- SUB-LINE 07 – \_\_\_\_\_

ALTITUDE ZONE \_\_\_\_\_ WIND DIR TENS OF MILS \_\_\_\_\_ WIND SPEED IN KNOTS

- SUB-LINE 08 – \_\_\_\_\_
- SUB-LINE 09 – \_\_\_\_\_
- SUB-LINE 10 – \_\_\_\_\_
- SUB-LINE 11 – \_\_\_\_\_
- SUB-LINE 12 – \_\_\_\_\_
- SUB-LINE 13 – \_\_\_\_\_
- SUB-LINE 14 – \_\_\_\_\_
- SUB-LINE 15 – \_\_\_\_\_

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**METEOROLOGICAL-TARGET ACQUISITION MESSAGE [MET.TA] (CONTINUED)**

REPORT NUMBER: M70 {USMTF # F255}

**Table A-96. Meteorological-Target Acquisition Message acronym and abbreviation key**

DIR	direction
DTG	date-time group
MET	meteorological
Mils	milli-radians
STA	station

# MILITARY INFORMATION SUPPORT OPERATIONS REPORT [MISOPREP]

REPORT NUMBER: M075 {USMTF # C500}

GENERAL INSTRUCTIONS: Use to provide information on the disposition of MISO forces conducting inform and influence activities and the psychological effects of friendly, neutral, adversary, and enemy messages and actions and other factors affecting populations and military operations in the operational environment. Reference: FM 3-05.301.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ENVIRONMENT \_\_\_\_\_ (general aspects of the information environment to include friendly influence efforts effectiveness, hostile information assets, and hostile messages and actions encountered)
- LINE 4 – ACTIVITIES \_\_\_\_\_ (disposition of MISO forces and operations)
- LINE 5 – PROJECTED ACTIVITIES \_\_\_\_\_ (projected disposition of forces in the next 24 hours and projected operations)
- LINE 6 – LOGISTICS \_\_\_\_\_ (logistics situation and requirements)
- LINE 7 – EVALUATION \_\_\_\_\_ (commander’s evaluation)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-97. Military Information Support Operations Report acronym and abbreviation key**

DTG	date-time group
MISO	military information support operations

**MILITARY POSTAL FACILITY REQUEST [POSTREQ]**

REPORT NUMBER: M080 {USMTF # D881}

GENERAL INSTRUCTIONS: Use to request authorization to establish or disestablish a military postal facility.  
Reference: FM 1-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TYPE FACILITY \_\_\_\_\_ (identify type of postal facility reported)

LINE 4 – DATE \_\_\_\_\_ (state whether proposed opening or proposed closing and the DTG)

LINE 5 – PERSONNEL \_\_\_\_\_ (number of personnel affected)

LINE 6 – UNITS \_\_\_\_\_ (major units affected)

LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of current or proposed postal facility)

LINE 8 – JUSTIFICATION \_\_\_\_\_ (information to rationalize the need to open or close a military postal facility)

LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-98. Military Postal Facility Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## MODIFICATION-ATTACK CRITERIA [MOD.ATTACK]

REPORT NUMBER: M085 {USMTF # E277}

GENERAL INSTRUCTIONS: Use to override desired effects or standard volley factors in the Joint Munitions Effectiveness Manual (JMEM) for specified target types and subtypes. Reference: FM 3-09.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 4 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 5 – TARGET \_\_\_\_\_ (target type and subtype)
- LINE 6 – PROTECTION \_\_\_\_\_ (degree of personnel protection)
- LINE 7 – EFFECTS \_\_\_\_\_ (effects [percent damage] required)
- LINE 8 – VOLLEYS \_\_\_\_\_ (fire for effect number of volleys)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-99. Modification-Attack Criteria acronym and abbreviation key**

DTG	date-time group
JMEM	Joint Munitions Effectiveness Manual
POI	primary option indicator

**MODIFICATION-ATTACK EXCLUDE CRITERIA [MOD.XCLUDE]**

REPORT NUMBER: M090 {USMTF # E276}

GENERAL INSTRUCTIONS: Use to disseminate exclusions from tactical fire control consideration for fire missions or specified fire-plan processing. Exclusions include specific weapons of fire units or combinations of shell and fuze by weapon type or unit. Reference: FM 3-09.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 4 – TIME \_\_\_\_\_ (DTG of fire plan)

LINE 5 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 6 – EXCLUDE \_\_\_\_\_ (section, platoon, battery or company, battalion or regiment; or regiment, brigade, or division designators, or ship call sign)

LINE 7 – WEAPON EXCLUDED \_\_\_\_\_ (surface-to-surface weapon type)

LINE 8 – WEAPON \_\_\_\_\_ (surface-to-surface weapon type)

LINE 9 – PROJECTILE EXCLUDED \_\_\_\_\_ (projectile excluded)

LINE 10 – PROJECTILE \_\_\_\_\_ (projectile excluded)

LINE 11 – PROPELLANT EXCLUDED \_\_\_\_\_ (propellant excluded)

LINE 12 – PROPELLANT \_\_\_\_\_ (propellant excluded)

LINE 13 – FUZE EXCLUDED \_\_\_\_\_ (fuze excluded)

LINE 14 – FUZE \_\_\_\_\_ (fuze excluded)

LINE 15 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 16 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-100. Modification-Attack Exclude Criteria acronym and abbreviation key**

DTG	date-time group
POI	primary option indicator

## NMC SUMMARY REPORT [NMC]

REPORT NUMBER: N001

GENERAL INSTRUCTIONS: Use to pass critical maintenance information about non-mission capable equipment. Reference: ATTP 4-33.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – EQUIPMENT TYPE/AUTH/OH/NMC/PART STAT \_\_\_\_\_ (equipment type by authorized, on hand, number of non-mission capable pieces, and status of parts on order [by part number])

\*\*Repeat line 3 to report multiple missions/mission data. Assign sequential line to succeeding iterations. For example, first iteration is 3; second iteration is 3a; third iteration is 3b; and so on.

LINE 4 – UNIT OR RATE \_\_\_\_\_ (unit operational readiness rate)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-101. NMC Summary Report acronym and abbreviation key**

AUTH	authorized
DTG	date-time group
NMC	non-mission capable
OH	on hand
STAT	status



**OPERATION ORDER [ORDER]**

REPORT NUMBER: O001

GENERAL INSTRUCTIONS: Use to transmit the standard five paragraph operation order (OPORD) and operation plan (OPLAN) that provide plans, instructions, and directives to subordinate and supporting military organizations. Reference: ADP 5-0, ADRP 5-0 and ATTP 5-0.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – OPERATION (PLAN) ORDER \_\_\_\_\_ (order number)

LINE 4 – REFERENCES \_\_\_\_\_ (references)

LINE 5 – TIME ZONE \_\_\_\_\_ (time zone used in OPORD/OPLAN)

LINE 6 – TASK ORGANIZATION \_\_\_\_\_ (TO of unit)

LINE 7 – SITUATION \_\_\_\_\_ (situation)

A. AREA OF INTEREST \_\_\_\_\_ (area of interest)

B. AREA OF OPERATION \_\_\_\_\_ (area of operation)

(1) TERRAIN \_\_\_\_\_ (aspects of terrain that impact operations)

(2) WEATHER \_\_\_\_\_ (aspects of weather that impact operations)

C. ENEMY FORCES \_\_\_\_\_ (enemy forces)

D. FRIENDLY FORCES \_\_\_\_\_ (friendly forces)

(1) HIGHER HQ MISSION AND INTENT \_\_\_\_\_ (higher HQ mission)

(A) HIGHER HQ TWO LEVELS UP \_\_\_\_\_ (identify higher HQ)

(1) MISSION \_\_\_\_\_ (mission)

(2) COMMANDER’S INTENT \_\_\_\_\_ (commander’s intent)

(B) HIGHER HEADQUARTERS \_\_\_\_\_ (higher HQ mission)

(1) MISSION \_\_\_\_\_ (mission)

(2) COMMANDER’S INTENT \_\_\_\_\_ (commander’s intent)

(3) MISSIONS OF ADJACENT UNITS \_\_\_\_\_ (adjacent unit’s missions)

E. INTERAGENCY, INTERGOVT, NONGOVT ORG \_\_\_\_\_ (goals or tasks of non DOD organizations)

F. CIVIL CONSIDERATIONS \_\_\_\_\_ (aspects of civil situation that impacts operation)

G. ATTACHMENTS AND DETACHMENTS \_\_\_\_\_ (units attached or detached)

H. ASSUMPTIONS \_\_\_\_\_ (assumptions used in OPORD or OPLAN)

LINE 8 – MISSION \_\_\_\_\_ (mission)

\*\*Continued on next page.

**OPERATION ORDER [ORDER] (CONTINUED)**

REPORT NUMBER: O001

- LINE 9 – EXECUTION \_\_\_\_\_ (execution)
- A. COMMANDER’S INTENT \_\_\_\_\_ (commander’s intent)
- B. CONCEPT OF OPERATION \_\_\_\_\_ (concept of operation)
- C. SCHEME OF MOVEMENT AND MANEUVER \_\_\_\_\_ (employment of maneuver units)
- (1) SCHEME OF MOBILITY/COUNTERMOBILITY \_\_\_\_\_ (scheme of mobility and counter-mobility)
- (2) SCHEME OF BATTLEFIELD OBSCURATION \_\_\_\_\_ (scheme of battlefield obscuration)
- (3) SCHEME OF INTEL COLLECTION \_\_\_\_\_ (scheme of intel collection)
- D. SCHEME OF INTEL \_\_\_\_\_ (scheme of intel)
- E. SCHEME OF FIRES \_\_\_\_\_ (scheme of fires)
- F. SCHEME OF PROTECTION \_\_\_\_\_ (scheme of protection)
- G. STABILITY TASKS \_\_\_\_\_ (stability tasks)
- H. ASSESSMENT \_\_\_\_\_ (assessment priorities and measures of effectiveness)
- I. TASKS TO SUBORDINATE UNITS \_\_\_\_\_ (tasks assigned to subordinate units)
- J. COORDINATING INSTRUCTIONS \_\_\_\_\_ (coordinating instructions)
- (1) TIME OR CONDITION OPORD BECOMES EFFECTIVE \_\_\_\_\_ (OPORD or OPLAN becomes effective)
- (2) CCIRS \_\_\_\_\_ (commander’s critical information requirements)
- (3) EEFIS \_\_\_\_\_ (essential elements of friendly information)
- (4) FIRE SUPPORT COORDINATION MEASURES \_\_\_\_\_ (fire support coordination or control measures)
- (5) AIRSPACE COORDINATING MEASURES \_\_\_\_\_ (airspace coordination or control measures)
- (6) ROE \_\_\_\_\_ (rules of engagement)
- (7) RISK REDUCTION CONTROL MEASURES \_\_\_\_\_ (risk reduction measures)
- (8) PR COORDINATION MEASURES \_\_\_\_\_ (personnel recovery measures)
- (9) ENVIRONMENTAL CONSIDERATIONS \_\_\_\_\_ (environmental considerations)
- (10) THEMES AND MESSAGES \_\_\_\_\_ (themes and messages info)
- (11) OTHER COORDINATING INSTRUCTIONS \_\_\_\_\_ (additional coordinating instructions)
- LINE 10 – SUSTAINMENT \_\_\_\_\_ (concept of sustainment)
- A. LOGISTICS \_\_\_\_\_ (logistics)

\*\*Continued on next page.

**OPERATION ORDER [ORDER] (CONTINUED)**

REPORT NUMBER: O001

B. PERSONNEL \_\_\_\_\_ (personnel)

C. HEALTH SERVICE SUPPORT \_\_\_\_\_ (health service support)

LINE 11 – COMMAND AND SIGNAL \_\_\_\_\_ (command and signal)

A. COMMAND \_\_\_\_\_ (command)

(1) LOCATION OF COMMANDER \_\_\_\_\_ (location of commander)

(2) SUCCESSION OF COMMAND \_\_\_\_\_ (succession of command)

(3) LIAISON REQUIREMENTS \_\_\_\_\_ (liaison requirements)

B. CONTROL \_\_\_\_\_ (control)

(1) COMMAND POSTS \_\_\_\_\_ (location and operating times of command posts)

(2) REPORTS \_\_\_\_\_ (reports not covered in SOPs)

C. SIGNAL \_\_\_\_\_ (concept of signal support)

LINE 12 – ACKNOWLEDGE \_\_\_\_\_ (acknowledge)

LINE 13 – CDR NAME/RANK \_\_\_\_\_ (commander's name and rank)

LINE 14 – ANNEX A \_\_\_\_\_ (TO instruction and format)

LINE 15 – ANNEX B \_\_\_\_\_ (intelligence)

LINE 16 – ANNEX C \_\_\_\_\_ (operations)

LINE 17 – ANNEX D \_\_\_\_\_ (fires)

LINE 18 – ANNEX E \_\_\_\_\_ (protection)

LINE 19 – ANNEX F \_\_\_\_\_ (sustainment)

LINE 20 – ANNEX G \_\_\_\_\_ (engineer)

LINE 21 – ANNEX H \_\_\_\_\_ (signal)

LINE 22 – ANNEX I \_\_\_\_\_ (not used)

LINE 23 – ANNEX J \_\_\_\_\_ (inform and influence activities)

LINE 24 – ANNEX K \_\_\_\_\_ (civil affairs operations)

LINE 25 – ANNEX L \_\_\_\_\_ (intelligence collection)

LINE 26 – ANNEX M \_\_\_\_\_ (assessment)

LINE 27 – ANNEX N \_\_\_\_\_ (space operations)

LINE 28 – ANNEX O \_\_\_\_\_ (not used)

LINE 29 – ANNEX P \_\_\_\_\_ (host-nation support)

LINE 30 – ANNEX Q \_\_\_\_\_ (knowledge management)

LINE 31 – ANNEX R \_\_\_\_\_ (reports)

LINE 32 – ANNEX S \_\_\_\_\_ (special technical operations)

\*\*Continued on next page.

**OPERATION ORDER [ORDER] (CONTINUED)**

REPORT NUMBER: O001

- LINE 33 – ANNEX T \_\_\_\_\_ (spare)
- LINE 34 – ANNEX U \_\_\_\_\_ (inspector general)
- LINE 35 – ANNEX V \_\_\_\_\_ (interagency coordination)
- LINE 36 – ANNEX W \_\_\_\_\_ (operational contract support)
- LINE 37 – ANNEX X \_\_\_\_\_ (spare)
- LINE 38 – ANNEX Y \_\_\_\_\_ (spare)
- LINE 39 – ANNEX Z \_\_\_\_\_ (distribution)
- LINE 40 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 41 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-102. Operation Order acronym and abbreviation key**

CCIR	commander's critical information requirement
CDR	commander
DOD	Department of Defense
DTG	date-time group
EEFI	essential elements of friendly information
HQ	headquarters
INTERGOVT	intergovernment
NONGOVT	nongovernment
OPLAN	operation plan
OPORD	operation order
ORG	organization
PR	personnel recovery
ROE	rules of engagement
SOP	standard operating procedures
T/O	task organization

**OPERATION PLAN CHANGE [PLANORDCHG]**

REPORT NUMBER: O005 {USMTF # E400}

GENERAL INSTRUCTIONS: Use to update or change existing operations plans. Reference: ADP 5-0, ADRP 5-0, ATTP 5-0.1 and FM 71-100.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ORIGINATOR \_\_\_\_\_ (military designation of responsible authority of the operations plan)
- LINE 4 – NUMBER \_\_\_\_\_ (operations plan number)
- LINE 5 – ANNEX \_\_\_\_\_ (annex number assigned to the specific operation plan being changed)
- LINE 6 – APPENDIX \_\_\_\_\_ (appendix number assigned to the specific operation plan being changed)
- LINE 7 – TAB \_\_\_\_\_ (tab number assigned to the specific operation plan being changed)
- LINE 8 – ENCLOSURE \_\_\_\_\_ (enclosure number assigned to the specific operation plan being changed)
- LINE 9 – PAGE \_\_\_\_\_ (page number assigned to the specific operation plan being changed)
- LINE 10 – PARAGRAPH \_\_\_\_\_ (paragraph number assigned to the specific operation plan being changed)
- LINE 11 – LINE \_\_\_\_\_ (line number assigned to the specific operation plan being changed)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-103. Operation Plan Change acronym and abbreviation key**

DTG	date-time group
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## OPERATION REPORT [OPREP]

REPORT NUMBER: O010

GENERAL INSTRUCTIONS: Use to report operational situations, problems, recommended or intended courses of action, and other items not reported elsewhere. Reference: ADP 5-0, ADRP 5-0, ATTP 5-0.1, and FM 71-100.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – COMMAND POST \_\_\_\_\_ (CP or LZ locations for TACT CP and main CP)
- LINE 4 – FLOT \_\_\_\_\_ (FLOT at least three grids)
- LINE 5 – FEBA \_\_\_\_\_ (FEBA at least three grids)
- LINE 6 – OPSUM \_\_\_\_\_ (brief summary of reporting unit’s activity and task organization)
- LINE 7 – ENEMY \_\_\_\_\_ (enemy activity in reporting unit’s area of interest and operation)
- LINE 8 – UNIT STAT \_\_\_\_\_ (unit statistics)
- A. PERSONNEL \_\_\_\_\_ (personnel stats)
- B. EQUIPMENT \_\_\_\_\_ (equipment stats)
- C. CLASS OF SUPPLY \_\_\_\_\_ (supply stats)
- LINE 9 – EVALUATION \_\_\_\_\_ (reporting commander’s overall evaluation to include mission and commander’s overall evaluation of reporting unit’s ability to accomplish its mission)
- LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-104. Operation Report acronym and abbreviation key**

CP	command post
DTG	date-time group
FEBA	forward edge of the battle area
FLOT	forward line of own troops
LZ	landing zone
STAT	status
TACT	tactical

**OPERATIONAL AREA PROTECTION UNIT STATUS [OAPSTAT]**

REPORT NUMBER: O015 {USMTF # B930}

GENERAL INSTRUCTIONS: Use to report the status of subordinate units available for operational area security type missions. Reference: FM 3-39 and FM 3-92.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – UNITS AND LOCATION \_\_\_\_\_ (units that are available for protection missions and their UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – PERSONNEL \_\_\_\_\_ (personnel available for protection missions by personnel class and unit)

LINE 5 – EQUIPMENT \_\_\_\_\_ (quantity and type of equipment by unit available for operational area protection missions)

LINE 6 – EMPLOYMENT LIMITATIONS \_\_\_\_\_ (employment limitations of the reporting unit)

LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-105. Operational Area Protection Unit Status acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## OPERATIONAL AREA SECURITY ACTIVITIES [OASACT]

REPORT NUMBER: O020 {USMTF # D920}

GENERAL INSTRUCTIONS: Use to report operational area security activities. Reference: FM 3-39.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SECURITY ACTIVITY \_\_\_\_\_ (type of security activity that will occur)
- LINE 4 – SECURITY UNITS \_\_\_\_\_ (number and type units that will be involved)
- LINE 5 – FROM \_\_\_\_\_ (estimated DTG that security activity will start)
- LINE 6 – TO \_\_\_\_\_ (estimated DTG that security activity will end)
- LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator where security activity will be conducted)
- LINE 8 – INITIAL POINT \_\_\_\_\_ (initial or start point of the location UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 9 – TRACE PLOT \_\_\_\_\_ (trace plot defined by a series of points in required sequence using UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 10 – CALL SIGN \_\_\_\_\_ (call sign of unit coordinating the security activity)
- LINE 11 – PRIMARY \_\_\_\_\_ (primary radio frequency of unit coordinating the security activity)
- LINE 12 – SECONDARY \_\_\_\_\_ (secondary radio frequency of unit coordinating the security activity)
- \*\*Repeat lines 3 through 12 to identify multiple requests for security assistance. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 12; second iteration is 3a through 12a; third iteration is 3b through 12b; and so on.
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-106. Operational Area Security Activities acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator



## OPERATIONAL AREA SECURITY REQUEST [OASREQ]

REPORT NUMBER: O025 {USMTF # D400}

GENERAL INSTRUCTIONS: Use to request operational area security assistance. Reference: FM 3-39 and FM 71-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REQUESTER \_\_\_\_\_ (identifier of unit or agency requesting security assistance)

LINE 4 – SECURITY ACTIVITY \_\_\_\_\_ (security activity requested)

LINE 5 – UNITS \_\_\_\_\_ (number and type units required to conduct the mission; if unknown, state UNKNOWN)

LINE 6 – DATE AND TIME \_\_\_\_\_ (date and time assistance is required)

LINE 7 – DURATION \_\_\_\_\_ (estimated duration time of the mission in hours)

LINE 8 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator where security assistance mission will be conducted)

LINE 9 – INITIAL POINT \_\_\_\_\_ (initial or start point location using UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 10 – TRACE PLOT \_\_\_\_\_ (trace plot defined by a series of points in sequence UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 11 – CALL SIGN \_\_\_\_\_ (call sign of unit requesting the security activity)

LINE 12 – PRIMARY \_\_\_\_\_ (primary radio frequency of unit requesting the security activity)

LINE 13 – SECONDARY \_\_\_\_\_ (secondary radio frequency of unit requesting the security activity)

\*\*Repeat lines 3 through 13 to identify multiple requests for security assistance. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 13; second iteration is 3a through 13a; third iteration is 3b through 13b; and so on.

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-107. Operational Area Security Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## OPERATIONS SUMMARY [OPSUM]

REPORT NUMBER: O030 {USMTF # G423}

GENERAL INSTRUCTIONS: Use to provide a commander's summary of significant operations to higher headquarters. Reference: ADP 5-0, ADRP 5-0, ATTP 5-0.1, and FM 71-100.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – AIR \_\_\_\_\_ (number of sorties tasked, flown, and successful; kills claimed)
- LINE 4 – GROUND \_\_\_\_\_ (ground operations summarized)
- LINE 5 – MARITIME \_\_\_\_\_ (maritime operations summarized)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-108. Operations Summary acronym and abbreviation key**

DTG	date-time group
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**PATROL REPORT [PATROLREP]**

REPORT NUMBER: P001

GENERAL INSTRUCTIONS: Use to report information and combat actions obtained on mounted and dismounted patrols. Reference: ATP 3-20.98.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – DPT & RTN DTG \_\_\_\_\_ (patrol departure and return DTG)

LINE 4 – ROUTE \_\_\_\_\_ (patrol route)

LINE 5 – CHECK POINTS \_\_\_\_\_ (check points patrol route will follow)

LINE 6 – RESULTS \_\_\_\_\_ (results)

LINE 7 – CONDITION OF PATROL \_\_\_\_\_ (status report of patrol and friendly losses)

LINE 8 – SALUTE \_\_\_\_\_ (enemy encountered, SALUTE)

LINE 9 – BDA ENEMY \_\_\_\_\_ (battle damage assessment enemy)

LINE 10 – ROUTE RECON RPT \_\_\_\_\_ (description of terrain, route recon report, correction to maps)

LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-109. Patrol Report acronym and abbreviation key**

BDA	battle damage assessment
DPT	departure
DTG	date-time group
RECON	reconnaissance
RPT	report
RTN	return

## PERSONNEL STATUS REPORT [PERSTAT]

REPORT NUMBER: P005 {USMTF # G880}

GENERAL INSTRUCTIONS: Use to report the status of the unit's personnel. Reference: FM 1-0.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – FROM \_\_\_\_\_ (DTG for the beginning of period  
applying to personnel information)

LINE 4 – TO \_\_\_\_\_ (DTG for the end of report period)

LINE 5 – UNIT \_\_\_\_\_ (designation of the unit for which  
the personnel status information is  
submitted)

LINE 6 – AUTHORIZED \_\_\_\_\_ (number of personnel authorized by  
personnel classification)

LINE 7 – ASSIGNED \_\_\_\_\_ (number of personnel assigned by  
personnel classification)

LINE 8 – OH \_\_\_\_\_ (number of personnel on hand by  
personnel classification)

LINE 9 – GAINS \_\_\_\_\_ (number of personnel gains by  
personnel classification)

LINE 10 – REPLACEMENTS \_\_\_\_\_ (number of personnel gained that  
are replacements by personnel  
classification)

LINE 11 – RETURNED TO DUTY \_\_\_\_\_ (number of personnel gained duty  
through medical channels by  
personnel classification)

LINE 12 – KILLED \_\_\_\_\_ (number of personnel KIA by  
personnel classification)

LINE 13 – WOUNDED \_\_\_\_\_ (number of personnel WIA by  
personnel classification)

LINE 14 – NONBATTLE LOSS \_\_\_\_\_ (number of disease non-battle  
injury losses by personnel  
classification)

LINE 15 – MISSING \_\_\_\_\_ (number of MIA by personnel  
classification)

LINE 16 – DESERTERS \_\_\_\_\_ (number of deserters by personnel  
classification)

LINE 17 – AWOL \_\_\_\_\_ (number absent without leave by  
personnel classification)

LINE 18 – CAPTURED \_\_\_\_\_ (number of enemy personnel  
captured during the reporting  
period)

\*\*Continued on next page.

**PERSONNEL STATUS REPORT [PERSTAT] (CONTINUED)**

REPORT NUMBER: P005 {USMTF # G880}

\*\*Repeat lines 5 through 18 to report the personnel summary of additional units. Assign sequential lines to succeeding iterations. For example, first iteration is 5 through 18; second iteration is 5a through 18a; third iteration is 5b through 18b; and so on.

LINE 19 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 20 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-110. Personnel Status Report acronym and abbreviation key**

AWOL	absent without leave
DTG	date-time group
KIA	killed in action
MIA	missing in action
OH	on hand
WIA	wounded in action

## PRELIMINARY TECHNICAL REPORT [PRETECHREP]

REPORT NUMBER: P010 {USMTF # F105}

GENERAL INSTRUCTIONS: Use to disseminate initial technical information on captured or acquired foreign material and ordnance. Reference: FM 2-22.2 and FM 2-22.401.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – MATERIEL CATEGORY \_\_\_\_\_ (category of materiel the acquired items belong to)
- LINE 4 – UNIT ID \_\_\_\_\_ (identification of the unit acquiring the materiel)
- LINE 5 – DAY TIME ACQUIRED \_\_\_\_\_ (DTG when the materiel was acquired)
- LINE 6 – LOCATION ACQUIRED \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator where acquired)
- LINE 7 – CIRCUMSTANCES \_\_\_\_\_ (brief description of the circumstances surrounding acquisition of the materiel)
- LINE 8 – CONTACT NAME \_\_\_\_\_ (name of reporting unit POC)
- LINE 9 – RANK OR RATE \_\_\_\_\_ (rank or rate of reporting POC)
- LINE 10 – PRIMARY PHONE \_\_\_\_\_ (primary telephone number of reporting unit POC)
- LINE 11 – PRIMARY FREQUENCY \_\_\_\_\_ (primary radio frequency of reporting unit using MHz, frequency designator, or frequency)
- LINE 12 – POC LOCATION \_\_\_\_\_ (POC location using UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 13 – SECONDARY PHONE \_\_\_\_\_ (secondary telephone number of reporting unit POC)
- LINE 14 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary radio frequency of reporting unit using MHz, frequency designator, or frequency)
- LINE 15 – OTHER INFORMATION \_\_\_\_\_ (other additional information)
- \*\*Repeat lines 3 through 15 to report multiple materiel acquisitions. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 15; second iteration is 3a through 15a; third iteration is 3b through 15b; and so on.
- LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**PRELIMINARY TECHNICAL REPORT [PRETECHREP] (CONTINUED)**

REPORT NUMBER: P010 {USMTF # F105}

**Table A-111. Preliminary Technical Report acronym and abbreviation key**

DTG	date-time group
ID	identification
MGRS	military grid reference system
MHz	megahertz
POC	point of contact
UTM	universal transverse mercator

## PUBLIC AFFAIRS OPERATION REPORT [PUBAFFOPSREP]

REPORT NUMBER: P015

GENERAL INSTRUCTIONS: Use to convey status of public affairs operations. Reference: FM 46-1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – SUMMARY \_\_\_\_\_ (summary of PAO activities)

A. COMMAND INFORMATION PRODUCTS SCHEDULE \_\_\_\_\_

B. NUMBER AND TYPE OF MEDIA ESCORTED BY PUBLIC AFFAIRS \_\_\_\_

C. PERSONNEL IN THE LAST 24 HOURS \_\_\_\_\_

D. RADIO BROADCAST SCHEDULE \_\_\_\_\_

E. RADIO BROADCAST WATTAGE \_\_\_\_\_

LINE 4 – ASSESSMENT \_\_\_\_\_ (PAO assessment)

A. COMMAND INFORMATION PRODUCTS PRODUCED ON SCHEDULE

\_\_\_\_\_ (YES or NO)

B. NUMBER OF MOS-QUALIFIED JOURNALIST AUTHORIZED \_\_\_\_ (number on hand)

C. NUMBER OF DIGITAL CAMERAS AUTHORIZED \_\_\_\_\_ (number on hand)

D. NUMBER OF MILITARY JOURNALISTS IN SECTOR \_\_\_\_\_ (number on hand)

E. NUMBER OF VIDEO CAMERAS IN SECTOR \_\_\_\_\_ (number on hand)

LINE 5 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 6 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-112. Public Affairs Operation Report acronym and abbreviation key**

DTG	date-time group
MOS	military occupational specialty
PAO	public affairs officer



# RADAR STATUS REPORT [RADSTAT]

REPORT NUMBER: R001

GENERAL INSTRUCTIONS: Use to report radar's unit section number, type, location, and azimuth of search. Reference: FM 3-09.12.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
  - LINE 2 – UNIT \_\_\_\_\_ (unit making report)
  - LINE 3 – SECTION \_\_\_\_\_ (section)
  - LINE 4 – RADAR TYPE \_\_\_\_\_ (radar type)
  - LINE 5 – RADAR LOCATION \_\_\_\_\_ (radar grid)
  - LINE 6 – AZ \_\_\_\_\_ (azimuth of search)
  - LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- \*\*If radar is damaged, destroyed, or in maintenance, add information in line 7.
- LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-113. Radar Status Report acronym and abbreviation key**

AZ	azimuth
DTG	date-time group

## RECONNAISSANCE EXPLOITATION REPORT [RECCEXREP]

REPORT NUMBER: R005 {USMTF # C101}

GENERAL INSTRUCTIONS: Use to provide an abbreviated imagery interpretation report in a tactical situation. Reference: FM 3-20.98.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – SERIAL \_\_\_\_\_ (originator's report serial number)

LINE 4 – REQUEST \_\_\_\_\_ (requestor identity and serial number)

LINE 5 – PROJECT \_\_\_\_\_ (project identifier code)

LINE 6 – MISSION \_\_\_\_\_ (mission number)

LINE 7 – DATE \_\_\_\_\_ (mission date DTG)

LINE 8 – ITEM \_\_\_\_\_ (item number)

LINE 9 – NAME \_\_\_\_\_ (target name or description)

LINE 10 – NUMBER \_\_\_\_\_ (BE number)

LINE 11 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of sighting)

LINE 12 – TIME \_\_\_\_\_ (DTG of sighting)

LINE 13 – STATUS \_\_\_\_\_ (status of activity or target)

LINE 14 – COUNT \_\_\_\_\_ (count of OB items)

LINE 15 – TYPE \_\_\_\_\_ (type of OB items)

LINE 16 – FURTHER \_\_\_\_\_ (follow-up report: YES or NO)

LINE 17 – WEATHER \_\_\_\_\_ (weather conditions over target)

LINE 18 – IMAGERY CONFIRMS \_\_\_\_\_ (imagery confirmation of the pilot report or debrief)

LINE 19 – SENSOR \_\_\_\_\_ (type of sensor used)

LINE 20 – COVERAGE \_\_\_\_\_ (percent of target covered; if less than 100 percent, explain why)

LINE 21 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 22 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-114. Reconnaissance Exploitation Report acronym and abbreviation key**

BE	basic encyclopedia
DTG	date-time group
MGRS	military grid reference system
OB	order of battle
UTM	universal transverse mercator

**RECONNAISSANCE FOLLOWING REPORT [RECON 4]**

REPORT NUMBER: R010 {USMTF # E634}

GENERAL INSTRUCTIONS: Use to provide specific information pertaining to a reconnaissance mission flight. Reference: FM 3-04.126 and FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TRANSACTION \_\_\_\_\_ (LAUNCH, RECOVERY, RELAUNCH, or CHANGE)

LINE 4 – NICKNAME \_\_\_\_\_ (approved nickname)

LINE 5 – MISSION \_\_\_\_\_ (mission number)

LINE 6 – TRACK \_\_\_\_\_ (track number)

LINE 7 – FORCE \_\_\_\_\_ (count and type of aircraft)

LINE 8 – ACTUAL DEPARTURE \_\_\_\_\_ (actual departure DTG Zulu)

LINE 9 – BASE \_\_\_\_\_ (actual launch base ICAO code or coordinates)

LINE 10 – ESTIMATED ARRIVAL \_\_\_\_\_ (estimated recovery DTG Zulu)

LINE 11 – BASE \_\_\_\_\_ (anticipated recovery UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 12 – ACTUAL ARRIVAL \_\_\_\_\_ (actual landing DTG Zulu)

LINE 13 – BASE \_\_\_\_\_ (actual recovery base using UTM six-digit coordinate with MGRS grid zone designator)

LINE 14 – STATUS \_\_\_\_\_ (ABORT COMPLETE, ABORT INCOMPLETE, or AS SCHEDULED)

LINE 15 – REASON \_\_\_\_\_ (reason for aborting mission)

\*\*Repeat lines 3 through 15 to report multiple multi-track missions. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 15; second iteration is 3a through 15a; third iteration is 3b through 15b; and so on.

LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for clarification of report)

LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-115. Reconnaissance Following Report acronym and abbreviation key**

DTG	date-time group
ICAO	International Civil Aviation Organization
MGRS	military grid reference system
UTM	universal transverse mercator

## RECONNAISSANCE NICKNAME REPORT [RECON 1]

REPORT NUMBER: R015 {USMTF # E631}

GENERAL INSTRUCTIONS: Use to report additions, changes, or deletions of operation order numbers and associated nicknames for reconnaissance. Reference: FM 3-04.126 and FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TRANSACTION \_\_\_\_\_ (ADD, CHANGE, or DELETE)

LINE 4 – OPORD \_\_\_\_\_ (operations order identification code)

LINE 5 – NEW NICKNAME \_\_\_\_\_ (name of newly created or replacement nickname)

LINE 6 – OLD NICKNAME \_\_\_\_\_ (nickname being replaced or deleted)

LINE 7 – EFFECTIVE \_\_\_\_\_ (DTG transaction becomes effective)

LINE 8 – AIRCRAFT TYPE \_\_\_\_\_ (type of aircraft)

LINE 9 – PURPOSE \_\_\_\_\_ (IMINT, SIGINT, COMINT, or MASINT)

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-116. Reconnaissance Nickname Report acronym and abbreviation key**

COMINT	communications intelligence
DTG	date-time group
IMINT	imagery intelligence
MASINT	measurement and signal intelligence
OPORD	operation order
SIGINT	signal intelligence

**RECONNAISSANCE SCHEDULING REPORT [RECON 3]**

REPORT NUMBER: R020 {USMTF # E633}

GENERAL INSTRUCTIONS: Use to provide selected and specific data on proposed reconnaissance mission schedules, to make changes to approved schedules, and to inform of unit intention to fly specific reconnaissance missions. Reference: FM 3-04.126 and FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TRANSACTION \_\_\_\_\_ (SCHEDULE, ADD, CANCEL, CHANGE, DELAY, INDEFINITE DELAY, or RESCHEDULE)

LINE 4 – PERIOD \_\_\_\_\_ (mission schedule month and year)

LINE 5 – REASON \_\_\_\_\_ (reason for mission)

LINE 6 – MISSION NAME \_\_\_\_\_ (mission nickname)

LINE 7 – MISSION DATA FOLLOWS \_\_\_\_\_ (alerts receiver that the next 11 lines contain mission data; when sending data for more than one mission, state the number of the mission being sent)

LINE 8 – MISSION \_\_\_\_\_ (mission number)

LINE 9 – TRACK \_\_\_\_\_ (mission track number)

LINE 10 – NUMBER TYPE \_\_\_\_\_ (count and type of aircraft)

LINE 11 – PURPOSE \_\_\_\_\_ (primary and secondary codes)

LINE 12 – TAKEOFF \_\_\_\_\_ (estimated departure DTG)

LINE 13 – BASE \_\_\_\_\_ (departure base ICAO code)

LINE 14 – LANDING \_\_\_\_\_ (estimated arrival DTG)

LINE 15 – BASE \_\_\_\_\_ (recovery base ICAO code)

LINE 16 – ASSESSMENT \_\_\_\_\_ (mission assessment code)

LINE 17 – CONTINGENCY \_\_\_\_\_ (C if a contingency mission)

LINE 18 – COORDINATED \_\_\_\_\_ (C and 1 through 9)

\*\*Repeat lines 7 through 18 to report multiple missions. Assign sequential lines to succeeding iterations. For example, first iteration is 7 through 18; second iteration is 7a through 18a; third iteration is 7b through 18b; and so on.

LINE 19 – TRACK OPTION DATA FOLLOWS \_\_\_\_\_ (alerts receiver that the next three lines contain track option data; when sending data for more than one mission, state the number of the mission sent)

LINE 20 – MISSION \_\_\_\_\_ (mission number of multi-track mission being scheduled)

LINE 21 – OPTIONS \_\_\_\_\_ (optional track numbers and mission assessment codes)

\*\*Continued on next page.

**RECONNAISSANCE SCHEDULING REPORT [RECON 3] (CONTINUED)**

REPORT NUMBER: R020 {USMTF # E633}

\*\*Repeat lines 19 through 21 to report multiple multi-track missions. Assign sequential lines to succeeding iterations. For example, first iteration is 19 through 21; second iteration is 19a through 21a; third iteration is 19b through 21b; and so on.

LINE 22 – COORDINATED MISSION DATA FOLLOWS \_\_\_\_\_ (alerts receiver that the next three lines contain coordinated mission data; when sending data for more than one mission, state the number of the mission being sent)

LINE 23 – MISSION \_\_\_\_\_ (mission number of the coordinated mission being scheduled)

LINE 24 – WITH \_\_\_\_\_ (up to six coordinated mission numbers)

\*\*Repeat lines 22 through 24 to report multiple multi-track missions. Assign sequential lines to succeeding iterations. For example, first iteration is 22 through 24; second iteration is 22a through 24a; third iteration is 22b through 24b; and so on.

LINE 25 – SPECIAL DATA \_\_\_\_\_ (enter data that does not belong in another line)

LINE 26 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 27 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-117. Reconnaissance Scheduling Report acronym and abbreviation key**

C	contingency
DTG	date-time group
ICAO	International Civil Aviation Organization

**RECONNAISSANCE TRACK REPORT [RECON 2]**

REPORT NUMBER: R025 {USMTF # E632}

GENERAL INSTRUCTIONS: Use to submit proposed reconnaissance tracks for mission approval and to modify or delete existing active reconnaissance tracks. Reference: FM 3-04.126 and FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TRANSACTION \_\_\_\_\_ (REQUEST, CHANGE, or DELETE)

LINE 4 – NICKNAME \_\_\_\_\_ (mission nickname)

LINE 5 – TRACK \_\_\_\_\_ (track designator that uniquely identifies the reconnaissance track)

LINE 6 – DATE \_\_\_\_\_ (DTG that the reconnaissance track is submitted for JS approval)

LINE 7 – OP AREA \_\_\_\_\_ (reconnaissance operating area)

LINE 8 – ASSESSMENT \_\_\_\_\_ (mission assessment code)

LINE 9 – GROUP \_\_\_\_\_ (track approval authority)

LINE 10 – TRACK EVENTS FOLLOW \_\_\_\_\_ (terrain feature or operational graphic the track follows)

LINE 11 – SEQUENCE \_\_\_\_\_ (sequence point or event)

LINE 12 – EVENT \_\_\_\_\_ (event code)

LINE 13 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 14 – ALTITUDE \_\_\_\_\_ (high and low flight level altitude range)

LINE 15 – CLOSEST POINT \_\_\_\_\_ (closest point of approach in whole nautical miles if event code is NE)

LINE 16 – COUNTRY \_\_\_\_\_ (country code if event code is NE, to, or LN.XX, if unknown)

LINE 17 – CONTROL POINT \_\_\_\_\_ (no wind time to mission control point if event code is CP)

LINE 18 – ORBIT INFO FOLLOWS \_\_\_\_\_ (alerts receiver that the next four lines contain orbit information; when sending more than one track, state the number of the track being sent)

LINE 19 – ORDER \_\_\_\_\_ (order number of each set of events; start with 1 at the first enter orbit point)

\*\*Continued on next page.

**RECONNAISSANCE TRACK REPORT [RECON2] (CONTINUED)**

REPORT NUMBER: R025 {USMTF # E632}

LINE 20 – FROM \_\_\_\_\_ (first sequence of events code at the enter orbit point)

LINE 21 – TO \_\_\_\_\_ (last sequence of events code at the exit orbit point)

LINE 22 – ORBITS \_\_\_\_\_ (number of orbits that an aircraft makes; 1 indicates no orbits)

\*\*Repeat lines 10 through 22 to report multiple reconnaissance track orbits. Assign sequential lines to succeeding iterations. For example, first iteration is 10 through 22; second iteration is 10a through 22a; third iteration is 10b through 22b; and so on.

LINE 23 – AREA TIME \_\_\_\_\_ (total time in hours and tenths that a vehicle spends collecting against objectives)

LINE 24 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 25 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-118. Reconnaissance Track Report acronym and abbreviation key**

CP	control point
DTG	date-time group
JS	joint staff
LN	arrival/landing/recovery (event code)
MGRS	military grid reference system
NE	nearest point to country
OP	operating
UTM	universal transverse mercator



**RELIGIOUS SUPPORT REPORT [RSREP]**

REPORT NUMBER: R030

GENERAL INSTRUCTIONS: Use to report UMT status and religious support information. Reference: FM 1-05.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – UMT LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – UMT PERSONNEL STATUS \_\_\_\_\_ (personnel status)

A. CHAPLAINS AUTH \_\_\_\_\_

B. CHAPLAINS OH \_\_\_\_\_

C. CHAPLAIN ASST AUTH \_\_\_\_\_

D. CHAPLAIN ASST OH \_\_\_\_\_

E. REQUIREMENTS \_\_\_\_\_

F. UMT PHONE NUMBER \_\_\_\_\_

G. SECONDARY UNIT POC \_\_\_\_\_

H. POC PHONE NUMBER \_\_\_\_\_

LINE 5 – UNIT SUPPORT \_\_\_\_\_ (support provided)

A. CASUALTY MINISTRY \_\_\_\_\_ (number of cases)

B. COMBAT STRESS MINISTRY \_\_\_\_\_ (number of cases)

C. MEMORIAL CEREMONY OR SERVICE \_\_\_\_\_ (number conducted)

D. MEMORIAL CEREMONY OR SERVICE \_\_\_\_\_ (attendance)

E. CISM DEBRIEFINGS \_\_\_\_\_ (number conducted)

F. CISM DEBRIEFINGS \_\_\_\_\_ (attendance)

G. HOSPITAL VISITS \_\_\_\_\_ (number of cases)

H. OTHER \_\_\_\_\_ (specify activity)

LINE 6 – RELIGIOUS SUPPORT \_\_\_\_\_ (services conducted)

A. PROTESTANT \_\_\_\_\_ (number of services)

B. PROTESTANT \_\_\_\_\_ (attendance)

C. ROMAN CATHOLIC \_\_\_\_\_ (number of services)

D. ROMAN CATHOLIC \_\_\_\_\_ (attendance)

E. JEWISH \_\_\_\_\_ (number of services)

F. JEWISH \_\_\_\_\_ (attendance)

G. MUSLIM \_\_\_\_\_ (number of services)

H. MUSLIM \_\_\_\_\_ (attendance)

LINE 7 – COUNSELING \_\_\_\_\_ (counseling conducted)

\*\*Continued on next page.

**RELIGIOUS SUPPORT REPORT [RSREP] (CONTINUED)**

REPORT NUMBER: R030

- A. RELIGIOUS OR SPIRITUAL \_\_\_\_\_
- B. MARRIAGE AND FAMILY \_\_\_\_\_
- C. STRESS \_\_\_\_\_
- D. UNIT RELATED \_\_\_\_\_
- E. SEXUAL HARASSMENT OR EO \_\_\_\_\_
- F. MORALE \_\_\_\_\_
- G. SUICIDE PREVENTION \_\_\_\_\_
- H. GRIEF \_\_\_\_\_
- I. ADMINISTRATIVE \_\_\_\_\_

LINE 8 – UNIT MORALE \_\_\_\_\_ (1-10, 10=high)

LINE 9 – CMO SUPPORT \_\_\_\_\_

- A. WHO \_\_\_\_\_
- B. WHAT \_\_\_\_\_
- C. WHEN \_\_\_\_\_
- D. WHERE \_\_\_\_\_
- E. ACTIONS TAKEN OR REQUIREMENTS \_\_\_\_\_

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-119. Religious Support Report acronym and abbreviation key**

ASST	assistant
AUTH	authorization
CISM	critical incident stress management
CMO	civil-military operations
DTG	date-time group
EO	equal opportunity
MGRS	military grid reference system
OH	on hand
POC	point of contact
UMT	unit ministry team
UTM	universal transverse mercator

**REQUEST CONFIRMATION [REQCONF]**

REPORT NUMBER: R035 {USMTF # F657}

GENERAL INSTRUCTIONS: Use to inform the requesting command, tasking authority, and tasked units of actions taken and to provide additional information about the missions. Reference: FM 1-100 and FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REQUEST \_\_\_\_\_ (request number)

LINE 4 – STATUS \_\_\_\_\_ (APPROVED or DISAPPROVED)

\*\*If disapproved, skip to line 15.

LINE 5 – MISSION \_\_\_\_\_ (mission number)

LINE 6 – PRIORITY \_\_\_\_\_ (priority assigned)

LINE 7 – TASKED \_\_\_\_\_ (unit providing sorties)

LINE 8 – TYPE \_\_\_\_\_ (mission type)

LINE 9 – START \_\_\_\_\_ (DTG or relative time aircraft due to arrive at mission location or start alert)

LINE 10 – STOP \_\_\_\_\_ (DTG or relative time aircraft due to depart at mission location or stop alert)

LINE 11 – CALL SIGN \_\_\_\_\_ (call sign of the aircraft provided)

LINE 12 – NO. TYPE \_\_\_\_\_ (number and type of aircraft provided)

LINE 13 – WEAPON \_\_\_\_\_ (weapon type)

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-120. Request Confirmation acronym and abbreviation key**

DTG	date-time group
NO.	number

## REQUEST FOR INFORMATION [RI]

REPORT NUMBER: R040 {USMTF # F014}

GENERAL INSTRUCTIONS: Use to request information. Reference: ATTP 5-0.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
LINE 3 – REQUEST \_\_\_\_\_ (desired information)  
LINE 4 – PRIORITY \_\_\_\_\_ (requestor’s priority: ONE, TWO, THREE, or FOUR)  
LINE 5 – BY \_\_\_\_\_ (DTG information required)  
LINE 6 – LTIOV \_\_\_\_\_ (DTG of latest time of intelligence or information value)  
LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-121. Request for Information acronym and abbreviation key**

DTG	date-time group
LTIOV	latest time information is of value

**RESPONSE TO REQUEST FOR INFORMATION [RRI]**

REPORT NUMBER: R045 {USMTF # F015}

GENERAL INSTRUCTIONS: Use to reply to requests for information. Reference: ATTP 5-0.1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REQUEST \_\_\_\_\_ (request number of originator)
- LINE 4 – RESPONSE \_\_\_\_\_ (answer to requested information)
- LINE 5 – DTG \_\_\_\_\_ (DTG information required)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-122. Response to Request for Information acronym and abbreviation key**

DTG	date-time group
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## ROAD CLEARANCE REQUEST [ROADCLRREQ]

REPORT NUMBER: R050 {USMTF # D827}

GENERAL INSTRUCTIONS: Use to request road clearance and movement authority for the movement of outsized or overweight vehicles or for the movement of convoys over a controlled or restricted road network. Reference: FM 71-100.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REFERENCE \_\_\_\_\_ (data to identify request being referenced)

LINE 4 – UNIT \_\_\_\_\_ (identifier or designator of component unit or agency requesting clearance on making move)

LINE 5 – PRIORITY \_\_\_\_\_ (mission priority requested for movement)

LINE 6 – CONVOY NAME \_\_\_\_\_ (designated convoy name)

LINE 7 – COUNT OF SERIALS \_\_\_\_\_ (count of serials in convoy)

LINE 8 – SERIAL TIME \_\_\_\_\_ (convoy serial time interval)

LINE 9 – COUNT OF MARCH GROUPS \_\_\_\_\_ (count of march groups in convoy)

LINE 10 – MARCH GROUP TIME \_\_\_\_\_ (convoy march group interval)

LINE 11 – HAZARDOUS CARGO \_\_\_\_\_ (hazardous cargo: YES or NO)

LINE 12 – START TIME \_\_\_\_\_ (latest DTG lead vehicle is planned to pass start point)

LINE 13 – RATE OF MARCH \_\_\_\_\_ (estimated rate of march)

LINE 14 – START POINT \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of starting point)

LINE 15 – START POC \_\_\_\_\_ (name of start point of contact at requesting unit)

LINE 16 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of starting point POC)

LINE 17 – FREQUENCIES \_\_\_\_\_ (start POC's primary and secondary frequencies)

LINE 18 – PHONE NUMBERS \_\_\_\_\_ (start POC's primary and secondary phone numbers)

LINE 19 – ARRIVAL TIME \_\_\_\_\_ (estimated arrival DTG of moving unit)

LINE 20 – END POINT \_\_\_\_\_ (location of ending point using UTM accurate to 100 meters; same as line 16)

\*\*Continued on next page.

**ROAD CLEARANCE REQUEST [ROADCLRREQ] (CONTINUED)**

REPORT NUMBER: R050 {USMTF # D827}

- LINE 21 – END POC \_\_\_\_\_ (name of end POC at requesting unit)
- LINE 22 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of end point POC)
- LINE 23 – FREQUENCIES \_\_\_\_\_ (end POC’s primary and secondary frequencies)
- LINE 24 – PHONE NUMBERS \_\_\_\_\_ (end POC’s primary and secondary phone numbers)
- LINE 25 – ROUTE \_\_\_\_\_ (description of route desired by requestor)
- LINE 26 – VEHICLES \_\_\_\_\_ (number and type of vehicles in movement)
- LINE 27 – LENGTH \_\_\_\_\_ (length of all oversized vehicles or length of longest vehicle)
- LINE 28 – WIDTH \_\_\_\_\_ (width of all oversized vehicles or widest vehicle)
- LINE 29 – HEIGHT \_\_\_\_\_ (height of all oversized vehicles or height of highest vehicle)
- LINE 30 – WEIGHT \_\_\_\_\_ (weight of all overweight vehicles or weight of heaviest vehicle)
- LINE 31 – LOAD CLASS \_\_\_\_\_ (military load classification of vehicles in movement)
- LINE 32 – HAZARDOUS CARGO DATA \_\_\_\_\_ (hazardous cargo classification, shipping name, description, and amount of cargo)
- LINE 33 – TRAFFIC CONTROL POINTS \_\_\_\_\_ (proposed traffic control points for the road movement)

\*\*Repeat lines 4 through 33 to request road clearance for more than one unit. Assign sequential lines to succeeding iterations. For example, first iteration is 4 through 33; second iteration is 4a through 33a; third iteration is 4b through 33b; and so on.

- LINE 34 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 35 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-123. Road Clearance Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## ROUTE REPORT [ROUTEREP]

REPORT NUMBER: R055

GENERAL INSTRUCTIONS: Use to report results of route reconnaissance. Reference: FM 3-34, FM 3-20.98, and FM 5-34.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – RECON TIME \_\_\_\_\_ (DTG start and completion of recon)
- LINE 4 – RECON ROUTE \_\_\_\_\_ (route reconned)
- LINE 5 – TRAFFICABILITY \_\_\_\_\_ (trafficability of route)
- LINE 6 – BUILT-UP AREAS \_\_\_\_\_ (built-up areas along route and grid coordinates)
- LINE 7 – LATERAL ROUTES \_\_\_\_\_ (lateral routes reconned and results)
- LINE 8 – BRIDGE CLASS \_\_\_\_\_ (bridge classification report and grid coordinates)
- LINE 9 – FORDS \_\_\_\_\_ (fords and crossing site and grid coordinates)
- LINE 10 – BYPASSES \_\_\_\_\_ (overpasses, underpasses, and culverts grid coordinates)
- LINE 11 – OBSTACLES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of all obstacles, minefields, or contaminated areas)
- LINE 12 – ENEMY \_\_\_\_\_ (enemy activity that can influence route or grid coordinates)
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-124. Route Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
RECON	reconnaissance
UTM	universal transverse mercator



# RULES OF ENGAGEMENT AUTHORIZATION [ROEAUTH]

REPORT NUMBER: R060 {USMTF # F411}

GENERAL INSTRUCTIONS: Use to authorize or refuse the implementation of specific rules of engagement. Reference: ADRP 5-0 and ATTP 5-0.1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ROE APPROVED \_\_\_\_\_ (approved rules of engagement and any applicable constraints)
- LINE 4 – ROE DENIED \_\_\_\_\_ (denied rules of engagement)
- LINE 5 – POLITICAL GUIDANCE \_\_\_\_\_ (political guidance code for ROE authorized)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-125. Rules of Engagement Authorization acronym and abbreviation key**

DTG	date-time group
ROE	rules of engagement

## RULES OF ENGAGEMENT IMPLEMENTATION [ROEIMPL]

REPORT NUMBER: R065 {USMTF # F412}

GENERAL INSTRUCTIONS: Use to implement or cancel a specific rule of engagement. Reference: ADRP 5-0 and ATTP 5-0.1.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ROE IMPLEMENT \_\_\_\_\_ (implemented rules of engagement with constraints if applicable)
- LINE 4 – ROE CANCEL \_\_\_\_\_ (canceled rules of engagement)
- LINE 5 – ROE SUMMARY \_\_\_\_\_ (summary of rules of engagement with applicable constraints in effect including those implemented by this report)
- LINE 6 – REPORTING POLICY \_\_\_\_\_ (reporting policy code)
- LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-126. Rules of Engagement Implementation acronym and abbreviation key**

DTG	date-time group
ROE	rules of engagement

**SCATTERABLE MINEFIELD RECORD [SCATMINREC]**

REPORT NUMBER: S001

GENERAL INSTRUCTIONS: Use to report emplacement of scatterable mines (SCATMINE). Reference: FM 5-34, FM 3-34, and FM 90-7.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TGT OR OBSTCL NO. \_\_\_\_\_ (target or obstacle number)

LINE 4 – EMPLACING SYSTEM \_\_\_\_\_ (emplacing system)

LINE 5 – ANTITANK MINES \_\_\_\_\_ (YES or NO)

LINE 6 – ANTIPERSONNEL MINES \_\_\_\_\_ (YES or NO)

LINE 7 – LIFE CYCLE \_\_\_\_\_ (DTG of life cycle planned)

LINE 8 – AIM POINTS \_\_\_\_\_ (aim points or center point of the minefield)

A. \_\_\_\_\_ (UTM or six-digit grid of one corner)

B. \_\_\_\_\_ (UTM or six-digit grid of one corner)

C. \_\_\_\_\_ (UTM or six-digit grid of one corner)

D. \_\_\_\_\_ (UTM or six-digit grid of one corner)

LINE 9 – EMPLACING \_\_\_\_\_ (unit emplacing mines and report number)

LINE 10 – SAFETY ZONE \_\_\_\_\_ (size of safety zone)

LINE 11 – MINEFIELD MARKING \_\_\_\_\_ (type of marking)

LINE 12 – APPROVING AUTHORITY \_\_\_\_\_ (approving authority commander)

LINE 13 – REPORT POC \_\_\_\_\_ (person completing this report)

LINE 14 – ACTIONS \_\_\_\_\_ (actions taken by personnel involved)

\*\*Repeat lines 3 through 14 to report multiple minefields. Assign sequential lines to succeeding iterations. For example, first iteration is 3 through 14; second iteration is 3a through 14a; third iteration is 3b through 14b; and so on.

LINE 15 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 16 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**SCATTERABLE MINEFIELD RECORD [SCATMINREC] (CONTINUED)**

REPORT NUMBER: S001

**Table A-127. Scatterable Minefield Record acronym and abbreviation key**

DTG	date-time group
NO.	number
OBSTCL	obstacle
POC	point of contact
SCATMINE	scatterable mines
TGT	target
UTM	universal transverse mercator

**SCATTERABLE MINEFIELD REQUEST [SCATMINREQ]**

REPORT NUMBER: S005

GENERAL INSTRUCTIONS: Use to request authority to plan emplacement of scatterable mines (SCATMINE). Reference: FM 5-34, FM 3-34, and FM 90-7.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TGT OR OBSTCL NO. \_\_\_\_\_ (target or obstacle number)

LINE 4 – EMPLACING SYSTEM \_\_\_\_\_ (emplacing system)

LINE 5 – ANTITANK MINES \_\_\_\_\_ (YES or NO)

LINE 6 – ANTIPERSONNEL MINES \_\_\_\_\_ (YES or NO)

LINE 7 – ATTITUDE \_\_\_\_\_ (attitude of minefield)

LINE 8 – DIMENSIONS \_\_\_\_\_ (DTG of life cycle planned)

LINE 9 – AIM POINTS \_\_\_\_\_ (aim points or center point of the minefield)

LINE 10 – SAFETY ZONE \_\_\_\_\_ (size of safety zone)

LINE 11 – MINEFIELD MARKING \_\_\_\_\_ (type of marking)

LINE 12 – UNIT OBSERVING \_\_\_\_\_ (unit observing)

LINE 13 – MISSION \_\_\_\_\_ (task, purpose, and intent)

LINE 14 – LIFE CYCLE \_\_\_\_\_ (DTG of life cycle planned)

LINE 15 – ACTIONS \_\_\_\_\_ (actions taken by personnel involved)

LINE 16 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 17 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-128. Scatterable Minefield Request acronym and abbreviation key**

DTG	date-time group
NO.	number
OBSTCL	obstacle
SCATMINE	scatterable mines
TGT	target

## SCATTERABLE MINEFIELD WARNING [SCATMINWARN]

REPORT NUMBER: S010

GENERAL INSTRUCTIONS: Use to request authority to execute a planned scatterable minefield obstacle.  
Reference: FM 5-34, FM 3-34, and FM 90-7.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TGT OR OBSTCL NO. \_\_\_\_\_ (target or obstacle number)
- LINE 4 – EMPLACING SYSTEM \_\_\_\_\_ (emplacing system)
- LINE 5 – ANTITANK MINES \_\_\_\_\_ (YES or NO)
- LINE 6 – ANTIPERSONNEL MINES \_\_\_\_\_ (YES or NO)
- LINE 7 – AIM POINTS \_\_\_\_\_ (grid coordinates of aim points or corner points, if required, due to refinement when authorized)
- LINE 8 – SAFETY ZONE \_\_\_\_\_ (size of safety zone)
- LINE 9 – MINEFIELD MARKING \_\_\_\_\_ (type of marking)
- LINE 10 – LIFE CYCLE \_\_\_\_\_ (DTG of life cycle planned)
- LINE 11 – ACTIONS \_\_\_\_\_ (actions taken by personnel involved)
- LINE 12 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 13 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-129. Scatterable Minefield Warning acronym and abbreviation key**

DTG	date-time group
NO.	number
OBSTCL	obstacle
TGT	target

**SEARCH AND RESCUE INCIDENT REPORT [SARIR]**

REPORT NUMBER: S015 {USMTF # C482}

GENERAL INSTRUCTIONS: Use to report any situation that may require a search and rescue effort.  
Reference: FM 3-04.513.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – CALL SIGN \_\_\_\_\_ (call sign of disabled or lost aircraft, ship, submarine, or other)

LINE 4 – TYPE \_\_\_\_\_ (type of disabled or lost aircraft, ship, submarine, or other)

LINE 5 – COLOR \_\_\_\_\_ (color of disabled or lost aircraft, ship, submarine, or other)

LINE 6 – ID \_\_\_\_\_ (aircraft tail or side number, ship or submarine hull number, or other number)

LINE 7 – LOCATION \_\_\_\_\_ (location of disabled or lost aircraft, ship, submarine, or other in UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 8 – QUALIFIER \_\_\_\_\_ (location qualifier: ACTUAL or ESTIMATED followed by LAND or SEA)

LINE 9 – TIME OF INCIDENT \_\_\_\_\_ (DTG of incident)

LINE 10 – CAUSE \_\_\_\_\_ (cause of disabled or lost aircraft, ship, submarine, or other)

LINE 11 – PERSONNEL \_\_\_\_\_ (count of personnel on board and qualifier: ACTUAL or ESTIMATED)

LINE 12 – STATUS \_\_\_\_\_ (count of personnel and their statuses)

LINE 13 – REQUIRE \_\_\_\_\_ (RCC or COMBINED ASSISTANCE if SAR is required)

LINE 14 – POC \_\_\_\_\_ (point of contact and telephone number)

LINE 15 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 16 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-130. Search and Rescue Incident Report acronym and abbreviation key**

DTG	date-time group
ID	identification
MGRS	military grid reference system
POC	point of contact
RCC	rescue coordination center
SAR	search and rescue
UTM	universal transverse mercator



**SEARCH AND RESCUE REQUEST [SARREQ]**

REPORT NUMBER: S020 {USMTF # C669}

GENERAL INSTRUCTIONS: Use to request forces to participate in a SAR mission. Reference: FM 3-04.513.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REQUEST \_\_\_\_\_ (request number)

LINE 4 – PRIORITY \_\_\_\_\_ (priority of request: 1, 1A through 1Z; 2, 2A through 2Z; 3, 3A through 3Z; 4, 4A through 4Z)

LINE 5 – TYPE \_\_\_\_\_ (air mission type)

LINE 6 – ON TIME \_\_\_\_\_ (DTG aircraft are requested to be at SAR location or ASAP)

LINE 7 – OFF TIME \_\_\_\_\_ (DTG aircraft are to depart from SAR location)

LINE 8 – NO. TYPE \_\_\_\_\_ (number and type of assets requested)

LINE 9 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of SAR location)

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-131. Search and Rescue Request acronym and abbreviation key**

ASAP	as soon as possible
DTG	date-time group
MGRS	military grid reference system
NO.	number
SAR	search and rescue
UTM	universal transverse mercator

## SEARCH AND RESCUE SITUATION SUMMARY REPORT [SARSIT]

REPORT NUMBER: S025 {USMTF # C420}

GENERAL INSTRUCTIONS: Use to coordinate, summarize, or terminate joint search and rescue operations.  
Reference: FM 3-04.513.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – MISSION NUMBER \_\_\_\_\_ (JRCC SAR mission number)

LINE 4 – STATUS \_\_\_\_\_ (SAR status: COMPLETED, TERMINATED, or SUSPENDED)

LINE 5 – CALL SIGN \_\_\_\_\_ (call sign of disabled or lost aircraft, ship, submarine, or other)

LINE 6 – TYPE \_\_\_\_\_ (type of disabled or lost aircraft, ship, submarine, or other)

LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of SAR incident)

LINE 8 – PERSONNEL \_\_\_\_\_ (number of personnel involved in incident)

LINE 9 – PERSONNEL STATUS \_\_\_\_\_ (status of personnel involved in incident)

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-132. Search and Rescue Situation Summary Report acronym and abbreviation key**

DTG	date-time group
JRCC	joint rescue coordination center
MGRS	military grid reference system
SAR	search and rescue
UTM	universal transverse mercator

**SENSITIVE ITEMS REPORT [SENITREP]**

REPORT NUMBER: S030

GENERAL INSTRUCTIONS: Use to convey status of military equipment. Reference: ATTP 3-39.32.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – STATUS \_\_\_\_\_ (UNIT GREEN to denote report with no discrepancy; if unit is green, skip to line 10; when discrepancy is noted, report UNIT RED and continue report)
- LINE 4 – LOSING UNIT \_\_\_\_\_ (unit making loss report)
- LINE 5 – ITEM \_\_\_\_\_ (item lost by serial number)
- LINE 6 – DTG OF LOSS \_\_\_\_\_ (DTG of loss)
- LINE 7 – DETAILS \_\_\_\_\_ (circumstances of loss)
- LINE 8 – ACTION TAKEN \_\_\_\_\_ (actions taken to recover the item)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-133. Sensitive Items Report acronym and abbreviation key**

DTG	date-time group
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**SEVERE WEATHER WARNING [SVRWXWARN]**

REPORT NUMBER: S035

GENERAL INSTRUCTIONS: Use to warn commanders of severe weather affecting the area of operations.  
Reference: TC 2-33.4.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – VALID \_\_\_\_\_ (DTG the warning is effective from)
- LINE 4 – UNTIL \_\_\_\_\_ (DTG the warning is effective to)
- LINE 5 – WEATHER \_\_\_\_\_ (atmosphere conditions with respect to cloudiness, precipitation, or other weather phenomena)
- LINE 6 – VISIBILITY \_\_\_\_\_ (minimum visibility in meters)
- LINE 7 – CEILING \_\_\_\_\_ (lowest forecast ceiling in feet)
- LINE 8 – SPEED \_\_\_\_\_ (maximum sustained wind speed knots)
- LINE 9 – GUSTS \_\_\_\_\_ (peak wind gusts in knots)
- LINE 10 – DIRECTION \_\_\_\_\_ (wind direction in degrees)
- LINE 11 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 12 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-134. Severe Weather Warning acronym and abbreviation key**

DTG	date-time group
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**SLANT REPORT [SLANTREP]**

REPORT NUMBER: S040

GENERAL INSTRUCTIONS: Use this report to give the commander accurate and routine information regarding the status of critical personnel and equipment. This is the initial means for reporting troops in contact and event information. Reference: FM 3-90.5 and FM 3-90.6.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – CDR’S INFO REQ \_\_\_\_\_ (commander’s information requirement)
- LINE 4 – EQUIPMENT \_\_\_\_\_ (equipment)
- LINE 5 – PERSONNEL \_\_\_\_\_ (personnel)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-135. Slant Report acronym and abbreviation key**

CDR	commander
DTG	date-time group
INFO	information
REQ	requirement

## SORTIE ALLOTMENT [SORTIEALOT]

REPORT NUMBER: S045 {USMTF # A656}

GENERAL INSTRUCTIONS: Joint force commanders use this report to approve the air employment or allocation plans of subordinate commanders and fills subordinate commanders' requests from sorties declared in excess in the subordinate command's air allocation or request message. Reference: JP 3-52 and FM 3-52.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – EMPLOYMENT PLAN \_\_\_\_\_ (significant changes to applicable component's employment plan)
- LINE 4 – SUPPORT RECEIVED \_\_\_\_\_ (addressee's requests filled; all others disapproved)
- LINE 5 – REQUEST FILLED BY \_\_\_\_\_ (request number and component filling request)
- LINE 6 – SUPPORT GIVEN \_\_\_\_\_ (requests to be filled by addressee)
- LINE 7 – REQUEST \_\_\_\_\_ (request number)
- LINE 8 – DATA \_\_\_\_\_ (mission type, start and stop times, number of sorties requested)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-136. Sortie Allotment acronym and abbreviation key**

DTG	date-time group
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**SPILL REPORT [SPILLREP]**

REPORT NUMBER: S050

GENERAL INSTRUCTIONS: Use to send information on status of oil, hazardous material, or hazardous waste spill that could have immediate environmental or health effects. Reference: AR 385-10.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – DATE/TIME \_\_\_\_\_ (DTG of spill discovery)

LINE 4 – MATERIAL \_\_\_\_\_ (material spilled)

LINE 5 – QUANTITY \_\_\_\_\_ (quantity of spilled)

LINE 6 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of spill)

LINE 7 – CAUSE \_\_\_\_\_ (cause and supervising unit)

LINE 8 – SIZE \_\_\_\_\_ (size of affected area)

LINE 9 – DAMAGE \_\_\_\_\_ (damage to the natural environment)

LINE 10 – HAZARDS \_\_\_\_\_ (hazards to friendly forces or civilian personnel)

LINE 11 – ACTIONS \_\_\_\_\_ (summary of actions taken)

LINE 12 – UNIT POC \_\_\_\_\_ (supervising unit POC)

LINE 13 – ASSISTANCE \_\_\_\_\_ (assistance required or requested)

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-137. Spill Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## SPOT REPORT [SPOTREP]

REPORT NUMBER: S055

GENERAL INSTRUCTIONS: Use to report intelligence or status regarding events that could have an immediate and significant effect on current and future operations. This is the initial means for reporting troops in contact and event information. Reference: FM 3-20.98, FM 3-90.5, and FM 3-90.6.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – SIZE \_\_\_\_\_ (size of detected element)  
 LINE 4 – ACTIVITY \_\_\_\_\_ (detected element activity at DTG of report)  
 LINE 5 – LOCATION \_\_\_\_\_ (UTM or grid coordinate with MGRS grid zone designator of detected element activity or event)  
 LINE 6 – UNIT \_\_\_\_\_ (detected element unit, organization, or facility)  
 LINE 7 – TIME \_\_\_\_\_ (DTG of observation)  
 LINE 8 – EQUIPMENT \_\_\_\_\_ (equipment of element observed)  
 LINE 9 – ASSESSMENT \_\_\_\_\_ (apparent reason or purpose of the activity observed)  
 LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-138. Spot Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator



**STRAGGLER STATUS REPORT [STRAGSTRATREP]**

REPORT NUMBER: S060

GENERAL INSTRUCTIONS: Use to report any personnel who are in areas not authorized by current standing orders and are not assessed as MIA. Reference: FM 1-0 and FM 3-39.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – NUMBER \_\_\_\_\_ (number of stragglers by rank and unit)

LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of straggler pick up location)

LINE 5 – ASSEMBLY AREA \_\_\_\_\_ (disposition and location of straggler assembly area)

LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-139. Straggler Status Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
MIA	missing in action
UTM	universal transverse mercator

## SUMMARY REPORT OF NUCLEAR DETONATIONS [NUDETSUM]

REPORT NUMBER: S065 {USMTF #C442}

GENERAL INSTRUCTIONS: Use to report information pertaining to nuclear detonations on areas outside of the North American continent. Reference: FM 3-11.3 and FM 3-11.5.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – AS OF \_\_\_\_\_ (as of DTG for applicability of NUDETSUM information)
- LINE 4 – SEQUENCE \_\_\_\_\_ (serial number assigned to this nuclear detonation)
- LINE 5 – PLACE \_\_\_\_\_ (place or area name of the nuclear detonation)
- LINE 6 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of detonations)
- LINE 7 – DETONATION \_\_\_\_\_ (DTG detonation occurred)
- \*\*Repeat lines 4 through 7 to report all observed nuclear detonations.
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-140. Summary Report of Nuclear Detonations acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
NUDETSUM	summary report of nuclear detonations
UTM	universal transverse mercator

**SUPPORT-AIR CORRIDOR [SPRT.AIRCOR]**

REPORT NUMBER: S070 {USMTF # A263}

GENERAL INSTRUCTIONS: Use to report, modify, or cancel an airspace coordination area to fire support agencies. Reference: FM 3-52.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – NAME \_\_\_\_\_ (air corridor name)

LINE 6 – FROM \_\_\_\_\_ (DTG effective from)

LINE 7 – TO \_\_\_\_\_ (DTG effective to)

LINE 8 – ZONE ALFA \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 9 – POINT ALFA \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 10 – ALFA WIDTH \_\_\_\_\_ (width in meters)

LINE 11 – ALFA MIN \_\_\_\_\_ (minimum altitude in meters)

LINE 12 – ALFA MAX \_\_\_\_\_ (maximum altitude in meters)

LINE 13 – ZONE BRAVO \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 14 – POINT BRAVO \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 15 – BRAVO WIDTH \_\_\_\_\_ (width in meters)

LINE 16 – BRAVO MIN \_\_\_\_\_ (minimum altitude in meters)

LINE 17 – BRAVO MAX \_\_\_\_\_ (maximum altitude in meters)

LINE 18 – ZONE CHARLIE \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 19 – POINT CHARLIE \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 20 – CHARLIE WIDTH \_\_\_\_\_ (width in meters)

LINE 21 – CHARLIE MIN \_\_\_\_\_ (minimum altitude in meters)

LINE 22 – CHARLIE MAX \_\_\_\_\_ (maximum altitude in meters)

LINE 23 – ZONE DELTA \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 24 – POINT DELTA \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)

LINE 25 – DELTA WIDTH \_\_\_\_\_ (width in meters)

LINE 26 – DELTA MIN \_\_\_\_\_ (minimum altitude in meters)

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**SUPPORT-AIR CORRIDOR [SPRT.AIRCOR] (CONTINUED)**

REPORT NUMBER: S070 {USMTF # A263}

- LINE 27 – DELTA MAX \_\_\_\_\_ (maximum altitude in meters)
- LINE 28 – ZONE ECHO \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 29 – POINT ECHO \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)
- LINE 30 – ECHO WIDTH \_\_\_\_\_ (width in meters)
- LINE 31 – ECHO MIN \_\_\_\_\_ (minimum altitude in meters)
- LINE 32 – ECHO MAX \_\_\_\_\_ (maximum altitude in meters)
- LINE 33 – ZONE FOXTROT \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 34 – POINT FOXTROT \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)
- LINE 35 – FOXTROT WIDTH \_\_\_\_\_ (width in meters)
- LINE 36 – FOXTROT MIN \_\_\_\_\_ (minimum altitude in meters)
- LINE 37 – FOXTROT MAX \_\_\_\_\_ (maximum altitude in meters)
- LINE 38 – ZONE GOLF \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 39 – POINT GOLF \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)
- LINE 40 – GOLF WIDTH \_\_\_\_\_ (width in meters)
- LINE 41 – GOLF MIN \_\_\_\_\_ (minimum altitude in meters)
- LINE 42 – GOLF MAX \_\_\_\_\_ (maximum altitude in meters)
- LINE 43 – ZONE HOTEL \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 44 – POINT HOTEL \_\_\_\_\_ (UTM 1-meter easting and UTM 1-meter northing)
- LINE 45 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 46 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-141. Support-Air Corridor acronym and abbreviation key**

DTG	date-time group
KM	kilometers
MAX	maximum
MIN	minimum
POI	primary option indicator
UTM	universal transverse mercator

**SUPPORT-BATTLEFIELD GEOMETRY [SPRT.GEOM]**

REPORT NUMBER: S075 {USMTF # S201}

GENERAL INSTRUCTIONS: Use to transfer, amend, cancel, or purpose any battlefield geometry (which includes fire support coordination measures) in support of land combat operations. Reference: FM 3-52 and FM 3-25.26.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – SOI \_\_\_\_\_ (secondary option indicator: ADDED POINTS if ADD is in line 3 and additional points will follow in another report)

LINE 5 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 6 – FROM \_\_\_\_\_ (DTG effective from)

LINE 7 – TO \_\_\_\_\_ (DTG effective to)

LINE 8 – BGT \_\_\_\_\_ (battlefield geometry type)

LINE 9 – NAME \_\_\_\_\_ (battlefield geometry type name)

LINE 10 – AUTHORITY \_\_\_\_\_ (coordination or establishing authority)

LINE 11 – ONE GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 12 – TWO GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 13 – THREE GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 14 – FOUR GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 15 – FIVE GRID \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 16 – CIRCLE \_\_\_\_\_ (UTM grid zone and 100-KM square, UTM 1-meter easting, and UTM 1-meter northing)

LINE 17 – RADIUS \_\_\_\_\_ (circular area radius in meters)

LINE 18 – AMMO-RESTRICTED \_\_\_\_\_ (restrictive fire area restricted ammo indicator)

LINE 19 – AMMO-RESTRICTED \_\_\_\_\_ (restrictive fire area restricted ammo indicator)

LINE 20 – BOUNDARY POINT \_\_\_\_\_ (coordinate point sequence number)

LINE 21 – NAME \_\_\_\_\_ (boundary name)

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**SUPPORT-BATTLEFIELD GEOMETRY [SPRT.GEOM] (CONTINUED)**

REPORT NUMBER: S075 {USMTF # S201}

LINE 22 – BOUNDARY POINT \_\_\_\_\_ (coordinate point sequence number)

LINE 23 – NAME \_\_\_\_\_ (boundary name)

LINE 24 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 25 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-142. Support-Battlefield Geometry acronym and abbreviation key**

AMMO	ammunition
BGT	battlefield geometry type
DTG	date-time group
KM	kilometers
MGRS	military grid reference system
POI	primary option indicator
SOI	secondary option indicator
UTM	universal transverse mercator

**SUPPORT-DAMAGE AVOIDANCE AREA [SPRT.DAACAT]**

REPORT NUMBER: S080 {USMTF # A280}

GENERAL INSTRUCTIONS: Use to establish nuclear damage categories and to disseminate command guidance establishing chemical avoidance criteria within damage avoidance areas. Reference: FM 3-11.3.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)

LINE 5 – AREA NAME \_\_\_\_\_ (damage avoidance area name)

LINE 6 – ZONE \_\_\_\_\_ (UTM grid zone and 100-KM square)

LINE 7 – ONE GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 8 – TWO GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 9 – THREE GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 10 – FOUR GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 11 – FIVE GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 12 – SIX GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 13 – SEVEN GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 14 – EIGHT GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 15 – NINE GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 16 – CIRCLE \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)

LINE 17 – RADIUS \_\_\_\_\_ (circular area radius in meters)

LINE 18 – PERSONNEL \_\_\_\_\_ (personnel damage category and level of assurance)

LINE 19 – FACILITY \_\_\_\_\_ (facility damage category and level of assurance)

LINE 20 – THERMAL \_\_\_\_\_ (thermal ignition damage category and level of assurance)

LINE 21 – CHEMICAL MINIMUM \_\_\_\_\_ (minimum desired chemical effects)

\*\*Continued on next page.

**SUPPORT-DAMAGE AVOIDANCE AREA [SPRT.DAACAT] (CONTINUED)**

REPORT NUMBER: S080 {USMTF # A280}

LINE 22 – CHEMICAL MAXIMUM \_\_\_\_\_ (maximum desired chemical effects and persistent indicator)

LINE 23 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 24 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-143. Support-Damage Avoidance Area acronym and abbreviation key**

DTG	date-time group
KM	kilometers
POI	primary option indicator
UTM	universal transverse mercator



## SURVEILLANCE AND RECONNAISSANCE PLAN REPORT [SURRECONREP]

REPORT NUMBER: S085

GENERAL INSTRUCTIONS: Use to report reconnaissance and surveillance plans. Reference: FM 3-20.98.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)  
 LINE 2 – UNIT \_\_\_\_\_ (unit making report)  
 LINE 3 – OPERATION \_\_\_\_\_ (period and operation covered)  
 LINE 4 – PIR/IR \_\_\_\_\_ (identify the collection emphasis by type and by the CCIR [PIR/IR] it is assigned, include the task and purpose of collector to IR)  
 LINE 5 – EMPHASIS \_\_\_\_\_ (collection emphasis by discipline)  
 A. SIGINT \_\_\_\_\_  
 B. HUMINT \_\_\_\_\_  
 C. IMINT \_\_\_\_\_  
 LINE 6 – SIR \_\_\_\_\_ (specific information request)  
 LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)  
 LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-144. Surveillance and Reconnaissance Plan Report acronym and abbreviation key**

CCIR	commander's critical information requirement
DTG	date-time group
HUMINT	human intelligence
IMINT	imagery intelligence
IR	information requirement
PIR	priority intelligence requirement
SIGINT	signals intelligence
SIR	specific information request

## SURVEY-CONTROL POINT ACCESS REQUEST [SURV.TPAC]

REPORT NUMBER: S090 {USMTF # D272}

GENERAL INSTRUCTIONS: Use to retrieve survey control points by circular, thrust line, or rectangular search. Reference: FM 6-2.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – ORDER \_\_\_\_\_ (order of survey accuracy)
- LINE 4 – ZONE/IR \_\_\_\_\_ (UTM grid zone and 100-KM square)
- LINE 5 – CIRCLE \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)
- LINE 6 – RADIUS \_\_\_\_\_ (circular area radius, survey search)
- LINE 7 – ONE GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)
- LINE 8 – TWO GRID \_\_\_\_\_ (UTM 1-meter easting, UTM 1-meter northing)
- LINE 9 – WIDTH \_\_\_\_\_ (width of thrust line in meters)
- LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-145. Survey-Control Point Access Request acronym and abbreviation key**

DTG	date-time group
IR	information requirement
KM	kilometers
UTM	universal transverse mercator

## SURVEY-CONTROL POINT STORAGE (INPUT/OUTPUT) MESSAGE [SURV.SCPST]

REPORT NUMBER: S095 {USMTF # C270}

GENERAL INSTRUCTIONS: Use to establish, cancel, or transmit storage control point (SCP) data. Reference: FM 6-2.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)

LINE 4 – ORDER \_\_\_\_\_ (order of survey accuracy)

LINE 5 – CONTROL POINT \_\_\_\_\_ (survey control point name)

LINE 6 – UTM EAST \_\_\_\_\_ (UTM .01-meter higher order easting)

LINE 7 – UTM NORTH \_\_\_\_\_ (UTM .01-meter higher order northing)

LINE 8 – ALTITUDE \_\_\_\_\_ (SCP altitude to 0.1-meter)

LINE 9 – SOURCE \_\_\_\_\_ (source of station data)

LINE 10 – STATION DESCRIPTION \_\_\_\_\_ (description of control point station)

LINE 11 – ROUTE \_\_\_\_\_ (description of route to SCP)

LINE 12 – ALFA \_\_\_\_\_ (first azimuth mark name)

LINE 13 – MARK ALFA \_\_\_\_\_ (description, azimuth mark)

LINE 14 – AZIMUTH TO ALFA \_\_\_\_\_ (azimuth to the nearest one thousandth of a mil)

LINE 15 – BRAVO \_\_\_\_\_ (second azimuth mark name)

LINE 16 – MARK BRAVO \_\_\_\_\_ (description of azimuth mark)

LINE 17 – AZIMUTH TO BRAVO \_\_\_\_\_ (azimuth to the nearest one thousandth of a mil)

LINE 18 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 19 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-146. Survey-Control Point Storage (Input/Output) Message acronym and abbreviation key**

DTG	date-time group
POI	primary option indicator
SCP	storage control point
UTM	universal transverse mercator

## SURVIVABILITY REPORT [SURREP]

REPORT NUMBER: S100

GENERAL INSTRUCTIONS: Use to report the completion of survivability tasks. Reference: FM 3-34, FM 5-34, and FM 5-102.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – UNIT TYPE \_\_\_\_\_ (type of unit)
- LINE 4 – TASK SERIAL NUMBER \_\_\_\_\_ (unique task identifying number)
- LINE 5 – OBSTACLE ZONE/BELT NUMBER \_\_\_\_\_ (zone, belt letter, and number)
- LINE 6 – SURVIVABILITY MISSION \_\_\_\_\_ (type of mission, protective works, camouflage)
- LINE 7 – SURVIVABILITY TASK \_\_\_\_\_ (task, CP, fighting positions)
- LINE 8 – TYPE OF POSITION \_\_\_\_\_ (type of position)
- LINE 9 – ECHELON \_\_\_\_\_ (echelon of unit)
- LINE 10 – MAP SHEET NUMBERS \_\_\_\_\_ (map sheet numbers relevant to report)
- LINE 11 – NAME OF NEAREST TOWN \_\_\_\_\_ (name of nearby town)
- LINE 12 – COMPLETION TIME \_\_\_\_\_ (DTG when task was completed)
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-147. Survivability Report acronym and abbreviation key**

CP	command post
DTG	date-time group

**SYSTEM-REPLY OR REMARKS MESSAGE [SYS.RRM]**

REPORT NUMBER: S105 {USMTF # F260}

GENERAL INSTRUCTIONS: Use to reply to a message received when a structured message does not exist or when it is necessary to provide plain text information. Reference: FM 6-02.72.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – REPORT TYPE \_\_\_\_\_ (report type)
- LINE 4 – ORIGINATOR \_\_\_\_\_ (originator)
- LINE 5 – SERIAL \_\_\_\_\_ (report serial number)
- LINE 6 – REPLY \_\_\_\_\_ (type of reply report:  
ACKNOWLEDGE, WILL  
COMPLY, MODIFY  
EXECUTION, EXECUTION  
IMPOSSIBLE, VERIFICATION  
REQUESTED, EXECUTION  
COMPLETED)
- LINE 7 – NARRATIVE \_\_\_\_\_ (free text for additional information  
required for report clarification)
- LINE 8 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-148. System-Reply or Remarks Message acronym and abbreviation key**

DTG	date-time group
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## SYSTEM-REQUEST FOR REPORT [SYS.RFR]

REPORT NUMBER: S110 {USMTF # D260}

GENERAL INSTRUCTIONS: Use in fire support operations to request a one-time support report or to establish a standing requirement for a report. Reference: FM 3-09.31.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – POI \_\_\_\_\_ (primary option indicator: ADD, AMEND, or CANCEL)
- LINE 4 – PLAN \_\_\_\_\_ (fire plan designation)
- LINE 5 – REPORT TYPE \_\_\_\_\_ (type of fire support report)
- LINE 6 – FREQUENCY \_\_\_\_\_ (report frequency)
- LINE 7 – FROM \_\_\_\_\_ (DTG effective from)
- LINE 8 – TO \_\_\_\_\_ (DTG effect to)
- LINE 9 – TARGET LIST \_\_\_\_\_ (target list or last target indicator)
- LINE 10 – GEOMETRY TYPE \_\_\_\_\_ (battlefield geometry type)
- LINE 11 – GEOMETRY NAME \_\_\_\_\_ (battlefield geometry type name)
- LINE 12 – ELEMENT \_\_\_\_\_ (section, platoon, battery/company, battalion/regiment, regiment/brigade/division designators, or ship call sign)
- LINE 13 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 14 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-149. System-Request for Report acronym and abbreviation key**

DTG	date-time group
POI	primary option indicator

**TACTICAL ELINT REPORT [TACELINT]**

REPORT NUMBER: T001 {USMTF # C121}

GENERAL INSTRUCTIONS: Use to report on the unit's tactical electronic intelligence systems. Reference: FM 2-0, FM 2-22.401, and TC 2-22.4.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – TARGET \_\_\_\_\_ (target identifier: BE number, target signal number, PIN number, or RACKET number)

LINE 4 – BETWEEN \_\_\_\_\_ (DTG detected)

LINE 5 – AND \_\_\_\_\_ (DTG LOST or PRESENT if still emitting)

LINE 6 – EMITTER \_\_\_\_\_ (emitter call sign and name or nomenclature)

LINE 7 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 8 – LENGTH \_\_\_\_\_ (length of ellipse semi-major axis)

LINE 9 – WIDTH \_\_\_\_\_ (width of ellipse semi-minor axis)

LINE 10 – AXIS \_\_\_\_\_ (axis orientation)

LINE 11 – PARAMETERS FOLLOW \_\_\_\_\_ (alerts addressee that the following 10 lines contain systems parameters)

LINE 12 – FREQUENCY \_\_\_\_\_ (frequency of signal)

LINE 13 – MODE \_\_\_\_\_ (RF operational mode)

LINE 14 – INTERVAL \_\_\_\_\_ (pulse repetition interval)

LINE 15 – ACTIVITY \_\_\_\_\_ (pulse repetition interval activity)

LINE 16 – DURATION \_\_\_\_\_ (pulse duration)

LINE 17 – SCAN \_\_\_\_\_ (scan type)

LINE 18 – RATE \_\_\_\_\_ (scan type)

LINE 19 – POLARIZATION \_\_\_\_\_ (antenna polarization)

LINE 20 – BEARING \_\_\_\_\_ (bearing of the signal from the detecting unit's position)

\*\*Repeat lines 12 through 20 to report multiple mission/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 12 through 20; second iteration is 12a through 20a; third iteration is 12b through 20b; and so on.

LINE 21 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 22 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**TACTICAL ELINT REPORT [TACELINT] (CONTINUED)**

REPORT NUMBER: T001 {USMTF # C121}

**Table A-150. Tactical ELINT Report acronym and abbreviation key**

BE	basic encyclopedia
DTG	date-time group
MGRS	military grid reference system
RF	radio frequency
UTM	universal transverse mercator



# TARP REPORT [TARPREP]

REPORT NUMBER: T005

GENERAL INSTRUCTIONS: Use to provide notification of a threat subversion and espionage directed against the Army incident. Reference: FM 2-22.2.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – INCIDENT TIME \_\_\_\_\_ (DTG of incident)

LINE 4 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 5 – PERSONNEL \_\_\_\_\_ (personnel involved)

A. WITNESSES \_\_\_\_\_

B. SOURCES \_\_\_\_\_

C. SUSPECTS \_\_\_\_\_

LINE 6 – ACTIONS \_\_\_\_\_ (actions taken by personnel and unit involved)

LINE 7 – POINT OF CONTACT \_\_\_\_\_ (unit POC and contact information)

LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

Table A-151. TARP Report acronym and abbreviation key

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## TEMPORARY BURIAL SITE REQUEST [TEMPBURIALSITEREQ]

REPORT NUMBER: T010 {USMTF # B964}

GENERAL INSTRUCTIONS: Use to provide data required to request establishment of a temporary cemetery and special burial procedures or ceremonies. Reference: FM 4-20.64.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – REQUESTING AGENCY \_\_\_\_\_ (identification of the component or unit making the request)

LINE 4 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of the requesting unit)

LINE 5 – SITE JUSTIFICATION \_\_\_\_\_ (reason a temporary burial site is necessary)

LINE 6 – FEATURE \_\_\_\_\_ (prominent terrain feature of the proposed site)

LINE 7 – COORDINATES \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of the area containing the features listed in the preceding line)

LINE 8 – NAME \_\_\_\_\_ (cemetery name)

LINE 9 – GRADIENT \_\_\_\_\_ (relative terrain gradient)

LINE 10 – DRAINAGE \_\_\_\_\_ (type of drainage: NATURAL, MANMADE, or NONE)

LINE 11 – SOIL \_\_\_\_\_ (type of soil)

LINE 12 – LAND USE \_\_\_\_\_ (current use of the land)

LINE 13 – ROAD NUMBER \_\_\_\_\_ (access road number)

LINE 14 – ROAD NAME \_\_\_\_\_ (name of access road to cemetery site)

LINE 15 – ROAD SURFACE \_\_\_\_\_ (type of surface on access road)

LINE 16 – VEGETATION \_\_\_\_\_ (type of vegetation)

LINE 17 – LOCAL LABOR \_\_\_\_\_ (number of local laborers available)

LINE 18 – EQUIPMENT \_\_\_\_\_ (type, name, or nomenclature of available cemetery equipment)

LINE 19 – BURIAL TYPE \_\_\_\_\_ (type of special burial procedure or ceremony requested)

LINE 20 – PERSONNEL QUANTITY AND CLASS \_\_\_\_\_ (quantity and classification of remains)

\*\*Repeat lines 19 and 20 to request multiple types of special burial procedures/ceremonies. Assign sequential lines to succeeding iterations. For example, first iteration is 19 through 20; second iteration is 19a through 20a; third iteration is 19b through 20b; and so on.

\*\*Continued on next page

**TEMPORARY BURIAL SITE REQUEST [TEMPBURIALSITEREQ] (CONTINUED)**

REPORT NUMBER: T010 {USMTF # B964}

LINE 21 – BURIAL JUSTIFICATION \_\_\_\_\_ (reason for requesting mass burial)

LINE 22 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 23 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-152. Temporary Burial Site Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

## TRACK MANAGEMENT MESSAGE [TRKMAN]

REPORT NUMBER: T015 {USMTF # F752}

GENERAL INSTRUCTIONS: Use to report and resolve dual designations and differences in identity, category, and IFF or SIF. Reference: FM 3-01.94.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – CONFLICT \_\_\_\_\_ (type of conflict: ID, CATEGORY, IFF, DUAL DESIGNATION, POSITION, ALTITUDE, SIZE, AIR or SURFACE TYPE)
- LINE 4 – TRACK \_\_\_\_\_ (track number)
- LINE 5 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)
- LINE 6 – YOUR \_\_\_\_\_ (track information)
- LINE 7 – MY \_\_\_\_\_ (track information)
- LINE 8 – RESOLUTION \_\_\_\_\_ (resolution of conflict)
- LINE 9 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 10 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-153. Track Management Message acronym and abbreviation key**

DTG	date-time group
ID	identification
IFF	identification, friend or foe
MGRS	military grid reference system
SIF	selective identification feature
UTM	universal transverse mercator

**TRACK/POINT REPORT [TRKREP]**

REPORT NUMBER: T020 {USMTF # F753}

GENERAL INSTRUCTIONS: Use to report, update, or drop air, surface, subsurface, and ground tracks or points in the absence of a TADIL A or TADIL B link. Reference: FM 3-01.94.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – ID \_\_\_\_\_ (Identification: FRIENDLY, UNKNOWN, HOSTILE)

LINE 4 – POSITION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 5 – TRACK \_\_\_\_\_ (track number)

LINE 6 – HEADING \_\_\_\_\_ (direction of travel in degrees true or magnetic)

LINE 7 – SPEED \_\_\_\_\_ (speed of movement in knots)

LINE 8 – ALTITUDE \_\_\_\_\_ (altitude in hundreds of feet)

LINE 9 – ENGAGED \_\_\_\_\_ (engagement status: YES or NO)

LINE 10 – NO. TYPE \_\_\_\_\_ (number and type of craft)

LINE 11 – SQUAWK \_\_\_\_\_ (IFF or SIF mode and code)

LINE 12 – MODE FOUR \_\_\_\_\_ (confirmed friend, no response, not interrogated)

LINE 13 – CATEGORY \_\_\_\_\_ (track type: AIR, LAND, SURFACE, SUBSURFACE, or POINT)

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-154. Track/Point Report acronym and abbreviation key**

DTG	date-time group
ID	identification
IFF	identification, friend or foe
MGRS	military grid reference system
NO.	number
SIF	selective identification feature
TADIL	tactical air defense information link
UTM	universal transverse mercator

## TRANSPORTATION SUPPORT REQUEST (TRANSSPTREQ)

REPORT NUMBER: T025 (USMTF # D825)

GENERAL INSTRUCTIONS: Use to request transportation support other than airlift support. Reference: FM 55-1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – UNIT IDENTIFIER \_\_\_\_\_ (identifier or unit or agency requesting transportation support)

LINE 4 – CALL SIGN \_\_\_\_\_ (call sign of unit)

LINE 5 – TELEX \_\_\_\_\_ (unit/agency telex number)

LINE 6 – UNIT POC \_\_\_\_\_ (designated unit POC)

LINE 7 – RANK/RATE \_\_\_\_\_ (POC rank or rate and rating)

LINE 8 – PRIMARY PHONE \_\_\_\_\_ (unit POC primary telephone number)

LINE 9 – PRIMARY FREQUENCY \_\_\_\_\_ (unit primary radio frequency)

LINE 10 – POC LOCATION \_\_\_\_\_ (unit POC location using UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 11 – SECONDARY PHONE \_\_\_\_\_ (unit POC secondary telephone number)

LINE 12 – SECONDARY FREQUENCY \_\_\_\_\_ (unit secondary radio frequency)

LINE 13 – BILLING \_\_\_\_\_ (required billing instructions)

LINE 14 – PRIORITY \_\_\_\_\_ (requestor-assigned priority)

LINE 15 – MODE \_\_\_\_\_ (requestor's preferred mode of transportation)

LINE 16 – PICKUP TIME \_\_\_\_\_ (desired pickup DTG for cargo or passengers being moved)

LINE 17 – ON-TIME \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of on-load/pickup point)

LINE 18 – DELIVERY \_\_\_\_\_ (desired delivery time for cargo/passengers being moved)

LINE 19 – OFF-LOAD \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of off-load point)

LINE 20 – COUNT \_\_\_\_\_ (count of cargo or passengers transported)

LINE 21 – TYPE \_\_\_\_\_ (type of cargo or passengers transported)

\*\*Continued on next page.

**TRANSPORTATION SUPPORT REQUEST (TRANSSPTREQ) (CONTINUED)**

REPORT NUMBER: T025 (USMTF # D825)

LINE 22 – LENGTH \_\_\_\_\_ (linear and end-to-end measurement of each type of equipment)

LINE 23 – WIDTH \_\_\_\_\_ (linear and end-to-end measurement of each type of equipment)

LINE 24 – HEIGHT \_\_\_\_\_ (vertical dimension of each type of equipment)

LINE 25 – WEIGHT \_\_\_\_\_ (weight of each type of equipment)

LINE 26 – HAZARDOUS DATA \_\_\_\_\_ (required hazardous cargo data)

LINE 27 – ADDITIONAL SUPPORT \_\_\_\_\_ (additional support requirements at on-load or off-load points)

LINE 28 – POC FUNCTION \_\_\_\_\_ (name of the function of the mission POC)

LINE 29 – CALL SIGN \_\_\_\_\_ (call sign of the unit to contact)

LINE 30 – REQUESTING POC \_\_\_\_\_ (name of the requesting unit POC)

LINE 31 – RANK OR RATE \_\_\_\_\_ (rank or rate and rating of requesting POC)

LINE 32 – PRIMARY PHONE \_\_\_\_\_ (unit POC primary telephone)

LINE 33 – PRIMARY FREQUENCY \_\_\_\_\_ (primary radio frequency of requesting unit)

LINE 34 – POC LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of reporting unit POC)

LINE 35 – SECONDARY PHONE \_\_\_\_\_ (requesting POC secondary telephone number)

LINE 36 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary radio frequency of the requesting unit)

LINE 37 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 38 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-155. Transportation Support Request acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## TRANSPORTATION SUPPORT RESPONSE (TRANSSPTRES)

REPORT NUMBER: T030 (USMTF # D826)

GENERAL INSTRUCTIONS: Use to reply to a transportation support request. Reference: FM 55-1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – UNIT IDENTIFIER \_\_\_\_\_ (identifier of unit/agency responding for transportation support)

LINE 4 – CALL SIGN \_\_\_\_\_ (call sign of unit)

LINE 5 – TELEX \_\_\_\_\_ (unit or agency telex number)

LINE 6 – UNIT POC \_\_\_\_\_ (designated unit POC)

LINE 7 – RANK OR RATE \_\_\_\_\_ (POC rank or rate and rating)

LINE 8 – PRIMARY PHONE \_\_\_\_\_ (unit POC primary telephone number)

LINE 9 – PRIMARY FREQUENCY \_\_\_\_\_ (unit primary radio frequency)

LINE 10 – POC LOCATION \_\_\_\_\_ (unit POC location using UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 11 – SECONDARY PHONE \_\_\_\_\_ (unit POC secondary telephone number)

LINE 12 – SECONDARY FREQUENCY \_\_\_\_\_ (unit secondary radio frequency)

LINE 13 – BILLING \_\_\_\_\_ (required billing instructions)

LINE 14 – STATUS \_\_\_\_\_ (status: APPROVED, DISAPPROVED, or MODIFIED)

LINE 15 – SUPPORT UNIT \_\_\_\_\_ (supporting unit identifier or designator)

LINE 16 – CALL SIGN \_\_\_\_\_ (call sign of the supporting unit)

LINE 17 – ON-TIME SUPPORT EQUIPMENT NAME \_\_\_\_\_ (literal name or nomenclature of support equipment provided at on-load point)

LINE 18 – ON-LOAD SUPPORT EQUIPMENT COUNT \_\_\_\_\_ (number of pieces of support equipment assigned)

LINE 19 – OFF-LOAD SUPPORT EQUIPMENT NAME \_\_\_\_\_ (literal name or nomenclature of support equipment provided at off-load point)

LINE 20 – OFF-LOAD SUPPORT EQUIPMENT COUNT \_\_\_\_\_ (number of pieces of support equipment assigned)

LINE 21 – SUPPORT POC \_\_\_\_\_ (supporting unit POC name)

LINE 22 – RANK/RATE \_\_\_\_\_ (rank or rate and rating of supporting POC)

\*\*Continued on next page.



**TRANSPORTATION SUPPORT RESPONSE [TRANSSPTRES] (CONTINUED)**

REPORT NUMBER: T030 {USMTF # D826}

- LINE 23 – PRIMARY PHONE \_\_\_\_\_ (supporting unit POC primary telephone number)
- LINE 24 – PRIMARY FREQUENCY \_\_\_\_\_ (primary radio frequency of the supporting unit)
- LINE 25 – POC LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of reporting unit POC)
- LINE 26 – SECONDARY PHONE \_\_\_\_\_ (supporting unit POC secondary telephone number)
- LINE 27 – SECONDARY FREQUENCY \_\_\_\_\_ (secondary radio frequency of the supporting unit)
- LINE 28 – TRANSPORTATION MODE \_\_\_\_\_ (mode of transportation provided)
- LINE 29 – PICKUP TIME \_\_\_\_\_ (pickup DTG for movement)
- LINE 30 – ON-LOAD POINT \_\_\_\_\_ (on-load point location)
- LINE 31 – DELIVERY TIME \_\_\_\_\_ (delivery DTG for movement)
- LINE 32 – OFF-LOAD POINT \_\_\_\_\_ (off-load point location)
- LINE 33 – PRIORITY \_\_\_\_\_ (priority assigned by supporting unit)
- LINE 34 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 35 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-156. Transportation Support Response acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
POC	point of contact
UTM	universal transverse mercator

## UNIT SITUATION REPORT [UNITSITREP]

REPORT NUMBER: U001 {USMTF # C403}

GENERAL INSTRUCTIONS: Use to inform commanders of operational plans, unit readiness, and operational situations or summaries. Reference: FM 71-100 and FM 3-90.6.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – FROM \_\_\_\_\_ (earliest DTG report is valid)

LINE 4 – UNTIL \_\_\_\_\_ (latest DTG report is valid)

LINE 5 – MAP \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 6 – ENEMY \_\_\_\_\_ (enemy activity reported to include: nationality, location, mission, and time of sighting)

LINE 7 – NONHOSTILE \_\_\_\_\_ (nonhostile information reported)

LINE 8 – OWN \_\_\_\_\_ (activities of own forces including changes in location of units or formations, and activities of forces not attached to originating unit)

LINE 9 – TYPE \_\_\_\_\_ (type of boundary area or line described)

LINE 10 – POINT A \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator of start point for boundary line or trace)

LINE 11 – POINT B \_\_\_\_\_ (second point to describe line or trace)

LINE 12 – POINT C \_\_\_\_\_ (third point to describe line or trace)

LINE 13 – POINT D \_\_\_\_\_ (fourth point to describe line or trace)

LINE 14 – POINT E \_\_\_\_\_ (fifth point to describe line or trace)

LINE 15 – UNIT \_\_\_\_\_ (unit designator for the reported unit)

LINE 16 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 17 – UNITS \_\_\_\_\_ (total number of units reported)

LINE 18 – READY \_\_\_\_\_ (total number of units reporting C1, C2, or C3 readiness)

LINE 19 – UNIT \_\_\_\_\_ (unit designator for units with less than C3 readiness status)

LINE 20 – LOCATION \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator)

\*\*Continued on next page

**UNIT SITUATION REPORT [UNITSITREP] (CONTINUED)**

REPORT NUMBER: U001 {USMTF # C403}

LINE 21 – STATUS \_\_\_\_\_ (degree to which unit is combat ready: C4 or C5)

LINE 22 – REASON \_\_\_\_\_ (reason unit has less than C3 rating)

LINE 23 – READY \_\_\_\_\_ (estimated time unit will achieve combat readiness status)

LINE 24 – ADMINISTRATION \_\_\_\_\_ (administration and logistics information reported, to include: KIA, WIA, MIA, NCW, and equipment lost or damaged)

LINE 25 – GENERAL \_\_\_\_\_ (general information reported)

LINE 26 – SAFETY \_\_\_\_\_ (commander's safety risk assessment for next operation)

LINE 27 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 28 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-157. Unit Situation Report acronym and abbreviation key**

CI – C5	category level
DTG	date-time group
KIA	killed in action
MGRS	military grid reference system
MIA	missing in action
NCW	not complied with
UTM	universal transverse mercator
WIA	wounded in action

## U.S. MEDICAL STATUS FIELD REPORT [USMEDFLDREP]

REPORT NUMBER: U005

GENERAL INSTRUCTIONS: Use to provide status of significant medical interests affecting the overall medical capability or health of command. Reference: FM 4-02.6.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – LOCATION \_\_\_\_\_ (earliest DTG report is valid)

LINE 4 – SHIP \_\_\_\_\_ (latest DTG report is valid)

LINE 5 – BED STAT \_\_\_\_\_ (bed occupancy)

A. OPERATING \_\_\_\_\_ (number beds operating)

B. NO. OCCUPIED \_\_\_\_\_ (number beds occupied)

C. NO. ARMY \_\_\_\_\_ (number Army patients)

D. NO. NAVY \_\_\_\_\_ (number Navy patients)

E. NO. MARINE \_\_\_\_\_ (number Marine patients)

F. NO. AIR FORCE \_\_\_\_\_ (number Air Force patients)

G. NO. EPW \_\_\_\_\_ (number enemy prisoner of war [EPW] patients)

H. NO. U.S. CIVILIAN \_\_\_\_\_ (number U.S. civilian patients)

I. NO. ALLIED CIVILIAN \_\_\_\_\_ (number allied civilian patients)

J. NO. OTHER \_\_\_\_\_ (number other patients)

LINE 6 – STATUS \_\_\_\_\_ (patient status by service)

A. NO. RTD \_\_\_\_\_ (number return to duty in 72 hours)

B. NO. EVAC \_\_\_\_\_ (number evacuated to continental United States [CONUS])

C. NO. DOW \_\_\_\_\_ (number died of wounds)

LINE 7 – DAYS CLASS VIII \_\_\_\_\_ (days of class VIII on hand)

LINE 8 – DAYS BLOOD \_\_\_\_\_ (day of blood supply on hand [OH])

LINE 9 – CHRONIC PROBLEMS \_\_\_\_\_ (chronic problems)

LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

\*\*Continued on next page.

**U.S. MEDICAL STATUS FIELD REPORT [USMEDFLDREP] (CONTINUED)**

REPORT NUMBER: U005

**Table A-158. U.S. Medical Status Field Report acronym and abbreviation key**

CONUS	continental United States
DOW	died of wounds
DTG	date-time group
EPW	enemy prisoner of war
EVAC	evacuated
NO.	number
OH	on hand
RTD.	return to duty
STAT	status

## WAR CRIME REPORTABLE INCIDENT REPORT [WCRIR]

REPORT NUMBER: W001

GENERAL INSTRUCTIONS: Use to report to the commander a possible, suspected, or alleged violation of the law of war discovered within the command. Reference: FM 27-10.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – TIME OF INCIDENT \_\_\_\_\_ (time the incident occurred)
- LINE 4 – TIME OF DISCOVERY \_\_\_\_\_ (time the incident was discovered)
- LINE 5 – LOCATION OF INCIDENT \_\_\_\_\_ (UTM or six-digit grid coordinate with MGRS grid zone designator where incident occurred)
- LINE 6 – PERSON DISCOVERING \_\_\_\_\_ (name or unit that discovered incident)
- LINE 7 – SUMMARY \_\_\_\_\_ (narrative description of incident)
- LINE 8 – UNITS IN AREA \_\_\_\_\_ (identity of location and point of contact for all evidence)
- LINE 9 – LOCATION OF EVIDENCE \_\_\_\_\_ (identity of location and point of contact for all evidence)
- LINE 10 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 11 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-159. War Crime Reportable Incident Report acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

**WARNING MESSAGE-AIR DEFENSE [AIRDEFWARN]**

REPORT NUMBER: W005 {USMTF # E715}

GENERAL INSTRUCTIONS: Use to transmit air defense warnings and weapons control conditions. Reference: FM 3-01.7 and FM 3-01.94.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – WARNING \_\_\_\_\_ (air defense warning: WHITE, YELLOW, or RED)
- LINE 4 – STATUS \_\_\_\_\_ (weapon control status: FREE, TIGHT, or HOLD)
- LINE 5 – EFFECTIVE \_\_\_\_\_ (effective DTG; transmit only if effective time is not immediate)
- LINE 6 – AREA \_\_\_\_\_ (area or sector affected)
- LINE 7 – BY \_\_\_\_\_ (call sign of declaring authority)
- LINE 8 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 9 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-160. Warning Message-Air Defense acronym and abbreviation key**

DTG	date-time group
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## WARNING ORDER [WARNORD]

REPORT NUMBER: W010

GENERAL INSTRUCTIONS: Use to convey a preliminary notice of an impending order or action. Reference: ADP 5-0, ADRP 5-0, and ATTP 5-0.1.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – WARNORD \_\_\_\_\_ (warning order number)

LINE 4 – REFERENCES \_\_\_\_\_

LINE 5 – TIME ZONE \_\_\_\_\_ (time zone used in WARNORD)

LINE 6 – TASK ORGANIZATION \_\_\_\_\_ (optional)

LINE 7 – SITUATION \_\_\_\_\_

A. ENEMY \_\_\_\_\_

B. FRIENDLY \_\_\_\_\_

C. ATTACH OR DET \_\_\_\_\_

LINE 8 – MISSION \_\_\_\_\_

LINE 9 – EXECUTION INTENT \_\_\_\_\_

A. CONCEPT \_\_\_\_\_ (concept of operation)

B. MOVEMENT AND MANEUVER TASKS \_\_\_\_\_ (tasks to movement and maneuver units)

C. SUSTAINMENT TASKS \_\_\_\_\_ (tasks to sustainment units)

D. INSTRUCTIONS \_\_\_\_\_ (coordinating instructions)

1. CCIR \_\_\_\_\_ (commander's critical information requirement)

2. RISK MGT \_\_\_\_\_ (risk management)

3. DECEPTION \_\_\_\_\_

4. PRIORITIES \_\_\_\_\_

5. TIME LINE \_\_\_\_\_

6. REHEARSALS \_\_\_\_\_

7. ORDERS GRP MTG \_\_\_\_\_

8. EARLIEST MVMT TIME \_\_\_\_\_

LINE 10 – SERVICE AND SUPPORT \_\_\_\_\_

A. SPECIAL EQUIPMENT \_\_\_\_\_

B. TRANSPORTATION \_\_\_\_\_

LINE 11 – COMMAND AND SIGNAL \_\_\_\_\_

A. COMMAND \_\_\_\_\_

B. SIGNAL \_\_\_\_\_

\*\*Continued on next page



**WARNING ORDER [WARNORD]**

REPORT NUMBER: W010

LINE 12 – ACKNOWLEDGE \_\_\_\_\_ (mandatory)

LINE 13 – CDR NAME/RANK \_\_\_\_\_ (commander’s name and rank)

LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-161. Warning Order acronym and abbreviation key**

CCIR	commander’s critical information requirement
CDR	commander
DET	detached
DTG	date-time group
GRP	group
MGT	management
MVMT	movement
MTG	meeting
WARNORD	warning order

## WATER SUPPLY POINT [WTRSUPPT]

REPORT NUMBER: W015 {USMTF # F864}

GENERAL INSTRUCTIONS: Use to provide operational information about the water supply. Reference: FM 10-52.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SUPPORT UNIT \_\_\_\_\_ (designation of the supporting unit)
- LINE 4 – FROM \_\_\_\_\_ (DTG for beginning of period applying to operational information)
- LINE 5 – TO \_\_\_\_\_ (DTG for end of period applying to operational information)
- LINE 6 – POTABLE LOCATION \_\_\_\_\_ (UTM or six-digit coordinate with MGRS grid zone designator of potable water supply point)
- LINE 7 – POTABLE STATUS \_\_\_\_\_ (OPERATIONAL, NOT OPERATIONAL, or LIMITED)
- LINE 8 – POTABLE AVAILABLE \_\_\_\_\_ (gallons of potable water available at water supply point)
- LINE 9 – POINT CAPACITY \_\_\_\_\_ (daily production capacity in gallons)
- LINE 10 – WATER UNIT \_\_\_\_\_ (name or designator of unit providing support shown in line 3)
- LINE 11 – NONPOTABLE LOCATION \_\_\_\_\_ (UTM or six-digit coordinate with MGRS grid zone designator of non-potable water supply point)
- LINE 12 – NONPOTABLE AVAILABLE \_\_\_\_\_ (gallons of non-potable water available at water supply point)
- LINE 13 – NONPOTABLE CAPACITY \_\_\_\_\_ (daily production capacity in gallons)
- \*\*Repeat lines 4 and 13 to report multiple mission/mission data. Assign sequential lines to succeeding iterations. For example, first iteration is 4 through 13; second iteration is 4a through 13a; third iteration is 4b through 13b; and so on.
- LINE 14 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 15 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-162. Water Supply Point acronym and abbreviation key**

DTG	date-time group
MGRS	military grid reference system
UTM	universal transverse mercator

**WEATHER ADVISORY OR WATCH [WEATHERWATCH]**

REPORT NUMBER: W020

GENERAL INSTRUCTIONS: Use to send weather advisories and watches. Reference: TC 2-33.4.

- LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)
- LINE 2 – UNIT \_\_\_\_\_ (unit making report)
- LINE 3 – SUMMARY \_\_\_\_\_ (summary of advisory or watch)
- LINE 4 – TIME OF WATCH \_\_\_\_\_ (DTG from and to with DTG of watch)
- LINE 5 – AREA \_\_\_\_\_ (area affected)
- LINE 6 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)
- LINE 7 – AUTHENTICATION \_\_\_\_\_ (report authentication)

**Table A-163. Weather Advisory or Watch acronym and abbreviation key**

DTG	date-time group
-----	-----------------

## WEATHER FORECAST [WXFCST]

REPORT NUMBER: W025 {USMTF # C251}

GENERAL INSTRUCTIONS: Use to provide the command with forecasted weather expected in the area of operation. Reference: TC 2-33.4.

LINE 1 – DATE AND TIME \_\_\_\_\_ (DTG)

LINE 2 – UNIT \_\_\_\_\_ (unit making report)

LINE 3 – LOCATION \_\_\_\_\_ (center of forecasted weather expressed using UTM or six-digit grid coordinate with MGRS grid zone designator)

LINE 4 – VARIATION \_\_\_\_\_ (weather variation with respect to time: INTERMITTENT, GRADUAL, or TEMPORARY)

LINE 5 – VALID \_\_\_\_\_ (DTG forecast if effective)

LINE 6 – UNTIL \_\_\_\_\_ (DTG forecast is no longer in effect)

LINE 7 – CEILING \_\_\_\_\_ (lowest forecast ceiling in hundreds of feet above ground level)

LINE 8 – COVER \_\_\_\_\_ (total sky coverage in eighths)

LINE 9 – VISBY \_\_\_\_\_ (prevailing visibility in meters)

LINE 10 – WEATHER \_\_\_\_\_ (type of weather phenomena forecast)

LINE 11 – MAX \_\_\_\_\_ (maximum temperature forecasted in degrees Celsius)

LINE 12 – MIN \_\_\_\_\_ (minimum temperature forecasted in degrees Celsius)

LINE 13 – FREEZE LEVEL \_\_\_\_\_ (minimum freezing level in thousands of feet)

LINE 14 – WIND \_\_\_\_\_ (direction and variable wind direction in degrees)

LINE 15 – SPEED \_\_\_\_\_ (maximum sustained wind speed in knots)

LINE 16 – GUSTS \_\_\_\_\_ (peak gusts in knots)

LINE 17 – ALTIMETER \_\_\_\_\_ (altimeter setting in hundredths of inches of mercury)

LINE 18 – WIND@2,000 FT \_\_\_\_\_ (wind direction and speed at 2,000 feet)

LINE 19 – WIND@5,000 FT \_\_\_\_\_ (wind direction and speed at 5,000 feet)

\*\*Continued on next page.

**WEATHER FORECAST [WXFCST] (CONTINUED)**

REPORT NUMBER: W025 {USMTF # C251}

LINE 20 – WIND@10,000 FT \_\_\_\_\_ (wind direction and speed at 10,000 feet)

LINE 21 – WIND@15,000 FT \_\_\_\_\_ (wind direction and speed at 15,000 feet)

LINE 22 – WIND@20,000 FT \_\_\_\_\_ (wind direction and speed at 20,000 feet)

LINE 23 – NARRATIVE \_\_\_\_\_ (free text for additional information required for report clarification)

LINE 24 – AUTHENTICATION \_\_\_\_\_ (report authentication)

SAMPLE

**Table A-164. Weather Forecast acronym and abbreviation key**

DTG	date-time group
FT	feet
MAX	maximum
MIN	minimum
MGRS	military grid reference system
UTM	universal transverse mercator
VISBY	visibility

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# Glossary

## SECTION I – ACRONYMS AND ABBREVIATIONS

<b>ABCS</b>	Army Battle Command System
<b>APP</b>	Allied Procedures Publications
<b>AR</b>	Army regulation
<b>DTG</b>	date-time group
<b>LAT</b>	Latitude
<b>LONG</b>	Longitude
<b>MGRS</b>	military grid reference system
<b>SOI</b>	signal operating instructions
<b>USMTF</b>	United States message text format
<b>UTM</b>	universal transverse mercator

## SECTION II – TERMS

No glossary terms in this manual.

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These documents must be available to the intended user of this publication.

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These documents contain relevant supplemental information.

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None

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**FM 6-99**  
**19 August 2013**

By order of the Secretary of the Army:

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